

# HOW TO ENROLL IN A PAYMENT PLAN ONLINE

The screenshot shows the College of Southern Maryland website. At the top, there is a green header with navigation links: Language, Quick Links, Info For, and my.CSMD. Below this is a white banner with the college's logo and name. To the right of the logo is a search bar and a 'ME' button. A blue arrow points to the 'ME' button. Below the banner is a large green section with the text 'Your Pathway to Possibility' and 'Register now for fall to start September 3.' A yellow button labeled 'GET STARTED' is positioned below this text. A blue box with the text 'Select myCSMD' is overlaid on the right side of this section. Below the green section is a dark green section with the text 'Choose Your Path' and a yellow arrow pointing to a search bar. The search bar contains the text 'What do you want to study?'. To the right of the search bar is a dropdown menu labeled 'Program type' and a 'GO' button. At the bottom, there is a small icon of a person and a text box that reads 'Discover your path to a fulfilling career or prepare for a bachelor's degree with our guided pathways. Explore our diverse programs designed to help you achieve your goals, whether you are seeking knowledge or pursuing a new hobby.' A yellow button labeled 'QUESTIONS? ASK TALON THE HAWK' is located at the bottom right.

Language Quick Links Info For my.CSMD

COLLEGE of SOUTHERN MARYLAND

SEARCH

ME

**Your Pathway to Possibility**

Register now for fall to start September 3.

**Select myCSMD**

GET STARTED

**Choose Your Path**

What do you want to study?

Program type

GO

Discover your path to a fulfilling career or prepare for a bachelor's degree with our guided pathways. Explore our diverse programs designed to help you achieve your goals, whether you are seeking knowledge or pursuing a new hobby.

QUESTIONS? ASK TALON THE HAWK



Enter Username  
and Password

## LOG IN

Submit

[What's My Username?](#)  
[Forgot Your Password?](#)

### Need Tech Support?

Contact: [help@csmd.edu](mailto:help@csmd.edu) or 301-934-7740

### General Questions?

Contact: [askme@csmd.edu](mailto:askme@csmd.edu) or 301-934-2251



Online  
Services



myLearning  
Access



Microsoft 365/  
Email



IT Help  
Desk



Intranet  
Access



Print Shop



Employee  
Training



Register for  
Credit Classes



Register for  
Non-Credit  
Classes

[IMPORTANT DATES](#)[ANNOUNCEMENTS](#)[SCHEDULES](#)[QUICK LINKS](#)



- Please note when registering for classes the maximum amount of credit hours students should enroll in for a 7-week session is 9 credits and for 3-week session is 6 credits.
- Visit [www.csmd.edu/academiccalendar](http://www.csmd.edu/academiccalendar) for the academic calendar, including registration dates and other important info.
- After you register, it can take up to 24 hours for your financial aid to be applied to courses that are required for your program of study.

Hello, Welcome to myServices!

Choose a category to get started.



### Student Finance

Here you can view your latest statement and make a payment online.



### Tax Information

Here you can change your tax information.



### Employee

Here you can view your tax information.



### Course Catalog

Here you can view and search the course catalog.



### Graduation Overview

Here you can view and submit a graduation application.



### Student Finance Admin

Here you can view the Student Finance information as a student would so you can help the student with any questions.



### Financial Aid

Here you can access financial aid data, forms, etc.



### Banking Information

Here you can view and update your banking information.



### Student Planning

Here you can search for courses, plan your terms, and schedule & register your course sections.



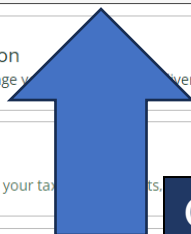
### Grades

Here you can view your grades by term.



### Enrollment Verifications

Here you can view and request an enrollment verification.



Click on Student Finance

Financial Information • Student Finance • Account Summary

Account Summary

View a summary of your account

Account Overview

Amount Overdue	\$105.00	
<hr/>		
= Total Amount Due	\$105.00	<a href="#">Make a Payment</a>
<hr/>		
Total Account Balance	\$105.00	<a href="#">Account Activity</a>
<hr/>		
<a href="#">2024 Fall Reporting</a>	\$105.00	
<a href="#">2024 Summer Reporting</a>	\$0.00	
<a href="#">2023 Fall Reporting</a>	\$0.00	
<a href="#">2022 Spring Reporting</a>	\$0.00	
<a href="#">2021 Fall Reporting</a>	\$0.00	
<a href="#">2021 Spring Reporting</a>	\$0.00	

Helpful Links

[CSM Payment Plan Link](#)

[CSM Tuition Fee Schedule](#)

[CSM Refund Policy](#)

[CSM Residency Form](#)

[CSM Financial Aid Refunds](#)

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Click on Make a Payment



Learn more about these [Class Instruction Types](#).

If you are enrolled in a payment plan and plan to schedule adjust, please add your new courses before dropping your old courses. The payment plan will automatically cancel if a student drops all courses for the semester. A non-refundable enrollment fee will be charged for each new payment plan enrollment.


You can submit inquires/questions to [paymentplan@csmd.edu](mailto:paymentplan@csmd.edu) or call 301-934-7712.

It is your responsibility to check your mymail.csmd.edu e-mail account to see if you have been given permission to register. You may register during a small window of time (less than two days).

For help accessing your mymail account click [here](#). Steps to managing your Waitlist course are being changed. Click [here](#) for instructions.

[Use this page to make a payment on your account](#)

[Use this page to make a payment on your account](#)



[Click Here to Make a Payment](#) ▼

Create Payment Plan

**Please Note:** Amounts Due may include credit amounts.

\$105.00

Select	Item	Payment Group	Date Due	Amount Due	Amount to Pay
<input checked="" type="checkbox"/>	Student - Credit	WEBDS	7/31/2024 (Overdue)	\$105.00	\$ <input type="text" value="105.00"/>

\$105.00



If you are enrolled in a payment plan and plan to schedule adjust, please add your new courses before dropping your old courses. The payment plan will automatically cancel if a student drops all courses for the semester. A non-refundable enrollment fee will be charged for each new payment plan enrollment.

It is your responsibility to check your mymail.csm.d.edu e-mail account to see if you have been given permission to register. You may register during a small window of time (less than two days).

Use this page to make a payment on your account

Total Payment : \$105.00

[Click Here to](#)

[Collapse All](#)

## 2024 Fall Reporting

\$105.00

Select	Item	Payment Group	Date Due	Amount Due	Amount to Pay
<input checked="" type="checkbox"/>	Student - Credit	WEBDS	7/31/2024 (Overdue)	\$105.00	\$ <input type="text" value="105.00"/>

Total Amount Due

\$105.00

[Top of page](#)

Create Payment Plan

Select an item for a Payment Plan (you can only choose one)

Item	Payment Group	Date Due	Amount Due
<input type="radio"/> Student - Credit	WEBDS	7/31/2024 (Overdue)	\$105.00

Cancel Continue

Select Student – Credit or Student – Non-Credit  
Click Continue



Please note: the payment plan outlined below will not be created until you review the information, check the "I agree to the terms and conditions outlined above." checkbox, and click the "Continue" button.

8/22/2024 at 10:04 AM

Review these payment plan terms and check the box at the bottom to continue.

Payment Plan Summary	
Student	[REDACTED]
Term	2024 Fall Reporting
Original Plan Amount	\$105.00
Number of Payments	2
Frequency	Monthly
Flat Late Fee	\$25.00
Setup Charge	\$50.00
Total Plan Amount	\$155.00

Payment Plan Schedule	
8/22/2024	\$87.00
10/20/2024	\$34.00
11/20/2024	\$34.00



A down payment of \$87.00 is required.

#### Payment Plan Terms and Conditions

##### COLLEGE OF SOUTHERN MARYLAND FINANCIAL RESPONSIBILITY AGREEMENT

Registering for courses at College of Southern Maryland is a contractual agreement, whereby you agree to comply with all laws, rules and regulations applicable to your registration, payment of fees, enrollment and attendance. The rules and regulations that comprise the terms and conditions of this contract are...

☒ I agree to the terms and conditions outlined above.

Continue

Please review the information about your payment plan.

This will show you the number of payments, total plan amount, payment schedule, any fees, and the down payment required.

Once you have reviewed, please check that you agree to the terms and conditions, then click continue.



8/22/2024 at 10:04 AM

## Payment Plan Summary

Plan ID	72689
Student	
Term	2024 Fall Reporting
Original Plan Amount	\$105.00
Number of Payments	2
Frequency	Monthly
Flat Late Fee	
Setup Charge	
Total Plan Amount	

## Payment Plan Schedule

8/22/2024	\$87.00
10/20/2024	\$34.00
11/20/2024	\$34.00

## Down Payment



Your payment plan requires a down payment of \$87.00. Failure to make this payment by 8/22/2024 may result in a \$25 late fee. Choose a payment method from the dropdown below to make your down payment now.

## Payment Method

[Click Here to Make a Payment](#)

Pay Later

Make Down Payment

Select Click Here to Make a Payment.

You can make your down payment via Credit/Debit card or ACH/E-Check.

After selecting your payment type, click Make Down Payment.

## Payment Plan Terms and Conditions

## COLLEGE OF SOUTHERN MARYLAND FINANCIAL RESPONSIBILITY AGREEMENT

Registering for courses at College of Southern Maryland is a contractual agreement, whereby you agree to comply with all laws, rules and regulations applicable to your registration, payment of fees, enrollment and attendance. The rules and regulations that comprise the terms and conditions of this contract are:

Payment Plan Terms and Conditions accepted on 8/22/2024 at 10:05 AM by uskoropecjychorney

[Continue](#)

Financial Information

Student Finance

Make A Payment



Important Information



Payment Method



Confirmation

**Transaction** Payment on 1 plan

**Amount** \$155.00

**Card Information**

**Card number**

Cancel

Continue

**Debit and Credit Cards** - We accept credit or debit cards with the following logos:



Fill in your card information.  
Then continue.

Payment Client

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