



Dear Student:

The college requires all financial assistance applicants to pursue an eligible Associate's Degree or Certificate program. Eligible programs must meet federally prescribed guidelines for approval. A review of our records indicates that you either have not chosen a degree or certificate program, or you have chosen an ineligible program.

To select an eligible program of study, please arrange to meet with a CSM academic/enrollment advisor. If you will be a new student at the college, **MAKE SURE YOU HAVE APPLIED FOR ADMISSION AND TAKEN THE PLACEMENT TESTS BEFORE YOU BOOK YOUR ACADEMIC ADVISING APPOINTMENT!** When you see the advisor, ask her/him to complete the information at the bottom of this letter, **ENTER THE PROGRAM CHANGE ON THE COMPUTER**, and return the letter to the Financial Assistance Department.

Thank you for your cooperation. Please take care of this matter as soon as possible to avoid delays in the processing of your financial assistance application. Please contact this office if you have any questions.

Sincerely,

Financial Assistance Department

ACADEMIC/ENROLLMENT ADVISOR'S USE ONLY:

Student Name _____ Student ID _____

Date Advised _____ Program of Study Chosen _____

Advisor's Signature _____

Please return this form to the Financial Assistance Department (FAD). Thank you.