



COLLEGE *of*
**SOUTHERN
MARYLAND**

CSM Virtual Employment Information Session

Division of People, Culture, and Equity





WELCOME

Dr. Yolanda S. Wilson, President

Ron Price, Vice President of People, Culture, and Equity



COLLEGE of
**SOUTHERN
MARYLAND**

Agenda

- Benefits of Working at CSM
- Recruitment Process and How to Apply
- CSM Resources Available
- Open Positions Presented by Each Division
- Q&A
- What's Next?
- Closing Remarks

**During this session, please share your questions in the chat and we will answer them throughout the presentation.

CSM Hires in Different Ways

- **Permanent Full-Time** – Faculty and Staff Positions
- **Permanent Part-Time** – Staff Positions
- **Non-Permanent Part-Time Faculty (or Adjuncts)** – Teach Credit Courses (See positions available in the Division of Learning)
- **Non-Permanent Part-Time Instructors** – Teach Non-Credit Courses (See positions available in the Division of Continuing Education and Workforce Development)
- **Non-Permanent Student Workers** – Through Federal Work Study or our Work-Based Learning program

What we offer



Benefits



Non-Permanent Part-Time Faculty (credit and continuing education faculty)

- CSM Tuition Waiver
 - Applies to faculty who are teaching a minimum of three credits (or forty-five contact hours) during a semester. 100% of tuition is waived. Payment of associated fees is not included.
- Sick and Safe Leave
 - Available to all part-time, non-permanent faculty who regularly work at least 12 hours per week.
- La Plata Campus Fitness Center
- Leonardtown Campus Fitness Center and Walking Trail

Temporary Hourly and Student Workers

- Sick and Safe Leave
 - Available to all part-time, temporary employees who regularly work at least 12 hours per week.
- La Plata Campus Fitness Center
- Leonardtwn Campus Fitness Center and Walking Trail

Permanent PT and FT Faculty and Staff

- CSM Tuition Waiver
- Tuition Reimbursement
- Medical, Dental, and Vision Insurance
- Basic Life Insurance
- Supplemental Life Insurance
- Short-and Long-Term Disability Insurance
- Health Savings and Flexible Spending Accounts
- Retirement Plan
- Supplemental Retirement Plan
- Employee Assistance Program

Permanent PT and FT Faculty and Staff

Work/Life Balance Perks

- Annual and Sick leave
- Paid Parental Leave
- Community Service Leave
- Paid Holidays
- Spring Break
- Winter Break
- La Plata Campus Fitness Center Access
- Leonardtwn Campus Fitness Center and Walking Trail
- Code Green Fridays
- Employee Wellness Activities

Retirees

- Medicare Advantage Plan

Questions?



Apply for positions
at: www.csmd.edu/employment

Browse All Career
Opportunities or Browse
Faculty Opportunities

Note: Part-Time Faculty, Part-Time
Instructor, and Temporary Worker
positions are open year-round.





Recruitment Process



— Employment and Human Resources

Where do I apply?

1. Visit our website at: www.csmd.edu/employment
2. Browse All Career Opportunities or Browse Faculty Opportunities.



How to Apply

- Click the job title to view the job posting and detailed information about the position. If you would like to apply for the position, click Apply.
- If you already have an online jobseeker account with NEOGOV, sign back in; otherwise, click “Create an account.”
- Once you’re done, click Create.

How to Apply

- Complete each section of the application.
- Review your entries and then click Proceed to Certify and Submit.
 - From the Certify & Submit page, Accept & Submit.
 - A confirmation page will display after submitting your application.
 - You will also receive a confirmation email.

Congratulations!
You have completed the application process!

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CSM Resources Available



COLLEGE *of*
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Supporting Affected Federal Workers

- Upcoming Events
- Reset Your Career – Fast
- Expand Your Skill Set
- Join the CSM Team
- Community Resources by County, Regionally, and Statewide



<https://www.csmd.edu/federalworkers/index.html>

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Open Positions



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Student Equity & Success



Position	Status
Admissions Assistant	Full-time
Admissions Specialist II	Full-time
Administrative Assistant II	Full-time
Head Athletic Trainer	Full-time
Testing Center Assistant	Part-time

Temp positions are filled on an as-needed basis.

Information Management and Technology



Position	Status
IMT Technician I-upcoming	Full-time
Information Management Technology Technician Pool	Part-time Temp

Temp positions are filled on an as-needed basis.

Financial Services



Position	Status
Accounting Specialist II	Full-Time

Operations & Planning



Position	Status
Director II, Capital Projects and Planning	Full-time
Electrician	Full-time
Environmental Health and Safety Officer	Full-time
Public Safety Sergeant	Full-time
Executive Director, Facilities Management	Full-time
Executive Director, Planning, Institutional Effectiveness and Research	Full-time
HVAC Mechanic	Full-time
Temporary Book Store Clerks - La Plata	Part-time Temp

Temp positions are filled on an as-needed basis.

Continuing Education & Workforce Development



Position	Status
Maryland Center for Environmental Training – Training Coordinator	Part-time
Maryland Center for Environmental Training – Training Support Specialist	Full-time
Center for Career Development & Success – Career Development Specialist	Full-time
SBDC Charles County – Business Consultant PT	Part-time Temp
Community Enrichment Coordinator	Part-time Temp
Personal Enrichment – Kids' & Teen College Counselor	Part-time Temp
Velocity Center Makerspace Assistant – Student Worker	Part-time Temp

Temp positions are filled on an as-needed basis.



INSTRUCTORS NEEDED

**Do you want to give back to the community?
Have you ever considered teaching?**

CSM is looking for the best and brightest in their fields to share their knowledge with others. CSM is actively seeking applications for instructors in the areas of:

- * **WORKFORCE DEVELOPMENT**
- * **PERSONAL ENRICHMENT**
- * **KIDS' & TEEN COLLEGE**
- * **MAKERSPACE TECHNOLOGIES**
- * **ADULT EDUCATION AND ENGLISH
AS A SECOND LANGUAGE**

**Visit the link or scan the
QR code to get involved.**

csm.edu/teachcwr



Division of Learning



Position	Status
Instructional Technology Assistant	Full-time
Aviation Maintenance Technology Faculty Program Coordinator	Full-time
10 Month Faculty – Mathematics	Full-time
10 Month Faculty – Accounting	Full-time
10 Month Faculty – Chemistry & Science	Full-time
Administrative Assistant	Full-time
Laboratory Coordinator I	Part-time
Sign Language Interpreter Applicant Pool	Part-time Temp
Standardized Patient and Participant (Actors and Actresses)	Part-time Temp
Student Assistant/Lab – Arts, Humanities, Social Sciences, and Education	Part-time Temp
Temporary Scribe Applicant Pool	Part-time Temp
Tutors – All Academic Areas	Part-time Temp

Temp positions are filled on an as-needed basis.

Division of Learning

Full-Time Vacancies:

- Accounting Faculty
- Chemistry Faculty
- Mathematics Faculty
- Aviation Maintenance Technology Faculty
- Administrative Assistant

Division of Learning

Part-Time Faculty Vacancies:

- All subjects, all campuses, especially:
 - English
 - Communication
 - Social Sciences
 - Math
 - Health and Nursing
- Particular need for daytime, on-campus

Division of Learning

The CSM Teaching Experience

- Karen Janowski, Part-Time Faculty, English



Division of Learning



Apply at:

www.csmd.edu/employment

Click “Browse Faculty Opportunities” to find full- and part-time faculty ads

- Note: Part-time faculty pools are open year-round

ALL DIVISIONS



Position	Status
Federal Work Study Program Applicant Pool	Part-time Temp
Future Temporary Opportunities	Part-time Temp

Temp positions are filled on an as-needed basis.

Questions?



Apply for positions
at: www.csmd.edu/employment

Browse All Career
Opportunities or Browse
Faculty Opportunities

Note: Part-Time Faculty, Part-Time
Instructor, and Temporary Worker
positions are open year-round.



What's Next?



- **April 28 at 11:30am – *Still Caring and Resource Sharing at CSM*** (CSM Prince Frederick Campus, PFA Building, Room 119 and Zoom)
- **May 14 at 10am – *14th Annual Southern Maryland Hiring Event*** (CSM La Plata Campus, PE Gym)
- **June 20 at 9am – *Community Resource Fair. Connecting Impacted Workers to Resources and Opportunity*** (CSM La Plata Campus, BI Building, Room 113)

Events encourage pre-registration:

<https://www.csmd.edu/federalworkers/index.html>

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Thank you for joining us today!

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