

THINK **DUAL ENROLLMENT**

A PROGRAM FOR QUALIFIED HIGH SCHOOL
JUNIORS AND SENIORS



Tonight's Agenda

What is Dual Enrollment?

- Program Overview
- Benefits

Dual Enrollment Options and Info

- Dual Enrollment at CSM
- Dual Enrollment in the High Schools
- Admissions Steps
- Admissions Deadlines

Related Items

- Transfer Information
- CTE Program
- Gifted and Talented Program
- Disability Support Services

Conclusion and Q&A Session

- Please save your questions for the end!



What is Dual Enrollment?

Dual Enrollment is a **special admissions program.**

It allows students to take classes at CSM and earn college credit while still in high school, and in some cases, these classes can count simultaneously as high school credit.

Public, private, and homeschool students are eligible to apply.



What are the benefits of Dual Enrollment?

- > Earn transferrable college credit while still in high school.
- > Begin completing college degree requirements early.
- > Experience the rigor of a college course.
- > Receive the benefits of being a CSM student including free tutoring, library resources, and more.
- > CCPS students taking courses from an approved list will have tuition paid by CCPS.
- > Eligible Non-CCPS students receive a 25% tuition discount.



AP vs Dual Enrollment

AP Classes



AP classes and exams are facilitated by the College Board.

AP classes are offered exclusively through the high schools.

College credit may be earned by passing an end-of-year exam.

Every college/university has their own policy towards accepting AP credit.

AP courses and Dual Enrollment are not the same.

Dual Enrollment



Dual Enrollment is offered in direct partnership between CCPS and CSM

DE options are available in the high school and at CSM directly.

College credit is earned through successful completion of the course.

DE credits can be evaluated for transfer at other colleges/universities.

The decision of whether to take an AP or Dual Enrollment course should be made on a case-by-case basis.

Your high school counselor is a great resource when making this decision.

Dual Enrollment Options

1. Dual Enrollment on a CSM Campus or Online

Open to:

**Public, Private, Home School
Juniors and Seniors**

Admissions steps and eligibility requirements can vary depending on which of the above categories a student fits into.

2. Dual Enrollment In the High School

Open to:

Public School Students who are taking eligible courses in their high school.

Opportunities include:

- Dual English
- Dual Math
- Dual Kinesiology
- Dual Digital Media Production
- Dual Biology/PLTW-Biomedical
- Dual Criminal Justice



Dual Enrollment on a CSM Campus or Online: Private or Homeschool

General Eligibility Requirements:

Students must be a high school junior or senior.

Students must identify what private school or homeschool program they report to, and have this information be verified by CSM.

Homeschool students must report their progress to a local Board of Education or to a MSDE Approved umbrella organization to receive the Dual Enrollment Discount.

Students must **demonstrate college readiness** either through placement testing or submitting qualifying SAT/ACT scores.

College Readiness Requirement

Students must place at the college level on the CSM reading and writing placement assessments (and the math placement assessment if needed)

OR

Student may place by submitting qualifying SAT/ACT scores:

SAT

- 480+ on the Evidence-Based Reading and Writing section
- 570+ or higher on Math

ACT

- 21+ on English and Reading
- 24+ on Math



Getting Started with Dual Enrollment on a CSM Campus or Online:

Private and Homeschool Students



1

Complete Dual Enrollment Form

This electronic form needs to be completed by both student and parent/guardian.

2

Apply Online

Submit a free, online, Dual Enrollment Application.

Make sure to provide your SSN on your application!

3

Demonstrate College Readiness

Students can demonstrate readiness by submitting qualifying ACT/SAT scores, or by successfully completing CSM Placement Testing.

4

Register with Enrollment Coordinator

After fully completing the previous steps, Students will be contacted by an Enrollment Coordinator to complete course registration.



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Dual Enrollment on a CSM Campus or Online: Public School

Information from Calvert County Public Schools



Dual Enrollment: CCPS Requirements

1. The student must be a junior or senior in high school.
2. Juniors must be enrolled in high school full-time (7 classes).
3. Seniors must be enrolled in at least one course with CCPS (the course must be one credit (or (2) .5 credit courses) or greater).
4. Senior students must be enrolled in a minimum of four courses between CCPS and CSM in the Fall semester. The specific courses must be from the approved list of course.
5. The student must be enrolled in at least one course with CSM.
6. The student must have a unweighted cumulative GPA of 2.75 or greater on a 4.0 scale.
7. The student must have met all MCAP requirements for graduation.
8. The student must have completed all service-learning hours required for graduation.
9. The agreement must be signed by the principal/designee prior to enrollment.

List of CCPS Approved Dual Courses

2025-2026 Calvert County Public Schools Approved Courses for Dual Enrollment

College of Southern Maryland		Calvert County Public Schools		
Number	Course Title	Number	Course Title	What CCPS graduation requirement will this fulfill?
COM 1010	Basic Principles of Speech Communications	9555d	Basic Principles of Speech Communications DE	Elective
CHE 1200 CHE 1200L	General Chemistry I General Chemistry I Lab	9540d	General Chemistry I w/Lab DE	Honors Chemistry or Elective Students must take the course and lab to earn CCPS credit.
ENG 1010 ENG 1020	Composition and Rhetoric Composition and Literature	9511d 9512d	Composition & Rhetoric DE Composition & Literature DE	Honors Composition and Rhetoric Honors Composition and Literature
ENV 1300 ENV 1300L	Environmental Science Environmental Science Lab	9541d	Environmental Science w/Lab DE	Honors Environmental Science or Elective Students must take the course and lab to earn CCPS credit.
HST 1015	Global History 1500 – present	9524d	Global History 1500 – present DE	Honors Modern World History or Elective
HST 1032	The United States Since 1877	9525d	The United States Since 1877 DE	Honors United States History or Elective
MTH 1015	Introduction to Statistics	9531d	Introduction to Statistics DE	Math or Elective
MTH 1150	Precalculus, Algebra, & Trig	9534d	Precalculus, Algebra, & Trigonometry DE	Math or Elective
MTH 1200	Calculus I	9530d	Calculus I DE	Math or Elective
MTH 1210	Calculus II	9532d	Calculus II DE	Math or Elective
MTH 2200	Calculus III	9533d	Calculus III DE	Math or Elective
MUS 1020	Music Appreciation	9559d	Music Appreciation DE	Music Appreciation (Meets the Fine Art graduation requirement)
PHY 1110 PHY 1110L	Fundamentals of Physics I Fundamentals of Physics I Lab	9542d	Fundamentals of Physics I w/Lab DE	Honors Physics Students must take the course and lab to earn CCPS credit.
PSY 1010	General Psychology	9526d	General Psychology DE	Elective

CCPS students taking courses from the CCPS Approved List will be able to take the course **at no cost to the student.**

This list is available through high school counselors and online at

<https://www.calvertnet.k12.md.us/instruction-programs/dual-enrollment-program>

CCPS Grading Procedures 3415.3

- ❖ Provides specific information about how grades are recorded on high school transcript
- ❖ All courses on the approved list will appear on the high school transcript if taken during fall or spring semester
- ❖ Students must request pre-approval from the principal for any courses on the approved list to appear on the transcript for summer classes. This is usually only approved when the course is needed for graduation.
- ❖ All courses on the approved list will be calculated into the student's GPA and rank
- ❖ College courses are not used for honor roll or athletic eligibility

Getting Started with Dual Enrollment on a CSM Campus or Online:

Calvert Public School Students



1

Speak to your High School Counselor

Your counselor can help you determine whether you are eligible to participate and how Dual Enrollment can fit into your schedule.

2

Complete Dual Enrollment Form

This electronic form needs to be completed by both student and parent/guardian.

While completing this form, students will submit a copy of their high school transcript, demonstrating they meet program requirements.

3

Apply Online

Submit a free, online, Dual Enrollment Application.

Make sure to provide your SSN on your application!

4

Register with Enrollment Coordinator

After fully completing the previous steps, students will be contacted by an Enrollment Coordinator to complete course registration.



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Dual Enrollment In the High Schools

CCPS students can earn college credits for eligible courses taken directly in their Public High School. Students taking eligible classes can sign up for the Dual Enrollment option during the school year.

For these opportunities:

No placement
testing is required

Any grade level may
participate

Students may
receive both high
school and college
credit if they opt-in

The final high
school course and
college grades may
be different

All coursework is
done exclusively at
the high school



Dual Enrollment In the High Schools

To Participate, Students Must:

Meet any eligibility
criteria for enrollment in
the specific subject
available for dual credit

Submit all applications,
forms, and paperwork to
CSM by the established
deadline



Dual Enrollment In the High Schools

Specific registration instructions will be distributed to students through their high school classes.

Students must actively complete the registration steps to receive credit.

Please note: **Students are not automatically registered to participate in Dual Enrollment**

Students **must** complete the registration steps to participate.

**Dual English
in the High School**

Dual English

**Dual Math
in the High School**

Students taking **Composition and Rhetoric** in their high school can earn credit for CSM's **ENG-1010** course.

**Dual Kinesiology
in the High School**

To be eligible, students must receive a C or higher on their portfolio review assessed at the end of the second quarter. Their high school English teacher will let them know if they've met the criteria.

**Dual Digital Media Production
in the High School**

The final CSM ENG-1010 grade is calculated by compiling only the grades on the essays students complete in class.

This means the final grade for high school and college may be different.

**Dual Biology/PLTW-Biomedical
in the High School**

**Dual Criminal Justice
in the High School**



ENG-1010 can fulfill first-year English course requirements for most programs at the college level.



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**Dual English
in the High School**

**Dual Math
in the High School**

**Dual Kinesiology
in the High School**

**Dual Digital Media Production
in the High School**

**Dual Biology/PLTW-Biomedical
in the High School**

**Dual Criminal Justice
in the High School**

Dual English

Students taking **Composition and Literature** in their high school can earn credit for CSM's **ENG-1020** course.

To be eligible, students must receive credit for ENG-1010 through CSM, from one of the following options:

- Earned a 70% or better in the dual-in-school ENG-1010 option previous school year.
- Credit through CSM for AP English Language exam score of 3, 4 or 5.
- Credit through ENG-1010 taken directly at CSM

The final CSM ENG-1020 grade is calculated by the product grades on assignments throughout the school year.



ENG-1020 can fulfill second-year English course requirements for most programs at the college level.

**Dual English
in the High School**

**Dual Math
in the High School**

**Dual Kinesiology
in the High School**

**Dual Digital Media Production
in the High School**

**Dual Biology/PLTW-Biomedical
in the High School**

**Dual Criminal Justice
in the High School**

Dual Math

Students taking the following high school courses can earn credit for CSM's **MTH-1150** course:

- ❖ **Honors Pre-Calculus**
- ❖ **Accelerated Algebra 2 with Pre-Calculus**

The final CSM MTH-1150 grade is comprised of:

- **75%** - The coursework done throughout the course
- **25%** - A CSM final exam

The high school grade and the college grade may be different.

CSM's grading scale for STEM courses is:

A= 90-100%
B= 80-89.9%
C= 70-79.9%
D= 65-69.9%
F= 0-64.9%



MTH-1150 can fulfill many first-year Math course requirements at the college level and can satisfy pre-requisite requirements for higher level math classes.

**Dual English
in the High School**

**Dual Math
in the High School**

**Dual Kinesiology
in the High School**

**Dual Digital Media Production
in the High School**

**Dual Biology/PLTW-Biomedical
in the High School**

**Dual Criminal Justice
in the High School**

Dual Kinesiology

Students taking the Physical Rehabilitation course through their high school can earn credit for CSM's **WFS-2000** course.

The CSM final grade will be comprised of 20% of class assignments, 80% of demonstration of content mastery, including a final exam developed by CSM.



WFS-2000 can be applied towards a degree in Exercise and Sport Science at CSM or be used as an elective for other programs.



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Dual English
in the High School

Dual Math
in the High School

Dual Kinesiology
in the High School

**Dual Digital Media
Production in the High School**

Dual Biology/PLTW-Biomedical
in the High School

Dual Criminal Justice
in the High School

Dual Digital Media Production

Students taking the Interactive Media Production course can earn credit for CSM's **DMP-1010** course.

The Final CSM grade consists of:

- 60% - Three course projects
- 30% - High school coursework
- 10% - Final exam

The high school and CSM final grades may be different.



DMP-1010 can be applied towards a degree in Digital Media Production at CSM or as an elective credit for many other programs at CSM.

Dual English
in the High School

Dual Math
in the High School

Dual Kinesiology
in the High School

Dual Digital Media Production
in the High School

**Dual Biology/PLTW-
Biomedical in the High School**

Dual Criminal Justice
in the High School

Dual Biology/ PLTW-Biomedical

High School seniors who complete the PLTW-Biomedical program sequence in high school can earn credit for CSM's **BIO-1040** and **BIO-1040L** courses.

Students must have earned a B or higher in their four Biomedical classes and have passed all the exams with high rankings to be eligible.



BIO-1040/L can be used to satisfy a Biological/Physical Sciences requirement for many programs at CSM or can be used as an elective.



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Dual English
in the High School

Dual Math
in the High School

Dual Kinesiology
in the High School

Dual Digital Media Production
in the High School

Dual Biology/PLTW-
Biomedical in the High School

Dual Criminal Justice
in the High School

Dual Criminal Justice

Multiple Criminal Justice courses offer an option for Dual Enrollment Credit.

High School Course	CSM Equivalent
American Criminal Justice System	CJS-1015: Introduction to Criminal Justice
Criminal Law	CJS-2030: Criminal Law
Juvenile Justice	CJS-2040: Juvenile Delinquency
Criminal Investigation	CJS-1060: Introduction to Criminal Investigation

To be eligible, students must have a grade of “C” or higher in their course.

The Final CSM grade consists of:
80% - High school coursework
20% - A CSM Final Exam



These credits can be applied towards Criminal Justice programs at CSM or can be used as electives for many other programs.

What Can a Student Do With the Credits They Earn?



Students can continue their studies at CSM after high school to earn a Letter of Recognition, Certificate, or Associate Degree.

Students can transfer credits directly to a 4-year institution after high school (or transfer after earning a degree at CSM).



How Do Credits Transfer?

By participating in Dual Enrollment, you create a college transcript at CSM. Your CSM transcript records your course attempts and your final course grades.

When you attend another institution, you can send a copy of your CSM transcript to your school of choice for evaluation.

Most credits earned through CSM will transfer to four-year colleges and universities within the state of Maryland.

You are encouraged to contact your school of choice to verify that your credits will transfer.

In Fall 2025, graduated Dual Enrollment students transferred credits to...



University of Maryland, College Park



Towson University



Salisbury University



St. Mary's College of Maryland



Bowie State University



Stevenson University



University of Maryland Baltimore County



Morgan State University



Frostburg State University



North Carolina A&T State University



West Virginia University



Coastal Carolina University



Howard University



Penn State University



Virginia Tech



East Carolina University



Liberty University



North Carolina State University

Career & Technology Education

(CTE)



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The CTE Program

Career & Technology Education (CTE) is a program that allows students to earn articulated college credits through a sequence of academic and technical coursework in the high school.

- ❖ Students who successfully complete accepted CTE programs through their high school may receive articulated credit at CSM at no cost to.
- ❖ These articulated credits can be applied at CSM towards specifically designated letters of recognition, certificates, and Associate of Applied Science (AAS) degrees.
- ❖ CTE articulated credits *generally do not apply to programs outside of CSM.*
- ❖ CTE is *not* dual enrollment, but CTE program students *can* also take classes through CSM's Dual Enrollment program.



What do High School students need to do to be a CTE candidate?

- Start asking your high school counselor questions about CTE in the ninth grade and explore technical program(s) you find interesting. You may begin CTE courses as early as your sophomore year (*exceptions may apply*).
- Work with your high school counselor to register for the required high school courses.
- Complete all courses in the program with a grade of 'B' or better in each course.
- Apply to CSM during senior year of high school, select a designated program, and complete a transcript evaluation request.
- Request articulation of credits **within two years** of high school graduation to CSM.

For more information, visit www.csmd.edu/cte or contact cte@csmd.edu.

What CTE Programs are available for Calvert County High School students?

- Academy of Health Professions
- Accounting
- CISCO
- Graphic Arts
- Introduction to Engineering Design
- Law Enforcement
- Management
- Teacher Academy – Teacher Education

For more information, visit www.csmd.edu/cte or contact cte@csmd.edu.

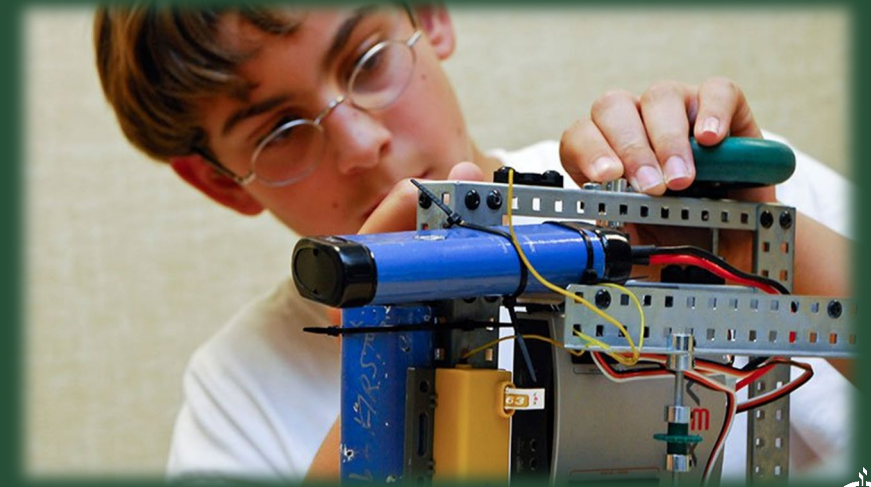
Gifted & Talented Program

Requirements

- Must have completed 7th grade but not yet eligible for admission to the Dual Enrollment Program.
- Must apply to CSM and submit a Gifted & Talented Form with a recommendation from a **non-family member** (teacher, counselor, etc.)
- Must demonstrate the ability to benefit from college instruction by either:
 - ❖ Testing at the college level in English and Reading on the CSM placement assessments,
 - ❖ Submitting qualifying SAT/ACT scores

Gifted & Talented students do not receive a tuition discount.

For specific admissions instructions, visit www.csmd.edu and search "Gifted and Talented"



Let's Talk Numbers

CCPS students taking courses from the CCPS Approved List, or courses offered in the high school, will have the cost of the course covered entirely by CCPS. This includes tuition, fees, and textbooks. *(Only 4 courses are covered per academic year, and classes are only covered for Fall and Spring semesters)*

Private/Homeschooled students who meet all eligibility requirements receive a 25% tuition discount. (Students pay 75% of tuition and 100% of fees. Course fees and textbooks will be extra.)

CCPS students taking non-approved courses also receive the 25% tuition discount.

2025 Fall Semester tuition discount example:

SOC-1010 (3 Credits)

Regular Cost = **\$525.00** (\$420 tuition + \$105.00 fee)

Dual Student Price = **\$420.00** (\$315.00 tuition + \$105.00 fee)

*Additional course fees and books will be extra.



What is FERPA?

- FERPA is the **Family Educational Rights and Privacy Act**, a Federal law enacted in 1974.
- As a college student, your records and your grades are yours alone.
- FERPA mandates that all college academic records may not be shared with third parties, including parents. **This applies to Dual Enrollment students, regardless of age.**
- Students must have written permission on file with CSM for disclosure of grades and other information to third parties.



Participation in the Dual Enrollment program requires the exchange of information between CCPS and CSM. This information may include, but is not limited to: grades, 504/IEP accommodations, eligibility for Free and Reduced Meals, and student status in course(s). When you participate in Dual Enrollment, you give CCPS and CSM permission to exchange information to meet requirements of the program.



Disability Support Services (DSS)

Rhonda M. Crockett, DSS Coordinator

Penny Windsor, DSS Coordinator

Christina Centineo, ADA & Accessibility Coordinator

Antonia Davis, Administrative Assistant



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Entitlement vs Eligibility

<u>High School</u>	<u>College</u>
IDEA	ADAAA/Section 504
“entitled”	“eligible”
Free and Appropriate Education (FAPE)	Civil Rights Law
Education is a <u>right</u> .	Education is <u>not</u> a right. Student must be “otherwise qualified.”
Schools must identify students	Students must self-identify
IEP or 504 Plan	Letter of Accommodations

High School	College/University
Laws:	
• IDEA • Sections 504	• ADA (1990) • ADA Amendment Act (2008) • Sections 504 • Fair Housing Act
Documentation:	
• School provided evaluation(s) • IEP (Individualized Education Program)/504 Plan	• Student provides evaluation(s) • IEP/504 Plan may not be only documentation needed
Parents/Guardians:	
• Receive updates on performance • Have access to grades and other reports • Advocate on behalf of child/student	• Updates on performance provided by student • Access to grades or other reports provided by student • Student/child should be self-advocating and parent/guardian can provide support

Students:	
• School identifies students with disabilities • Parents identify their child/student with a disability	• Students will need to self-identify with Disability Services and take responsibility for their accommodations • Self-advocate and communicate their needs
School Support Services:	
• School is responsible for identifying students • Supplies services and arranges accommodations	• School provides services to students who self-identify after a review of documentation and an initial meeting through an interactive process with a Disability Services specialist
Teachers/Professors:	
• Teacher ensures that students have the correct accommodations	• Students must provide Faculty Contact Sheet (accommodation letter) to professors each semester. Letters can be obtained after accommodations are established • Students must inform professors when/how they will use their approved accommodations

Types of disabilities:

- **ADD/ADHD**
- **Autism Spectrum Disorder**
- **Blind/Low Vision**
- **Cancer**
- **Cerebral Palsy**
- **Health Impairments**
- **Deaf/Hearing Impairment**
- **Mobility Impairments**
- **Multiple Sclerosis**
- **Muscular Dystrophy**
- **Post Traumatic Stress Disorder**
- **Psychological/Psychiatric**
- **Specific Learning Disabilities**
- **Traumatic Brain Injury**
- **Chronic Illnesses**
- **Short term illnesses/accidents**

Procedures for Requesting Disability Support Services

- Disability Support Services are **voluntary**
- **IEP/504 Plan** is *not* automatically submitted to college
- Contact DSS office
- Interactive Intake meeting with DSS staff
- Provide **recent documentation**(3 years) of disability
 - *An IEP, 504 Plan, or Exit Document is generally not sufficient documentation*
- Accommodation plan provided to student
- Student discusses accommodation plan with instructor

Appointment Requests

Virtual and In-Person appointments are available for all students. For an appointment, please contact the DSS Coordinator at your nearest campus.

For hours of operation, visit
csmd.edu/disabilityservices

Admissions Deadlines

All applications, placement, and Dual Enrollment paperwork/forms must be arranged, completed, and submitted **prior** to the posted deadlines.



Dual Enrollment *at* CSM:

CSM Spring Semester	December 15
CSM Summer Semester	April 15
CSM Fall Semester	July 15

Dual Enrollment in the High School:

Different opportunities have different deadlines.

These deadlines will be shared in the registration information that students who are taking eligible classes will receive during the school year.



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Early College Information Nights

An all-day program with pre-determined classes taken on CSM's Campus, available for eligible Calvert County Public School Juniors and Seniors.

Information Session Dates:

- **Wednesday, November 6th at 6:00pm, Calvert HS**
- **Wednesday, November 12th at 6:00pm, CSM's Prince Frederick Campus & Zoom**

For more information and to RSVP please visit:

csmd.edu/EarlyCollege/Calvert

Email: EarlyCollege@csmd.edu



Questions? Contact us!

Cole Scott

443-550-6007

Email: cascott4@csmd.edu

More information about Dual
Enrollment can be found on our
website at:

www.csmd.edu/dualenrollment

