

College Wide Council
MEETING SUMMARY

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| Date, Time, Place: | | Friday, December 3rd, 2021, 10:30AM a.m. via Zoom | | | |
| Attendance: | | | | | |
| College-Wide Council Co-Chairs: | | √ | Sarah Merranko | √ | Craig Patenaude |
| Instructional & Student Affairs Council Co-Chairs: | | | Stephanie McCaslin | √ | Kelly Winters |
| Planning Council Co-Chairs: | | | Jacqui Rogers-Frere | √ | Lesley Quattlebaum |
| Equity & Inclusion Council Co-Chairs: | | | Beth Settle | | Raquel Brooks |
| Talent Development Council Co-Chairs: | | √ | Laura Dyson | √ | Jesse Gonzalez |
| | | √ | Larisa Pfeiffer, Representative | √ | George Bedell, Recorder |
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| Item/Topic | Discussion/Reports | | | | Assignments/Actions |
| Minutes | The minutes of the November meeting are still in progress | | | | |
| Old Business a) Grievance and progressive discipline b) Council Memberships | <p>a) C. Patenaude led discussion on the grievance policy and progressive discipline. A new task force has just been formed and charged with reviewing and making recommendations on a policy proposal from PC. SEB has reviewed and commented on the grievance section and will have an opportunity to comment on progressive discipline as well. The task for will make recommendations by January 14th, to be discussed at CWC in February.</p> <p>b) S. Merranko led discussion. Several councils need to replace members and may wish to add members who bring balance to membership. Councils may wish to consider including frequent visitors or ad hoc members as new members. The Equity & Inclusion Council will likely have the new Diversity Officer as a member when that position is filled.</p> | | | | <p>Grievance / Discipline Task Force: review policy recommendations, report out by January 14.</p> <p>Council chairs should send a list of visiting or ad hoc members to CWC co-chairs for consideration as new members.</p> |

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| <p>New Business a. Spring policy reviews</p> | <p>a. C. Patenaude discussed the timeline for upcoming policy reviews and proposed a four-year review cycle for the Administrative Manual. Approximately 16-20 policies for the Administrative Manual (predominately HR policies) could be subject for review in the 2022 cycle. C. Patenaude will forward a list to CWC members to rank by priority, and sort by appropriate Councils / task groups.</p> <p>Some policies may simply be deleted for the manual as obsolete. He will also send a spreadsheet showing which tasks have been completed in the 2021 cycle.</p> | <p>C. Patenaude will forward a list to CWC members to rank by priority, and sort by appropriate Councils / task groups.</p> |
| <p>Questions and Announcements</p> | <p>S. Merranko asked if completed CWC tasks will be reflected on the Governance section of the CSM website. L. Pfeiffer said that was not planned at this time.</p> | |
| <p>Adjournment</p> | <p>Adjourned at 11:44 AM</p> | |
| <p>NEXT MEETING DATES:</p> | <p>January 7th, 2021, 10:30AM</p> | |