



CAPITOL COLLEGE

1927

Agreement between College of Southern Maryland and Capitol College for the Articulation of the Management Development A.A.S. Degree to the Bachelor of Science in Business Administration Degree

Purpose

This agreement facilitates the transfer of **College of Southern Maryland** students who graduate with a Management Development Associate of Applied Science (A.A.S.) degree to the Bachelor of Science in Business Administration Program (BSBA) at Capitol College (CC). This agreement defines the terms of the transfer.

The three goals inherent in the agreement are to:

1. facilitate students' transfer from A.A.S. in Management Development program at College of Southern Maryland to the B.S. in Business Administration program at CC as efficiently as possible.
2. establish a clear set of understandings and expectations for both institutions and programs.
3. establish a pathway for College of Southern Maryland A.A.S. in Management Development graduates to earn a B.S. degree in Business Administration as a means to advance their careers in the management and leadership professions.

Articulation Agreement

College of Southern Maryland, a community college in La Plata, Maryland, and Capitol College (CC) agree to offer articulated programs leading to the award of an A.A.S. in Management Development and a Bachelor of Science in Business Administration (BSBA). They further agree that students from College of Southern Maryland, under this articulation agreement, may transfer credits earned for the A.A.S. in Management Development degree at College of Southern Maryland toward the B.S. Business Administration at CC. The following general principles guide the implementation of this Agreement:

1. The program is designed for graduates of the A.A.S. degree in Management Development at College of Southern Maryland to transfer specific courses in which they have earned the grade of C or higher. The number of courses transferred may not exceed 70 credit hours. The credit hours transferred from College of Southern Maryland contribute to the fulfillment of the 120 credit hours required for baccalaureate completion.

2. The Course Transfer Table included with this document specifies courses that will transfer from College of Southern Maryland to Capitol College.
3. For the specified courses to transfer, students must earn a grade of C or better in each course they want to transfer.
4. The maximum number of credits that will be accepted by CC toward degree requirements from non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores) is based on annually published national scores with recommended credits. Tech Prep credits do not transfer without validation exams. Credit awarded for experiential learning is not recognized by CC without verification through examination.
5. For a smooth transition, students at the College of Southern Maryland may start taking courses in the Business Administration program at CC while they are completing the A.A.S. Students should complete the A.A.S. program before transferring to CC.
6. If the College of Southern Maryland and CC develop a dual enrollment program, this articulation agreement will not prevent students from applying for, participating in, or receiving the benefits of dual enrollment. Those students would then be subject to the dual enrollment program criteria.
7. College of Southern Maryland students who complete the A.A.S. in Management Development will be given consideration for financial assistance and will be eligible to compete for academic scholarships at CC. Students who finish the A.A.S. degree with a GPA over 3.0 and subsequently attend CC full-time will be eligible for a scholarship providing up to 50% of tuition.
8. Currently the tuition is \$328 per credit hour. Students maintaining full-time enrollment, keep their student account current, and who remain in good academic standing are eligible for a tuition lock from CC. Tuition will remain the same as when the student first enrolled at CC in the BSBA program.
9. CC will provide information on the academic progress of the College of Southern Maryland students enrolled in the BSBA program as a result of this agreement.
10. College of Southern Maryland and CC agree to monitor the performance of this agreement and to revise it as necessary.
11. College of Southern Maryland and CC agree to publicize this program.
12. The Course Transfer Table is subject to annual review for updating and revising as necessary by the appropriate College of Southern Maryland and CC officials without affecting the signed agreement.
13. The agreement may be terminated by either party after 60 days advance written notice to the other. Termination of the agreement will not affect any students currently enrolled in the Management Development A.A.S. program at College of Southern Maryland who are taking courses at CC or who have been accepted into the BSBA program at CC.

CSM
CONTRACT #
4012

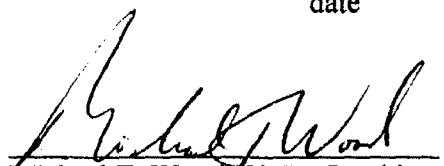
14. This agreement becomes effective on the date that the last authorizing party has signed the agreement. The final person to sign this agreement will write the date on the signature page.

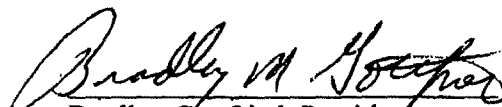
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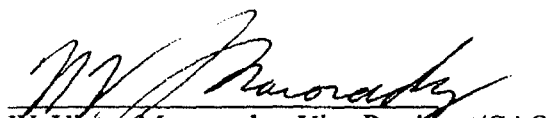
Authorizing Signatures

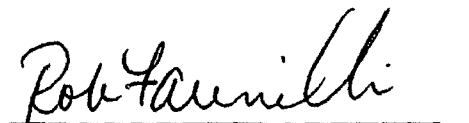
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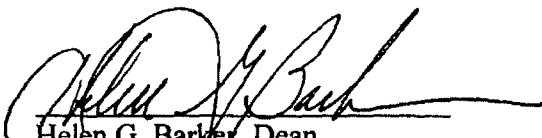
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Michael T. Wood, Ph.D., President
Capitol College

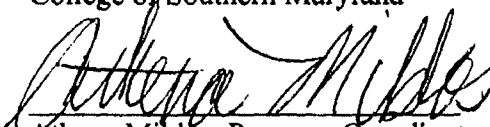

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Course Transfer Table

**A.A.S. in Management Development at College of Southern Maryland
 to the
 B.S. in Business Administration at Capitol College**
Effective January 2009

Students graduating from College of Southern Maryland with an A.A.S. degree in the Management Development may transfer each of the following courses in which they received the grade of C or better towards the Bachelor of Science in Business Administration (BSBA) degree at Capitol College. A maximum of 70 credit hours, with a minimum grade of C may be transferred. This table may be revised as necessary with the mutual consent of both institutions without affecting the basic articulation agreement.

BSBA courses at Capitol College	College of Southern Maryland Transfer equivalent (Management Development)	#Transfer Credits
Business Administration (33)		
BUS-270 Financial Accounting I (3)	ACC 2010 Principles of Accounting I (3)	3
BUS-271 Financial Accounting II (3)	ACC 2020 Principles of Accounting II (3)	3
BUS-280 Macroeconomics (3)	ECN 2010 Principles of Economics I (3)	3
BUS-281 Microeconomics (3)	ECN 2020 Principles of Economics II (3)	3
BUS 300 Business Communication (3)		
BUS 410 Strategic Management (3)		
BUS-276 Marketing Principles (3)	BAD 2610 Principles of Marketing (3)	3
BUS-378 Legal Environment of Business (3)	BAD 2070 Business Law I (3)	3
BUS 384 Production and Operations Management (3)		
BUS 386 Organization Theory and Behavior (3)		
BUS 458 Senior Project (3)		
Business Fundamentals (18)		
BUS-173 Business Fundamentals (3)	ECN 1015 Business in a Market Economy (3)	3
BUS-278 Principles of Management (3)	BAD 1210 Principles of Management (3)	3
BUS 283 Managerial Accounting (3)	Business Elective: ACC 2340 Cost Accounting (3). IF student takes another CSMD recommended elective it would transfer as a General Elective.	3
BUS 372 Financial Management (3)		
BUS 375 Human Resources (3)	BAD 2700 Human Resources Management	3
BUS 454 International Business (3)		
English (9)		
EN-101 English Communications I (3)	ENG 1010 Composition and Rhetoric (3)	3
EN-102 English Communications II (3)		
EN 408 Writing Seminar in Technical Research (3)		
Humanities/Social Sciences (18)		
FS-100 Freshman Seminar (1)	Waived	
HU 331 or HU 332 Arts and Ideas (3)		

SS 351 Ethics (3)		
Social Sciences electives (3,3)	Open Electives (6). It is recommended that students take these electives in the Social Sciences OR one Social Science and one in Humanities.	6
Humanities electives (3,3)	Communication Elective: COM 1010 or COM 1250 or COM 1350 or COM 1450 (3)	3
Information Technology (15)		
CT 101 Computer Applications (3)	Computer Science Elective: BAD 1330 Microcomputer Software Applications for Business (3). IF student takes another CSMD recommended elective it would transfer as a General Elective.	3
BUS-250 Database for Managers (3)		
BUS 301 Project Management (3)		
BUS 362 Information Systems for Managers (3)		
SE 321 Human-Computer Interaction (3)		
Math and Science (12)		
MA-110 Business Math (3)	Other Mathematics Elective: BAD 1300 Business Mathematics (3). Students may also elect MTH 2300. IF student take another CSMD recommended mathematics elective it would transfer as a General Elective. IF students choose MTH 2300 for OTHER Mathematics Elective any higher level math course can substitute for MA-110	3
MA-128 Introduction to Statistics (3)	Other Mathematics Elective: MTH 2300 Introduction to Statistics (3). SEE NOTE ABOVE. This course may also be used CSMD Mathematics General Elective.	3
BUS-400 Research Methods (3)		
Science Elective (with Lab) (3)	Biological Science Elective: Biological and Physical Sciences w/ Lab (4) IF students take a 3 credit non-lab course it will transfer as a General Elective.	3
General Electives * (15)		
1.	1. ACC 2015 Automated Accounting Systems (3)	3
2.	2. English Elective (3) ENG 2050 NOT recommended	3
3.	3.	
4.	4.	
5.	5.	
Courses at Capitol (120)	Total	60