Instructional and Student Affairs Council (ISA)

Meeting Minutes

Date-Location: June 3, 2021

**Members Attendance**

|  |  |  |  |
| --- | --- | --- | --- |
| Group A-thru June 2022 |  | Group B- thru June 2023 |  |
| Carol Harrison |  | Patricia Meszaros | X |
| Martha Maratta | X | Dana Venneri | X |
| Shaunda Holt | X | Salman Zafarullah | X |
| Andrea Ronaldi | X | Kelly Winters (co-chair) |  |
| Lisa Lynk-Smith |  | Stephanie McCaslin(co-chair) | X |

**Guests Attendance**

|  |  |
| --- | --- |
| Name | Committee |
| Shelby Potts | K-16 |
| Tracy Harris |  |
| Ellen Flowers Fields |  |
|  |  |

**Agenda:**

**Review Agenda**

**Approve previous meeting’s minutes.**

**Welcome of Guests.**

~~Amy Carney/ Laura Polk: CIC report~~

~~Carol Harrison (ISAC member): ASP report~~

Shelby Potts: K-16 report

**Discussion item**

* + Shaping Work Based Learning @ CSM: Ellen Flowers-Fields

**Future items**

* + CWC Constitution
  + CWC Bylaws
  + CWC Handbook

**Assignments and adjournments**

* + Review and Comment on documents in Teams prior to June 16
    - CWC Constitution
    - CWC Bylaws
    - CWC Handbook
    - Telework Policy

**Minutes:**

Shelby- K-16: Met earlier this week. Will be looking for another day to meet to get better participation. Transitions Academy. Tri-County area/DSS= summer. For students that are in HS or Graduating from HS to help with Student Success skills that have some sort of disability. They work with our DSS office and the DSS services from the High Schools. They have traditionally taken FYS-A. This year they took a course through CWD Student Success bootcamp over the summer.

Students have struggled with FYS-A in the past, and this is why they’ve developed this new course AAY-9910

Con-ED is doing good stuff with Kids and Teens college. Student success bootcamp targets HS students- big enrollment push- this is free. In person sections are capped at 10. Virtual options are capped at 20. These will run during the summer, fall, and spring. 30 contact hours/two weeks.

Courses for home-school students- anticipated renewal of interest in the fall.

Kids college feeder into dual enrollment into College enrollment. (both DAA and CWD)

Hiccup in MyLearning for Math exams- coordinator Joey Bowling was able to fix rapidly, dual enrollment courses need extended access in these shells past traditional semester dates for assessment.

K-16 discussed potential cheating issues in HS- what would happen if we had a corroborated instance of cheating in dual courses? Workgroup/focus group will be formed of CSM and Public School interested parties. That will take place in the fall.

Agreement updates: Regina, Shelby, and Dr. Redmond met with Calvert to discuss MOU concerns. SMCA MOU has been signed. (ENG-1010 and MTH-1120) SMCPS master MOU has been signed.

HS would like to have another professional development this summer. They’re hoping to host this at the beginning of the school year.

Dual Enrollment Students are able to participate in the Career Conversations hosted by ADV.

Ellen- Work Based Learning This came from ATD- retaining those non-traditional learners. Prior Learning Credit and the Adult Learner wants the experience.

Work Based Learning started in the High Schools. We are seeing a growth of this in Colleges. Specifically with programs that require experiential learning. (EGR/NUR)

Shared- Shaping work-based learning at CSM PC Presentation (in Files)

Questions-

Co-Op education will this stay in the Associate of Applied Science programs? Yes- if there are MOUs and agreements/ existing working programs, they will continue. The Chesapeake Coop/EGR/Nursing programs will continue. They’re looking to enhance and add in other areas. That’s not to say that future changes may not occur.

Can we bring this up to College Wide Council? Yes- I will get you added to the agenda in the near future! This will also be shared during the CSM day on the 11th.

CE208 Plug Virtual Reality Sessions on campus!

**Work Due before next meeting:**