

**COLLEGE OF SOUTHERN MARYLAND AND  
BOWIE STATE UNIVERSITY  
GUARANTEED ADMISSION AGREEMENT**

**PREFACE**

Bowie State University (BSU) welcomes students from College of Southern Maryland (CSM) into our community of learners. The Guaranteed Admission Transfer Agreement is designed to facilitate CSM students' ease of transfer to BSU. This Agreement supersedes any other general admissions agreement signed between CSM and BSU.

Under this Agreement, CSM students graduating with any CSM Associate in Arts (A.A.), Associate in Science (A.S.), Associates of Arts in Teaching (A.A.T), Associates of Science in Engineering (A.S.E.) or Associate of Applied Science (A.A.S.) degree program will be eligible for the Guaranteed Admissions program.

Students must:

1. Submit the BSU Application for Admission at least six months prior to the start of the semester he/she wishes to transfer to Bowie State University.
2. Satisfy all other BSU admissions requirements, which are available on the College website at [www.bowiestate.edu](http://www.bowiestate.edu) or by contacting an admissions counselor at Bowie State University.
3. Graduate from CSM with a minimum cumulative grade-point average (GPA) of 2.0.
4. Recognize that grades of "D" or better will transfer. However, courses with a "D" grade may or may not count towards a major.
5. Understand that there is no residential living requirement for incoming students, though transfer students may request on-campus housing if they wish.
6. Understand that BSU will accept up to 65 transferable credits.
7. Understand that students with at least 60 transferable credits will enter with junior status.
8. Understand that if they were previously enrolled at BSU, they are not eligible for this agreement.
9. Submit CSM transcripts along with transcripts from any other colleges they may have attended prior to attending CSM.
10. Understand that for some professional programs, there is a secondary admissions process, and that admission to BSU does not guarantee admissions to a specific program.

To benefit from the Guaranteed Admissions program, students must enroll in BSU within one year of graduating from CSM without attending another institution of higher education.

BSU welcomes International Students to apply to the College. Additional admission materials will include the Test of English as a Foreign Language (TOEFL) and AACRAO, WES or ECE transcript evaluations if applicable. Please check the College website at [www.bowiestate.edu](http://www.bowiestate.edu) for details.

The Guaranteed Admission program is also available for part-time students.

**QUALIFICATIONS FOR THIS AGREEMENT**

Students interested in the Guaranteed Admission program are encouraged to consult with a Transfer Coordinator at CSM and the Transfer Coordinator at BSU to assist in choosing courses which will meet the requirements in the declared major. Transcripts will be evaluated on a preliminary basis by a representative from the BSU Admissions Office prior to application upon request.

## **OBLIGATIONS OF BOWIE STATE UNIVERSITY**

To facilitate the transfer of CSM graduates to BSU in accordance with the foregoing, BSU agrees to the following:

1. To attend regularly scheduled "transfer" programs at CSM.
2. To invite CSM students to information/advising meetings with BSU faculty and staff on a regular basis at both CSM and BSU in order to facilitate smooth curricular and co-curricular integration to Bowie State University.
3. Those students entering full-time study at BSU are eligible to be awarded academic scholarships and/or grants as any other student entering the College within the same semester.

Scholarships are renewable on an annual basis and students must meet with a Financial Aid advisor from BSU for additional information. BSU offers a variety of scholarships and grant awards. These opportunities include merit-based and need-based aid and grants. Sources of these awards include BSU, private donors, as well as federal and state programs.

4. To ensure that incoming students will be provided with BSU financial aid information and receive full consideration for BSU financial aid, in addition to appropriate scholarships and grants listed above, upon matriculation at Bowie State University.
5. To ensure that CSM graduates entering BSU under the terms of this Agreement go through BSU's normal transfer admissions process, including meeting all applicable BSU requirements and deadlines pertaining to application for admission, orientation and registration, and payment of tuition and fees. They will abide by the policies and procedures, and any revisions thereof that apply to all BSU students. Incoming matriculated students will have all the rights and privileges of other BSU students.
6. To continue working with CSM on program-to-program curriculum articulation agreements that specify for CSM transfer students the CSM courses that satisfy major requirements required for degree completion at BSU.

## **OBLIGATION OF THE COLLEGE OF SOUTHERN MARYLAND**

1. CSM agrees to publicize this agreement to prospective and current CSM students in its promotional literature, and make arrangements for BSU recruiters and advisors to visit CSM.
2. Provide BSU with a list of CSM graduates.

## **JOINT OBLIGATIONS**

1. To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students transferring under the terms of this Agreement, and keep each other informed of any changes of policy or curricula that affect those students. Both BSU and CSM will review this Agreement on a regular basis and make any changes upon mutual agreement, as needed. Such changes will be effective when both CSM and BSU sign the revised document.
2. Students are required to graduate from CSM with a minimum GPA of a 2.0. Courses with grades of "D" or better will be brought into BSU as transfer credits. However, many majors require a minimum grade of C or above for courses that fulfill major requirements.

3. To collaborate in providing students with information and academic advising both from BSU and CSM. BSU will make available contact information for questions about Bowie State University's academic requirements, Core Curriculum requirements, degree requirements, and the process of transferring to BSU.
4. To jointly agree to develop and implement advertising and promotional efforts to communicate the benefits of Guaranteed Admission transfer.
5. To exchange data and documents on a regular basis that will contribute to the maintenance and improvement of the arrangement, enhance the transfer process, and promote effective cooperation between institutions. These will consist of data about individual transfer students, including admissions information and grades, and reports on the results of program reviews, assessments of students' learning, and decisions of curricula and other committees.
6. This Agreement may be updated (by means of addenda), upon mutual agreement by appropriate officials of the two institutions, to allow for additional curriculum articulation sheets accommodating course equivalencies for specific major(s)/minor(s)/certificate program(s). This Agreement sets forth the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior understandings, memos, writings or agreements of the parties with respect to the subject matter hereof. Any waiver by a party of any of its rights or of the other party's obligations must be in writing.
7. To provide, when available, direct links between the BSU and CSM websites when applicable.


#### REVISIONS, RENEWAL AND TERMINATION OF THIS AGREEMENT

The BSU Vice President for Academic Affairs and the appropriate officers at CSM are responsible for identifying and communicating to each other changes in the policies or requirements of their respective institutions that affect this Agreement.

This Agreement will be in effect, as of the date of its signing, for students entering BSU spring semester 2015 or after. It will be reviewed on a regular basis by the appropriate parties at each institution and will be renewed automatically until superseded by new Agreements or formally terminated. Either institution may terminate this Agreement at any time by written notice at least one year in advance of the effect date of termination. Should this Agreement be terminated, it is understood that the termination will not apply to students already accepted to BSU under the terms of this Agreement.

The willingness of both institutions to enter this Agreement in order to facilitate the transfer of students from CSM to Bowie State University, and to expand their opportunities for academic success there, is indicated by the following signatures. The undersigned representatives of the parties, College of Southern Maryland and Bowie State University, have executed this Agreement on the dates indicated:

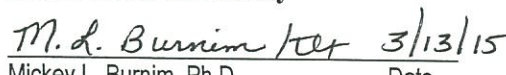
#### College of Southern Maryland

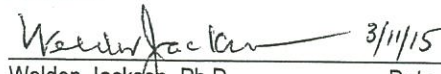
 4/8/15  
 Bradley M. Gottfried, Ph.D. Date  
 President

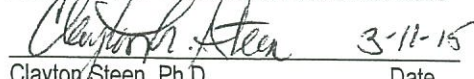
 4-7-15  
 Robert Farinelli Date  
 Interim Vice President of Academic Affairs

 3-25-15  
 Bill Comey, Ed.D. Date  
 Vice President of Student and Instructional Support Services

#### Bowie State University

 3/13/15  
 Mickey L. Burnim, Ph.D. Date  
 President

 3/11/15  
 Weldon Jackson, Ph.D. Date  
 Provost & Vice President for Academic Affairs

 3-11-15  
 Clayton Steen, Ph.D. Date  
 Assistant Vice President for Enrollment Management