

## Guide for Tuition Waiver for Students with Disabilities

HB 104 is effective October 1, 2011.

### GENERAL INFORMATION FOR COLLEGE OF SOUTHERN MARYLAND STUDENTS

Any student receiving Supplemental Security Income (SSI) or Social Security Disability Insurance (SSDI) benefits is eligible to apply for this waiver. **You must** provide proof from the Social Security Administration (SSA) of receiving SSI or SSDI benefits.

The tuition waiver applies to tuition **after** any grants and scholarships you receive have been applied to your tuition and fees. You are responsible for **all** other costs associated with the courses, such as books.

[http://mhec.maryland.gov/preparing/Pages/FinancialAid/ProgramDescriptions/prog\\_disabilities.aspx](http://mhec.maryland.gov/preparing/Pages/FinancialAid/ProgramDescriptions/prog_disabilities.aspx)

#### Eligibility:

1. Any resident of Maryland who is out of the workforce because of a permanent disability as defined by the Social Security Act, the Railroad Retirement Act, or in the case of former federal employees, the Office of Personnel Management, and enrolls in a community college class that has at least 10 regularly enrolled students, may be eligible for a tuition waiver.
2. The waiver is available for enrolling up to 6 credits per semester without declaring a degree or certificate program. Any further credits, up to 12 credits per semester, a student must enroll in a degree program, or a certificate program that leads to employment. The waiver is also available for continuing education instruction designed to lead to employment, including life skills instruction.
3. Students applying for this waiver must also apply for financial aid (*further information below*).
4. Individuals receiving SSI or SSDI benefits as a dependent or survivor of a disabled beneficiary **do not qualify** for this waiver.

#### Student must:

1. **The student must complete the Free Application for Federal Student Aid for this academic year at <https://studentaid.gov/> and have it submitted to the College of Southern Maryland.**
2. Obtain a ***Certification for Tuition Waiver Form*** from the Financial Assistance office.
3. The student must return the completed ***Certification for Tuition Waiver and Supporting Documentation*** to:  
The College of Southern Maryland Financial Assistance Department, PO Box 910, La Plata, MD 20646, [finaid@csm.edu](mailto:finaid@csm.edu), or in person to any campus.
4. The ***Certification for Tuition Waiver*** is valid for **one** academic year (ex: Fall 2023, Spring 2024, Summer 2024).
5. If the student enrolls in credit coursework that exceeds 6 credits per semester, a student must enroll in a degree program, or a certificate program that leads to employment.

#### Limitations:

1. Any awarded grants and scholarships will be applied first to pay the student's tuition. The waiver will **only** be applied if grants and scholarships **do not** cover the student's full semester tuition charge. This does not pertain to student loans or Federal Work Study funds.
2. The tuition waiver does not apply to fees.
3. Letter of recognition programs are not eligible for the waiver.
4. Students may have up to 12 credit hours covered by the waiver each semester.
5. Colleges reserve the right to discontinue the tuition waiver for a student enrolling in a course with less than 10 regularly enrolled students.



## CERTIFICATION FOR TUITION WAIVER

Name: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Student ID Number: \_\_\_\_\_ Phone: \_\_\_\_\_

Academic Year: **Fall 2023, Spring 2024, and Summer 2024**

I certify I am receiving a social security disability benefit (SSDI) or supplemental security income (SSI) as defined by the Social Security Act, Railroad Retirement Act, or in the case of a former federal employee, from the federal retirement or pension authority (U.S. Office of Personnel Management).

My supporting documentation (recent statement, previous year 1099) is attached. I understand the waiver will not be processed without documentation.

*\*Individuals receiving SSI or SSDI benefits as a dependent or survivor of a disabled beneficiary DO NOT qualify for this waiver.*

Student signature acknowledges that this form is valid for one academic year and must be renewed each academic year. In addition, the student acknowledges that they must apply for financial aid.

\_\_\_\_\_  
Student Signature

2023-2024

Send All Correspondence to:  
College of Southern Maryland\*Financial Assistance Department  
P.O. Box 910\* La Plata, MD 20646\* Finaid@csmd.edu  
Telephone: 301-934-2251, 301-870-3008, ext. 7531, or 301-934-7531 (Direct Line)