



COLLEGE OF SOUTHERN MARYLAND SUMMER CAMP / KIDS' COLLEGE

REQUEST FOR ACCOMMODATIONS

The Summer Camp/Kids' College will comply with the Americans with Disabilities Act/ADAAA and all applicable federal, state, or local laws in providing services to individuals with disabilities. Our goal is to meet the individual needs of the child within the structure of our program.

"No otherwise qualified individual with a disability shall, solely by reason of his disability, be excluded from the participation in, be denied benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance."

Section 504 of the Rehabilitation Act of 1973 protects the civil rights of individuals who are qualified individuals.

General Information:

Name of Student: _____ Today's Date: _____

Name of Parent/Guardian: _____

Date of Birth: _____ Student ID Number: _____ SSN: _____

Home Phone: _____ Cell Phone: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

County: _____ Email: _____

Disability Information:

Check all documented disabilities that apply to you:

- | | |
|--|--|
| <ul style="list-style-type: none"> <input type="checkbox"/> ADD/ADHA – Attention Deficit Disorder <input type="checkbox"/> Arthritis (Severe) <input type="checkbox"/> Asperger's Syndrome <input type="checkbox"/> Autism Spectrum Disorder <input type="checkbox"/> Brain Injury <input type="checkbox"/> Cancer <input type="checkbox"/> Cerebral Palsy <input type="checkbox"/> Epilepsy <input type="checkbox"/> Hearing Impaired <ul style="list-style-type: none"> <input type="checkbox"/> Deaf <input type="checkbox"/> Hard of Hearing <input type="checkbox"/> Heart Condition <input type="checkbox"/> Learning Disability <input type="checkbox"/> Loss of Limb <input type="checkbox"/> Medical Disability | <ul style="list-style-type: none"> <input type="checkbox"/> Mental or Emotional Disorder <input type="checkbox"/> Mobility Impairment <input type="checkbox"/> Multiple Sclerosis <input type="checkbox"/> Muscular Dystrophy <input type="checkbox"/> Orthopedic Impairment <input type="checkbox"/> Psychiatric <input type="checkbox"/> PTSD – Post Traumatic Stress Disorder <input type="checkbox"/> Speech Impairment <input type="checkbox"/> Spinal Cord Injury <input type="checkbox"/> Stroke <input type="checkbox"/> Visual <ul style="list-style-type: none"> <input type="checkbox"/> Blind <input type="checkbox"/> Low Vision <input type="checkbox"/> Other: _____ |
|--|--|
- Specify Type: _____

ADA Accommodations Plan for Summer/Teen Camp

Name: _____

Disabilities: _____

Learning: _____ Medical: _____ Psychological: _____ Other: _____

Discussion of Accommodations Requests

A meeting was held on _____ to discuss the accommodations request.

Documentation was appropriate: _____

Documentation was inappropriate: _____ because _____

Accommodation(s) recommended and agreed upon by the individual were:

Meeting attended by: _____

Appropriate Accommodations

Accommodations/modifications agreed to:

Parent/Guardian Signature: _____ Date: _____

Accommodations are being requested for: Semester: _____ Year: _____

Class	Instructor	Day(s)	Time	Building/Room #

Campus Attending: La Plata Leonardtown Prince Frederick Waldorf Other _____

<p align="center">Campus Emergency Response Registration for Individuals with Disabilities</p> <p>Name: _____ Date: _____</p> <p>Disability: _____</p> <p>Special Needs in case of campus emergency:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>
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X Signature: _____ Date: _____

College of Southern Maryland Emergency Guidelines for Individuals with Disabilities

The safety of individuals with disabilities is a shared responsibility. CSM is committed to developing and implementing procedures to assist individuals with disabilities during an emergency. Likewise, individuals with disabilities should create a personal emergency plan which addresses their needs before and during an evacuation.

Development of a Personal Emergency Plan

The development of a personal emergency plan should include the following steps:

Step 1: Register

Students with disabilities who need assistance should register with a campus office of Disability Support Services (DSS) regarding the nature of assistance they will need during an emergency.

Step 2: Develop Person Evacuation Instruction

Assistance required during an evacuation should be written down on a card and carried by the individual with disabilities at all times. The card should instruct others on the best ways to assist and the number of persons needed to help.

Step 3: Develop a “buddy system”

Prepare for emergencies in advance by establishing a primary and an alternate “buddy” for each class or office location. A “buddy” could be a classmate, instructor, supervisor, or co-worker. An individual’s personal evacuation instructions should be shared with their “buddies”. A “buddy” will assist individuals with disabilities to an evacuation assembly area outside or to a safer area within a building (e.g. stair landing, room away from imminent danger, another wing, opposite end of corridor). A second person should immediately notify emergency personnel where an individual is located. Police or Fire/Rescue personnel will decide if individuals are safe where they are or evacuate them as necessary. A “buddy” should stay with an individual until the emergency is over.

If an individual with a disability is alone during an emergency, they should contact the campus security office and provide their present location. The security office can be contacted by a cell phone, a campus emergency telephone, or an office telephone.

Step 4: Know Your Environment

Become familiar with emergency exits, evacuation routes in campus buildings, and campus evacuation assembly areas. Elevators are not to be used as an emergency exit unless instructed by emergency personnel. Determine the building exit nearest your classroom or office. In the event that this exit is blocked, be familiar with alternate exits.

Step 5: Know Campus Telephone Numbers

Campus Safety and Security: 301-934-7888

Disability Support Services for Students:

La Plata: 301-934-7614

Leonardtown: 301-539-4720

Prince Frederick: 443-550-6009

Step 6: Register with Campus Facilities

It is important for campus facilities to maintain a list of individuals with disabilities who may need assistance in case of an emergency. By registering, you may enable a more efficient response in the future. You can register by completing the attached form and returning it to your campus’s ADA coordinator.