



## High School Transcript Evaluation

If you have taken the Accuplacer exam and have tested below college level in the Reading, Sentence Skills, or Math portion but believe you have met the requirements for college level courses, please fill out this form, and submit a **final official high school transcript** to the CSM Registrar's Office.

If you have met the requirements for college placement you will be notified, via the email address for which you applied, within 7-10 business days. Once you are notified follow the instructions in the email to make a schedule adjustment.

*\*Please note transcripts will only be considered within 2 years of graduation*

Last Name: _____	First Name: _____
CSM ID: _____	High School: _____
Date of Birth: _____	Phone Number _____
Academic Program of Study: _____	

### You may qualify for college level placement in math if you have:

*(Please check all that apply)*

- Passed Algebra II
- Passed AP Statistics
- Passed Calculus
- Passed Pre-Calculus
- Passed a Math course within the last two years
- Graduated high school within the last two years

### You may qualify for college level placement in English if you have:

*(Please check all that apply)*

- Passed Honors English
- Passed AP English
- Passed an English course within the last two years
- Graduated high school within the last two years

Student Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Submit the completed form along with a final and sealed high school transcript to:

Registrar – High School Transcript Review College of Southern Maryland PO Box 910 La Plata, MD 20646-0910
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OFFICE USE ONLY:  Signatures  Eligibility Requirements Met  Completed HS Transcript Received