


**COLLEGE OF SOUTHERN MARYLAND AND
SHENANDOAH UNIVERSITY
GUARANTEED ADMISSION AGREEMENT**

PREFACE

Shenandoah University (SU) welcomes students from College of Southern Maryland (CSM) into its community of learners. This Guaranteed Admission Agreement (GAA) is designed to facilitate CSM students' ease of transfer to SU. This GAA supersedes any other general admissions agreement signed between CSM and SU.

Students who meet the eligibility requirements described below are guaranteed admission to and may enroll in SU. Acceptance in some degree programs at SU is competitive; thus guaranteed admission into SU does not imply admission into these competitive programs without further acceptance by the school or department offering the program. Admission into the following baccalaureate programs at SU is NOT guaranteed by the GAA:

- ~~All baccalaureate degree programs in the School of the Business;~~ 
- All baccalaureate degree programs in the School of Nursing;
- Shenandoah Conservatory.

Students applying to SU under this GAA should follow specific school, college and/or departmental application procedures and deadlines, as well as grade point requirements listed in the current catalog.

Under this GAA, CSM students graduating with CSM Associate of Arts (A.A.), Associate of Science (A.S.), Associate of Arts in Teaching (A.A.T), or articulated Associate of Applied Science (A.A.S) degree and who fulfill the eligibility requirements listed below will be eligible for the Guaranteed Admission program.

ELIGIBILITY REQUIREMENTS

Students must:

1. Submit a SU Application for Admission and meet SU admissions requirements, which are available on the SU website at www.su.edu or by contacting an admissions counselor at Shenandoah University.
2. Graduate from CSM with a minimum cumulative grade-point average (GPA) of 2.5.
3. Submit CSM transcripts along with transcripts from any other colleges they may have attended prior to attending CSM.
4. Enroll in SU within one year of graduating from CSM without attending another institution of higher education.

ADDITIONAL TERMS

SU welcomes International Students to apply to the University. Additional admission materials will include the Test of English as a Foreign Language (TOEFL) and AACRAO, WES or ECE transcript evaluations if applicable. Please check the SU website at www.su.edu for details.

Placement, Cambridge, CLEP, DANTES, International Baccalaureate, and Armed Services experience will be accepted according to stated policies for acceptance of credit, which can be found in the catalog for the year the GAA student enters SU. For these credits to be accepted by SU, GAA students are responsible for submitting the necessary transcripts or documentation of this additional coursework to SU no later than the conclusion of the first semester of enrollment at SU.

The Guaranteed Admission program is also available for part-time students.

There is no residential living requirement for incoming students, but transfer students are guaranteed university housing if requested.

Those students entering full-time study at SU are eligible to be awarded financial aid as any other student entering the University within the same semester.

CSM students who do not meet the GAA eligibility requirements listed above are eligible to apply for admission to SU but will not be guaranteed admission under this agreement.

SU reserves the right to deny admission to students who have felony convictions, as well as students who have been academically or non-academically suspended from previous institutions.

TRANSFER OF CREDITS

Students interested in the Guaranteed Admission program are encouraged to consult with a Transfer Coordinator at CSM and a Transfer Admissions advisor at SU to assist in choosing courses which will meet the requirements in the declared major. Transcripts will be evaluated on a preliminary basis by a representative from the SU Admissions prior to application upon request. Courses will transfer only for which a grade of "C" or higher was earned. A maximum of 90 credits will transfer from a community college, and students with at least 60 transferable credits may enter SU with junior status. Transfer credits are not guaranteed in this GAA.

OBLIGATIONS OF SHENANDOAH UNIVERSITY

To facilitate the enrollment of CSM graduates to SU in accordance with the foregoing, SU agrees to the following:

1. To attend regularly scheduled "transfer" programs at CSM.
2. To invite CSM students to information/advising meetings with SU personnel on a regular basis at both CSM and SU in order to facilitate smooth curricular and co-curricular integration to SU.
3. To ensure that incoming students will be provided with SU financial aid information and receive full consideration for SU financial aid, upon matriculation at Shenandoah University.
4. To ensure that CSM graduates entering SU under the terms of this GAA will have all the rights and privileges of other SU students.
5. To continue working with CSM on program-to-program curriculum articulation agreements that specify for CSM transfer students the CSM courses that satisfy major requirements required for degree completion at SU.

OBLIGATION OF THE COLLEGE OF SOUTHERN MARYLAND

CSM agrees to publicize this agreement to prospective and current CSM students in its promotional literature, and make arrangements for SU recruiters and advisors to visit CSM.

JOINT OBLIGATIONS

1. To consult with each other through appropriate channels prior to implementing major changes in policy or curricula that directly affect students enrolling at SU under the terms of this GAA, and keep each other informed of any changes of policy or curricula that affect those students. Both SU and CSM will review this GAA on a regular basis and make any changes upon mutual agreement, as needed. Such changes will be effective when both CSM and SU sign the revised document.
2. To collaborate in providing students with information and academic advising both from SU and CSM. SU will make available contact information for questions about Shenandoah University's academic requirements, Core Curriculum requirements, degree requirements, and the process of transferring credits to SU.
3. To develop and implement advertising and promotional efforts to communicate the benefits of the Guaranteed Admission program.
4. To exchange data and documents on a regular basis that will contribute to the maintenance and improvement of the arrangement, enhance the transfer process, and promote effective cooperation between institutions. These will consist of data about individual transfer students, including admissions information and grades, and reports on the results of program reviews, assessments of students' learning, and decisions of curricula and other committees.
5. This GAA may be updated (by means of addenda), upon mutual agreement by appropriate officials of the two institutions, to allow for additional curriculum articulation sheets accommodating course equivalencies for specific major(s)/minor(s)/certificate program(s). This GAA sets forth the entire understanding of the parties with respect to the subject matter hereof and supersedes all prior understandings, memos, writings or agreements of the parties with respect to the subject matter hereof. Any waiver by a party of any of its rights or of the other party's obligations must be in writing.
6. To provide, when available, direct links between the SU and CSM websites when applicable.


REVISIONS, RENEWAL AND TERMINATION OF THIS AGREEMENT

The SU Senior Transfer Officer and the Coordinator of Transfer Services and Articulation at CSM are responsible for identifying and communicating to each other changes in the policies or requirements of their respective institutions that affect this GAA.


This GAA will be in effect, as of the date of its signing, for students entering SU fall semester 2015 or after. It will be reviewed on a regular basis by the appropriate parties at each institution and will be renewed automatically until superseded by new agreements or formally terminated. Either institution may terminate this GAA at any time by written notice at least one year in advance of the effective date of termination. Should this GAA be terminated, it is understood that the termination will not apply to students already accepted to SU under the terms of this GAA.

The willingness of both institutions to enter this GAA in order to facilitate the enrollment of CSM students to Shenandoah University, and to expand their opportunities for academic success there, is indicated by the following signatures. The undersigned representatives of the parties, College of Southern Maryland and Shenandoah University, have executed this GAA on the dates indicated:


College of Southern Maryland

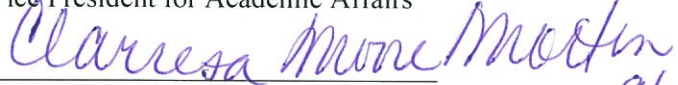
 9-17-15
Bradley M. Gottfried, Ph.D. Date
President

 9.9.15
Eileen Abel Date
Vice President of Academic Affairs

 8-14-15
Bill Comey, Ed.D. Date
Vice President of Student and Instructional
Support Services

Shenandoah University

 10/2/15
Adrienne Bloss, Ph.D. Date
Vice President for Academic Affairs

 9/29/15
Clarresa Moore Morton, Ph.D. Date
Vice President for Enrollment Management &
Student Success