

**Agreement between College of Southern Maryland (CSM) and Capitol Technology University (Capitol Tech) for the Articulation of the following Associate of Science in Business Administration at College of Southern Maryland (CSM) to the following B.S. degrees at Capitol Tech: Management of Cyber and Information Technology**

**PURPOSE**

This agreement facilitates the transfer of CSM students who graduate with an Associate of Science in Business Administration to the B.S. in Management of Cyber and Information Technology at Capitol Tech. This agreement defines the terms of the transfer agreement.

The goals inherent in the agreement are to:

1. Facilitate student admission into the B.S. in Management of Cyber and Information Technology after completing the Associate of Science in Business Administration.
2. Establish a clear set of understandings and expectations for institutions, students, and their respective degrees.
3. Establish a pathway for CSM Associate of Science in Business Administration graduates to earn a B. S. degree in Management of Cyber and Information Technology at Capitol Tech to advance their careers in the associated field.

**ARTICULATION AGREEMENT**

CSM and Capitol Tech agree that students from CSM, under the articulation agreement, may transfer credits earned for the Associate of Science in Business Administration towards a B. S. degree in Management of Cyber and Information Technology at Capitol Tech. The following general principles guide the implementation of this agreement:

1. The program is designed for graduates of the Associate of Science in Business Administration at CSM to transfer specific courses in which they have earned the grade of C or higher. The number of courses transferred may not exceed 70 credit hours. However, students with transfer credits from 4-year institutions may request evaluation of those credits for additional transfer. The credit hours transferred from CSM contribute to the fulfillment of the 120/121 credit hours required for baccalaureate completion at Capitol Tech.
2. The course transfer tables included with this document specifies courses that may transfer from CSM to Capitol Tech.
3. Capitol will consider, on a case-by-case basis, accepting credit from non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores).
4. Students are advised to complete the A.S. degree prior to officially transferring to Capitol Tech.

5. CSM students who complete the Associate of Science in Business Administration with a 2.5 grade point average will be automatically accepted into the B.S. in Management of Cyber and Information Technology degree program at Capitol Tech.
6. Students who complete the associates degree with a GPA of 3.0 or higher and subsequently attend Capitol in either an on campus or synchronous online program full-time will receive transfer scholarships of up to \$10,000 per year.
7. Students who transfer to Capitol's asynchronous eight-week term programs will qualify for the partner tuition rate (\$360 per credit hour for 2020-2021)
8. Students who complete the A.S. in Business Administration at CSM, the B.S. in Management of Cyber and Information Technology at Capitol Tech and who have a GPA of 3.0 or greater will be accepted into the Technical Master of Business Administration (TMBA) in Business Analytics and Data Science, the Technical Master of Business Administration (TMBA) in Cybersecurity, or the Master of Business Administration (MBA).
9. At the request of CSM, Capitol Tech will provide general information on the academic progress of CSM students enrolled in any of the Capitol Tech's B.S. programs. Any feedback must adhere to FERPA requirements.
10. The Capitol Tech BS in Construction Safety is a Board of Certified Safety Professionals (BCPS) QAP program. Upon graduation, graduates of a BCPS QAP program like this are eligible to apply for the Graduate Safety Practitioner® (GSP®), a BCSP-approved credential necessary to apply for the Certified Safety Professional® (CSP®). In order for Capitol Tech to obtain this status, all the safety, math, and science courses we offer in this program include their mandatory criteria.
11. CSM and Capitol Tech agree to monitor the performance of this agreement when any changes to program curriculum occur.
12. CSM and Capitol Tech agree to publicize this agreement on their web sites.
13. The course transfer tables are subject to a five-year review for updating and revising as necessary by the appropriate CSM and Capitol Tech officials without affecting the signed agreement.
14. Either party may terminate the agreement with 60 days advance written notice to the other. Termination of the agreement will not affect any students currently enrolled in the Associate of Science in Business Administration who are taking courses at Capitol or who are accepted into the Management of Cyber and Information Technology at Capitol Tech.
15. This agreement becomes effective on the date that the last authorizing party has signed the agreement. The last signer will write the date on the signature page.

**Course Requirements for  
MANAGEMENT of CYBER and INFORMATION  
TECHNOLOGY Degree**

COURSE NUMBER, TITLE and NUMBER of CREDITS			COURSE NUMBER, TITLE and NUMBER of CREDITS		
<b>Business Fundamentals</b>		<b>18 Credits</b>	<b>Information Technology</b>		<b>33 Credits</b>
	BUS-174 Intro to Business/Management (3)	ECN/BAD-1015		BUS-250 Database for Managers (3)	
	BUS-200 Business Communications (3)	BAD-1335		BUS-362 Information Systems for Managers (3)	
	BUS-270 Financial Accounting I (3)	ACC-2010		CT-152 Introduction to Unix (3)	
	BUS-275 Human Resource Management (3)	BAD-2700		CS-130 Intro to Programming Using Java (3)	CSC-1110
	BUS-280 Macroeconomics (3) OR BUS-281 Microeconomics (3)	ECN-2020		CS-150 Intro to Programming Using C (3)	
	BUS-372 Financial Management (3)			IAE-201 Introduction to IA Concepts (3)	
<b>Business Administration</b>		<b>24 Credits</b>		IAE-250 Comprehen Comp/Network Sec I (3)	
	BUS-208 Internet and the Law (3)	BAD-2070		IAE-260 Secure Sys/Admin and Ops (3)	
	BUS-279 Introduction to Leadership (3)	BAD-2710		IAE-325 Secure Data Comm/Cryptology (3)	
	BUS-301 Project Management (3)			IAE-402 Intro to Incident Hand/Mal Code (3)	
	BUS-386 Organizational Theory/Behavior (3)			NT-100 Computer Arch & Construction (3)	
	BUS-410 Strategic Management (3)				
	BUS- 454 International Business (3)		<b>Mathematics and Science</b>		<b>15 Credits</b>
	BUS-457 Senior Design I (3)			BUS-246 Business Research Methods (3)	
	BUS-458 Senior Design II (3)			MA-110 Business Management Math I* (3)	MTH-1560 or MTH-1200
<b>Humanities and Social Sciences</b>		<b>18 Credits</b>		MA-111 Business Management Math II** (3)	
	HU-331 OR 332 Arts and Ideas (3)			MA-128 Introduction to Statistics (3)	MTH-1015
	SS-351 Ethics (3)			Science Elective: Advise NT-150 (3)	SCE-1010
	Humanities Elective (3)	PHL-1430 or PHL-1150	<b>English Communications</b>		<b>6 Credits</b>
	Humanities Elective (3)	COM-1010 or COM-1650		EN-101 English Communications I (3)	ENG-1010
	Social Science Elective (3)	Social Science		EN-102 English Communications II (3)	ENG-1020
	Social Science Elective (3)	ECN-2025			
			<b>Technical Electives (SEE RECOMMENDED LIST)</b>		<b>6 Credits</b>
	<b>Evaluator</b>	<b>Date</b>		1.Elective	FYS-1010
	1.			2.Elective	ACC-2020
	2.		<b>Transfer Schools</b>		
	3.		T <sub>1</sub> =	T <sub>3</sub> =	
			T <sub>2</sub> =	T <sub>4</sub> =	
<b>Student's First Name</b>		<b>Initial</b>	<b>Comments</b>		
<b>Student's Last Name</b>					

**Bachelor of Science (120 Credits)**

Students are required to complete FS-100 (Freshman Seminar) unless the student has transferred 24 credit hours or greater. A student may be required to complete MA-005, EN-001, and CS-100 based on placement test results.

\*May substitute a higher-level math class. \*\*May substitute a higher-level math class.

## Authorizing Signatures

This agreement is authorized for implementation on \_\_\_\_\_, \_\_\_\_\_.  
Aug 2, 2021

*Bradford Sims*

Bradford Sims (Aug 2, 2021 16:01 EDT)

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Bradford L. Sims, PhD  
President  
Capitol Technology University

*Rodney Redmond*

Rodney Redmond (Aug 2, 2021 16:59 EDT)

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Dr. Rodney Redmond  
Provost and Vice President of Learning  
College of Southern Maryland

*Richard E. Baker*

Richard E. Baker (Aug 3, 2021 10:18 EDT)

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Richard Baker, PhD  
Interim Vice President of Academic Affairs  
Capitol Technology University