

Construction, Landscaping, and Transportation



Home Improvement Contractor

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Prepare for the Maryland Home Improvement Exam. The Home Improvement Contractor Continuing Education Certificate program prepares you to work with a licensed contractor to complete home improvement projects. Upon passing the state exam, you may also contract home improvement work directly as a licensed contractor

TRAINING PROGRAM

COURSE		CLASS HOURS
TEC 7550	MD Home Improvement License Exam Prep	15
TEC 7470	Maryland Building Codes	40
BUS 5500	Customer Service Fundamentals	24
Total		79

JOB DUTIES

- Meet with homeowners, contractors, and design professionals to discuss and resolve matters such as work procedures, complaints, and construction problems
- Explain plans and contract terms to staff, workers, and clients, representing the owner or developer
- Plan, organize, and direct activities concerned with the renovation of homes and facilities
- Prepare and submit to client budget estimates and cost tracking reports
- Schedule the project in logical steps and allocate time required to meet deadlines
- Determine labor requirements and dispatch workers to construction sites
- Select, contract, and oversee workers project specific work, such as painting or plumbing
- Practice techniques for providing quality customer service

SALARY RANGE

Average Hourly	Average Annual
National \$20.48 to \$63.10	\$42,600 to \$131,200
Maryland \$20.72 to \$70.01+	\$43,100 to \$145,600+

