



**College of Southern Maryland  
American Rescue Plan (ARP) ACT  
Higher Education Emergency Relief Fund  
2022 Quarter 1 ARP Fund Report (Initial)**

**OPEID Number: 00206400**  
**Report Date: March 31, 2022**

**1. Statement of Use**

On March 11, 2021, the President signed into the law the American Rescue Plan (ARP) Act of 2021. On May 13, 2021 the Department of Education notified College of Southern Maryland (CSM) of a \$4.9 million award of Higher Education Emergency Relief Fund – Student Aid funds under section 2003(a)1 of the ARP Act. These funds were covered under the initial CARES Act Certification and Agreement form that was submitted to the Department of Education on in April 2020. CSM intends to use these funds to provide Emergency Financial Aid Grants to students.

**2. Award Amount**

CSM has been awarded \$4,943,810 in ARP Emergency Financial Aid Grants for students.

**3. Total Amount of Emergency Financial Aid Grants distributed to students under Section 2003(a)1 of the ARP Act**

As of March 31, 2022, CSM has **distributed a total \$4,940,551.50** in Emergency Financial Aid Grants. As of March 31, 2022, CSM has **awarded** Emergency Financial Aid Grants to **5,594 students**.

Quarter	# of students awarded	Amount of funding awarded
01/01/2021 – 03/31/2021	0	\$ 0.00
04/01/2021 – 06/30/2021	0	\$ 0.00
07/01/2021 – 09/30/2021	0	\$ 0.00
10/01/2021 – 12/31/2021	439	\$ 519,046.08
01/01/2022 – 03/31/2022	5,155	\$ 4,420,906.76

**4. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 2003(a)(1) of the ARP Act.**

CSM estimates a total of 5,660 Fall 2021 enrolled students are eligible to participate in the program. 1,334 students are Pell Grant eligible, an additional 1,757 have a FAFSA on file and 2,569 students were enrolled without a FAFSA on file.

5. **The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 2003(a)(1) of the ARP Act.**

In an effort to provide the maximum support possible based on available funds, CSM will award funding based on both enrollment status and financial need, specifically Pell grant eligibility. The distribution groups are anticipated to be the following:

Full Time students (12 or more credits) – Pell recipients:	\$ 1,600
Full Time students (12+ credits) – non-Pell recipients:	\$ 1,100
3/4 Time students (9-11 credits) – Pell recipients:	\$ 1,400
3/4 Time students (9-11 credits) – non-Pell recipients:	\$ 1,000
1/2 Time students (6-8 credits) – Pell recipients:	\$ 1,200
1/2 Time students (6-8 credits) – non-Pell recipients:	\$ 900
Part Time students (1-5 credits) – Pell recipients:	\$ 1,000
Part Time students (1-5 credits) – non-Pell recipients:	\$ 800
Non-FAFSA filers (at least 1 credit):	\$ 600
Withdrawn students (did not complete Fall 2021)	\$ 550

Based on updated guidance from the Department of Education, it is anticipated that all students enrolled in a credit program will be considered for ARP funding. This is a departure from CARES Act and CRRSA Act funding criteria. In addition, it is anticipated that students will be given the option to authorize use of the funds specifically towards tuition and fees (current or past due balances). The institution is in the process of creating an application for students to submit to request ARP funding.

Students were notified of the availability of HEERF III / ARP funding and encouraged to complete the online request form. It is anticipated that funds will be disbursed on a regular basis once submission of request has commenced. After sufficient time has elapsed for students to request payment for tuition and fee expenses, CSM will disburse funds directly to all non-responders.

Funds will automatically be disbursed to students who have a FAFSA on file, are enrolled in a Title IV eligible program of study, and satisfy all other eligibility requirements of the Higher Education Emergency Relief Fund.

Students who do not have a 2021-2022 FAFSA on file at the time of the initial eligibility determination will be provided information on how to submit a FAFSA and will be considered for future disbursements.

Students were encouraged to sign up for direct deposit which allows for the funds to be quickly received. Students who do not opt for direct deposit will have checks mailed to their address on file with CSM.

6. **Instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants.**

On December 17, 2021 all students registered for the Fall 2021 semester were sent the following email regarding ARP Act Funds:

**Dear Hawk,**

The College of Southern Maryland (CSM) is committed to supporting student success. We recognize that students may currently face unexpected challenges in reaching their educational goals and require short-term financial support to achieve success.

The Higher Education Emergency Relief Fund III (HEERF III) is authorized by the American Rescue Plan, 2021 (ARP). Institutions are authorized to provide emergency financial aid grants to students for expenses related to the ongoing disruption of campus operations due to COVID-19. Students can receive funding to assist with these expenses: **food, housing, course materials, technology, healthcare, child care, or tuition.**

Pursuant to federal guidelines, CSM is working to distribute funds to students deemed eligible by the U.S. Department of Education. In order to be eligible for ARP funds, students must have been enrolled in at least one credit course during the Fall 2021 Semester.

As a student enrolled at CSM for the Fall 2021 Semester, you may be eligible to receive funds under the ARP. **To be eligible to receive assistance under the ARP, a student must:**

- be pursuing an associate degree or credit certificate program; and
- have been enrolled in at least one course for the Fall 2021 Semester.

**Additional consideration will be given to students who:**

- have completed a 2021-2022 FAFSA, with the results sent to CSM (federal school code 002064); and/or
- demonstrate financial need, which is defined as having an Expected Family Contribution of 13000 or less on your 2021-2022 FAFSA.

**The ARP allows students the option of:**

- authorizing CSM to apply HEERF funds directly to their CSM student account to assist with tuition and fee charges; or

- requesting funds be sent directly to the student to assist with food, housing, course materials, technology, or healthcare.

To apply for HEERF III funds, please complete the [online authorization request form](#).

**APPLY NOW**

If you have not already done so, you are encouraged to complete the [2021-2022 FAFSA](#) application as soon as possible. For the application **CSM's school code is 002064**.

You may wish to provide CSM with your banking information to facilitate electronic transfer of funds if you have not already done so. You can update your information by logging into the Banking Information section of your Self-Service Account.

CSM is committed to providing ARP funding to students as quickly as possible. We anticipate awarding the first funds to eligible students by the end of the month.

If you have any questions regarding your eligibility for ARP funds, please contact the Financial Assistance Department at [301-934-7531](tel:301-934-7531) or [finaid@csmd.edu](mailto:finaid@csmd.edu).

Sincerely,

Christian Zimmermann  
Associate Dean  
Financial Assistance and Retention

# HEERF III Authorization Form

College of Southern Maryland (CSM) is committed to supporting student success. In these unusual and unprecedented times, we recognize that students may face unexpected challenges in reaching their education goals and require short-term financial support to achieve success. The Higher Education Emergency Relief Fund III (**HEERF III**) is authorized by the American Rescue Plan Act of 2021 (**ARP**). Institutions are authorized to provide emergency financial aid grants to students for expenses related to the ongoing disruption of campus operations due to coronavirus. Students can receive funding to assist with these expenses: food, housing, course materials, technology, health care, child care, or tuition.

Please complete the following information to request funding.

**Note: Submission of this request does not guarantee funding.**

## **Name \***

First Name      Last Name

## **CSM Student Email \***

jodoe@mymail.csmd.edu

## **CSM ID# \***

**Did you complete a FAFSA for the 2021-2022 academic year? (Note: Students who submit a FAFSA application may be eligible for additional HEERF III funding.) \***

Yes

No

**How has COVID-19 affected your job/work status and/or your ability to learn/study? \***

**How will the receipt of HEERF student emergency funds assist to get you through this emergency? \***

**Is there any other information regarding your circumstances that you would like to share?**

**If awarded HEERF III funds, you have two options of how you can receive the funding. You may only choose one of the options below. \***

Direct Payment: I would like to request funding to receive a direct payment to assist with expenses like food, housing, course materials, technology, health care, and/or child care.

Tuition and Fees: I would like to authorize that funding received is used toward my current/prior tuition and fee balance.

College of Southern Maryland reserves the right to adjust the final amount distributed on a case-by-case basis.

## **Attestation**

I understand that by signing this form I am certifying that the information I provided is true. The information provided is subject to additional review and additional supporting documentation may be requested.

**Date \***



Month Day Year