

Dual Enrollment

A Program for Qualified High School Juniors and Seniors

COLLEGE of SOUTHERN MARYLAND

COLLEGE of SOUTHERN MARYLAND

Agenda

What is Dual Enrollment?

- Program Overview
- Benefits

Dual Enrollment Options and Info

- Dual Enrollment **at CSM**
- Dual Enrollment **in the High Schools**
- Admissions Steps
- Admissions Deadlines

Related Items

- Transfer Information
- CTE Program
- Gifted and Talented Program
- Disability Support Services

Conclusion and Q&A Session

- Please save your questions for the end!

What is Dual Enrollment?

COLLEGE of SOUTHERN MARYLAND

What is Dual Enrollment?

- Dual Enrollment is a **special admissions program.**
- It allows students to take classes at CSM and earn college credit while still in high school, and in some cases, these classes can count simultaneously as high school credit.
- Public, private, and homeschool students are eligible to apply.

COLLEGE of SOUTHERN MARYLAND

What are the benefits of Dual Enrollment?

COLLEGE of SOUTHERN MARYLAND

What are the benefits of Dual Enrollment?

- Earn transferrable college credit while still in high school.
- Begin completing college degree requirements early.
  Experience the rigor of a college course.
- Receive the benefits of being a CSM student including free tutoring, library resources, and more.
- SMCPS students taking courses from an approved list may have tuition paid by SMCPS.
- Eligible Non-SMCPS students receive a tuition discount.

COLLEGE of SOUTHERN MARYLAND

AP vs Dual Enrollment

AP courses and Dual Enrollment are **not** the same.

AP Classes

- AP classes and exams are facilitated by the College Board.
- AP classes are offered exclusively through the high schools.
- College credit may be earned by passing an end-of-year exam.
- Every college/university has their own policy towards accepting AP credit.

Dual Enrollment

- Dual Enrollment is offered in direct partnership between SMCPS and CSM
- DE options are available in the high school and at CSM directly.
- College credit is earned through successful completion of the course.
- DE credits can be evaluated for transfer at other colleges/universities.

The decision of whether to take an AP or Dual Enrollment course should be made on a case-by-case basis.
Your high school counselor is a great resource when making this decision.

COLLEGE of SOUTHERN MARYLAND

What makes a successful Dual student?

Time Management

Students are expected to study outside the classroom up to **6 hours per week per course**

Independence & Self-Direction

Students must complete **weekly coursework and manage major assignments**, such as essays, presentations, and exams

Initiative & Self-Advocacy

Students are expected **to utilize resources, such as tutoring or professor office hours**, when in need of additional support

Resilience & Adaptability

Students are expected to **persevere through challenges, accept feedback, and learn from setbacks** while balancing responsibilities

Dual Enrollment Options

1. Dual Enrollment at CSM

Open to:

Public, Private, Home School
Juniors and Seniors

Admissions steps and eligibility requirements can vary depending on which of the above categories a student fits into.

2. Dual Enrollment In the High School

Open to:

Public School and St. Mary's Ryken Students who are taking eligible courses in their high school.

Opportunities include:

- Dual English
- Dual Math
- Dual Bioethics
- Dual Digital Media Production
- Project Lead the Way - Biomedical

COLLEGE of SOUTHERN MARYLAND

Dual Enrollment at CSM: Private or Homeschool

General Eligibility Requirements:

Students must be a high school junior or senior.

Students must identify what private school or homeschool program they report to, and have this information be verified by CSM.

Homeschool students must report their progress to a local Board of Education or to a MSDE Approved umbrella organization to receive the Dual Enrollment discount.

Students must **demonstrate college readiness** either through placement testing or submitting qualifying SAT/ACT scores.

College Readiness Requirement

Students must place at the college level on the CSM reading and writing placement assessments (and the math placement assessment if needed)

OR

Student may place by submitting qualifying SAT/ACT scores:

SAT

- 480+ on the Evidence-Based Reading and Writing section
- 570+ or higher on Math

ACT

- 21+ on English and Reading
- 24+ on Math

- St. Mary's Ryken students may use their unweighted cumulative GPA of a 2.75 or higher for placement.

COLLEGE of SOUTHERN MARYLAND

Getting Started with Dual Enrollment at CSM:

Private and Homeschool Students

COLLEGE of SOUTHERN MARYLAND

1

Complete Dual Enrollment Form

This electronic form needs to be completed by both student and parent/guardian.

2

Apply Online

Submit a free, online, Dual Enrollment Application.

Make sure to provide your SSN on your application!

3

Demonstrate College Readiness

Students can demonstrate readiness by submitting qualifying ACT/SAT scores, or by successfully completing CSM Placement Testing.

4

Register with Enrollment Team

After fully completing the previous steps, Students will be contacted by an Enrollment Team to complete course registration.

Dual Enrollment at CSM: SMCPS Students

General Eligibility Requirements:

Students must be a high school junior or senior.

Students must meet with their high school counselor to discuss the dual option and to make sure all high school requirements have been met.

Students are encouraged to take courses from the SMCPS approved list.

Students must **demonstrate college readiness** either through their high school transcript or submitting qualifying SAT/ACT scores.

COLLEGE of SOUTHERN MARYLAND

College Readiness Requirement

A high school cumulative, unweighted GPA of 2.75 or higher as shown on the high school transcript.

OR

Student may place by submitting qualifying SAT/ACT scores:

SAT

- 480+ on the Evidence-Based Reading and Writing section
- 570+ or higher on Math

ACT

- 21+ on English and Reading
- 24+ on Math

Getting Started with Dual Enrollment at CSM:

St. Mary's County Public School Students

COLLEGE of SOUTHERN MARYLAND

1

Speak to your High School Counselor

Your counselor can help you determine whether you are eligible to participate and how Dual Enrollment can fit into your schedule.

2

Create a DualEnroll Account

Create or log into a free DualEnroll account at csmd.dualenroll.com to complete an application.

Parental/Guardian consent to participate is required.

Please reach out to AOD@csmd.edu if you have issues creating an account.

3

Submit Registration Request

After submitting the application, you'll be able to select the CSM county-approved course you wish to take and select "Register" to start the registration process.

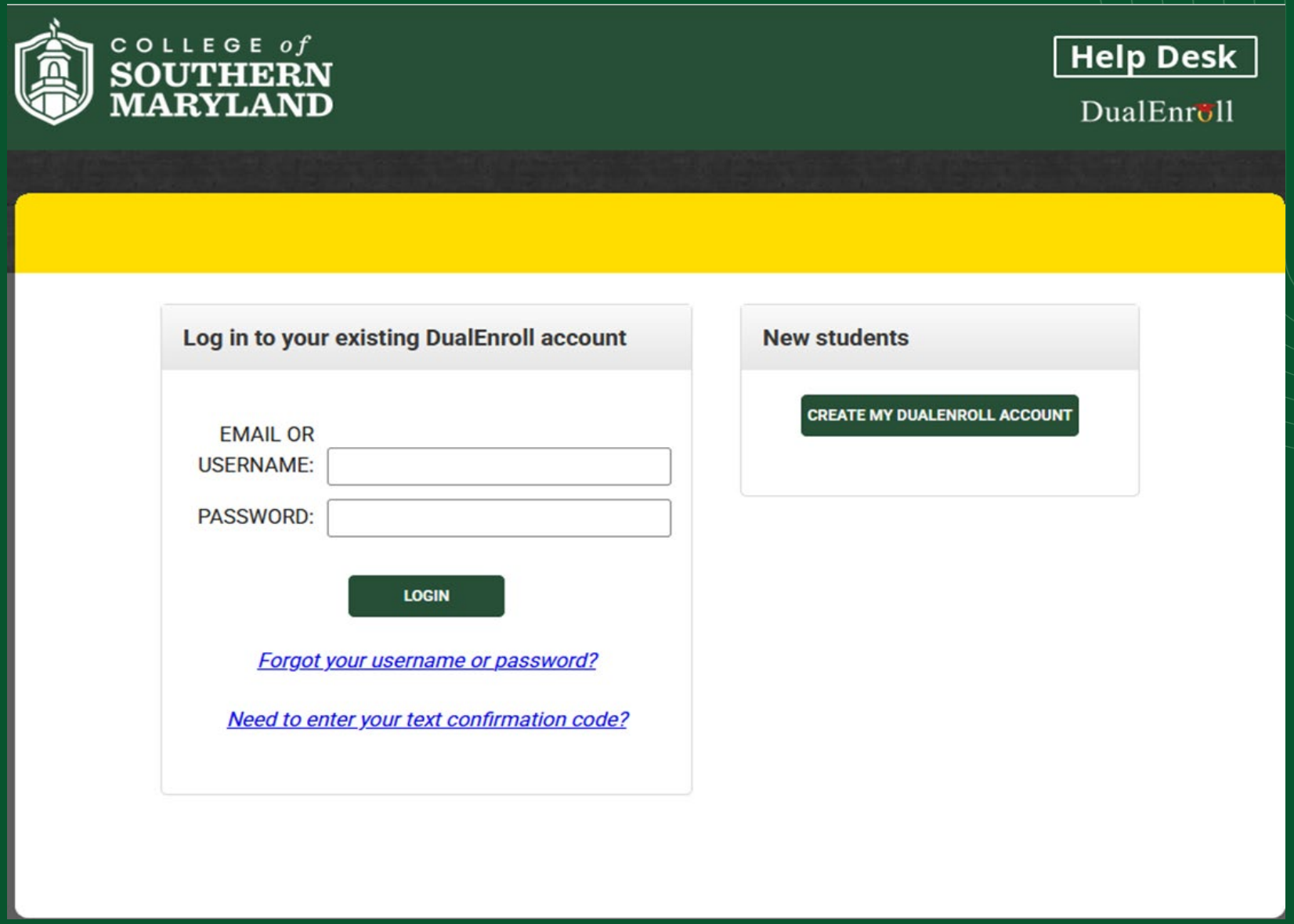
Your high school counselor will review your application, provide a high school transcript and verify your eligibility.

4

Meet with your Enrollment Coordinator

After fully completing the previous steps, Students will be contacted by an Enrollment Team to complete course registration.

COLLEGE of SOUTHERN MARYLAND



Here is what the DualEnroll platform will look like when you access it.

If a student has accessed DualEnroll previously for a dual in-school they took this year or last year, they will log back into that same account.

New users will click “Create My DualEnroll Account”.

Dual Enrollment In the High Schools

SMCPS and St. Mary's Ryken students can earn college credits for eligible courses taken directly in their High School. Students taking eligible classes can sign up for the Dual Enrollment option during the school year.

For these opportunities:

No placement testing is required	**Any grade level may participate**	**Students may receive both high school and college credit if they opt-in**	**The final high school course and college grades may be different**	**All coursework is done exclusively at the high school**

COLLEGE of SOUTHERN MARYLAND

Dual Enrollment In the High Schools

To Participate, Students Must:

Meet any eligibility criteria for enrollment in the specific subject available for dual credit

Submit all applications, forms, and paperwork to CSM by the established deadline

COLLEGE of SOUTHERN MARYLAND

Dual Enrollment In the High Schools

Specific registration instructions will be distributed to students through their high school classes.

Students must actively complete the registration steps to receive credit.

Please note: **Students are not automatically registered to participate in Dual Enrollment**

Students **must** complete the registration steps to participate.

COLLEGE of SOUTHERN MARYLAND

Dual English
in the High School

Dual Math
in the High School

Dual Bioethics
in the High School

Dual Digital Media Production
in the High School

Project Lead The Way

Dual English

Students taking **Introduction to Composition and Rhetoric** at their high school can earn credit for CSM's **ENG-1010** course.

To be eligible, students must receive a C or higher on their portfolio review assessed at the end of the second quarter. Their high school English teacher will let them know if they've met the criteria.

The final CSM ENG-1010 grade is calculated by compiling only the grades on the essays students complete in class.

This means the final grade for high school and college may be different.



ENG-1010 can fulfill first-year English course requirements for most programs at the college level.

COLLEGE of SOUTHERN MARYLAND

Dual English
in the High School

Dual Math
in the High School

Dual Bioethics
in the High School

Dual Digital Media Production
in the High School

Project Lead The Way

Dual English - SMRHS

Students taking **World Literature** at St. Mary's Ryken High School can earn credit for CSM's **ENG-1010** course.

Students taking **Humanities Modern or Humanities Medieval** can earn credit for CSM's **ENG-1020** course.

The final CSM English grade is calculated by compiling only the student's product grades (major essays, presentations and exams).

This means the final grade for high school and college may be different.

To receive transferrable credit for ENG-1010, the final grade must be at least a 70%.



ENG-1010 and ENG-1020 can fulfill English course requirements for most programs at the college level.

COLLEGE of SOUTHERN MARYLAND

Dual English
in the High School

Dual Math
in the High School

Dual Bioethics
in the High School

Dual Digital Media Production
in the High School

Project Lead The Way

Dual Math

Students taking the following high school courses can earn Math credits through CSM:

- **Quantitative Literacy = MTH-1010**
- **Algebra 3 = MTH-1120**
- **PreCalculus (non-AP) = MTH-1150**
- **Calculus (non-AP) = MTH-1200**

St. Mary's Ryken students can earn Math credit through CSM for:

- **College Algebra = MTH-1120**
- **PreCalculus (non-AP) = MTH-1150**
- **Calculus (non-AP) = MTH-1200**

The final CSM grade is comprised of:

- **75% -** The coursework done throughout the course
- **25% -** A CSM final exam

The high school grade and the college grade may be different.

CSM's grading scale for STEM courses (MTH-1120, MTH-1150, MTH-1200) is:

A= 90-100%
B= 80-89.9%
C= 70-79.9%
D= 65-69.9%
F= 0-64.9%



These courses can fulfill many first-year Math course requirements at the college level and can satisfy pre-requisite requirements for higher level math classes.

COLLEGE of SOUTHERN MARYLAND

Dual English
in the High School

Dual Math
in the High School

Dual Bioethics
in the High School

Dual Digital Media Production
in the High School

Project Lead The Way

Dual Bioethics

Students taking the Bioethics course through Leonardtown High School can earn credit for CSM's **HEA-1755** course.

The CSM final grade will be comprised of a final exam developed by CSM.



HEA-1755 can be applied as an elective for various programs at CSM.

COLLEGE of SOUTHERN MARYLAND

Dual English
in the High School

Dual Math
in the High School

Dual Bioethics
in the High School

Dual Digital Media Production in the High School

Project Lead the Way

Dual Digital Media Production

Students taking the Digital Media Production course at the James A. Forrest Career and Technology Center can earn credit for CSM's **DMP-1010** course.

The Final CSM grade consists of:

- 60% - Three course projects
- 30% - High school coursework
- 10% - Final exam

The high school and CSM final grades may be different.



DMP-1010 can be applied towards a degree in Digital Media Production at CSM or as an elective credit for many other programs at CSM.

COLLEGE of SOUTHERN MARYLAND

Dual English
in the High School

Dual Math
in the High School

Dual Bioethics
in the High School

Dual Digital Media Production
in the High School

Dual Biology/PLTW-Biomedical
in the High School

Dual/Biology PLTW-Biomedical

- Partnership with St. Mary's Ryken High School and CSM
- High School seniors who complete the PLTW-Biomedical program sequence in high school can earn credit for CSM's **BIO-1040** and **BIO-1040L** courses.

Students must have earned a B or higher in their four Biomedical classes and score a competency of "Accomplished" or "Distinguished" on each of these end of course exams:

Principals of Biomedical Science

Human Body Systems

Medical Interventions



BIO-1040/L can be used to satisfy a Biological/Physical Sciences requirement for many programs at CSM or can be used as an elective.

COLLEGE of SOUTHERN MARYLAND

What Can a Student Do With the Credits They Earn?

COLLEGE of SOUTHERN MARYLAND

What Can a Student Do With the Credits They Earn?



Students can continue their studies at CSM after high school to earn a Letter of Recognition, Certificate, or Associate Degree.

Students can transfer credits directly to a 4-year institution after high school (or transfer after earning a degree at CSM).



COLLEGE of SOUTHERN MARYLAND

How Do Credits Transfer?

By participating in Dual Enrollment, you create a college transcript at CSM.

Your CSM transcript records your course attempts and your final course grades.

When you attend another institution, you can send a copy of your CSM transcript to your school of choice for evaluation.

Most credits earned through CSM will transfer to four-year colleges and universities within the state of Maryland.

You are encouraged to contact your school of choice to verify that your credits will transfer.

COLLEGE of SOUTHERN MARYLAND

Dual Enrollment students transferred credits to…


University of Maryland, College Park

Towson University

Salisbury University

St. Mary's College of Maryland


Stevenson University


University of Maryland Baltimore County

Coastal Carolina University

Penn State University

West Virginia University


Bowie State University


Morgan State University


Frostburg State University

North Carolina A&T State University

Coastal Carolina University


Liberty University


Howard University

Virginia Tech

University of Alabama

COLLEGE of SOUTHERN MARYLAND

Career & Technology Education

(CTE)






COLLEGE of SOUTHERN MARYLAND

The CTE Program

Career & Technology Education (CTE) is a program that allows students to earn articulated college credits through a sequence of academic and technical coursework in the high school.

- Students who successfully complete accepted CTE programs through their high school may receive articulated credit at CSM at no cost to the student.
- These articulated credits can be applied at CSM towards specifically designated letters of recognition, certificates, and Associate of Applied Science (AAS) degrees.
- CTE articulated credits *generally do not apply to programs outside of CSM*.
- CTE is *not* dual enrollment, but CTE program students *can* also take classes through CSM's Dual Enrollment program.

COLLEGE of SOUTHERN MARYLAND

What do High School students need to do to be a CTE candidate?

- Start asking your high school counselor questions about CTE in the ninth grade and explore technical program(s) you find interesting. You may begin CTE courses as early as your sophomore year (*exceptions may apply).*
- Work with your high school counselor to register for the required high school courses.
- Complete all courses in the program with a grade of 'B' or better in each course.
- Apply to CSM during senior year of high school, select a designated program, and complete a transcript evaluation request.
- Request articulation of credits **within two years** of high school graduation to CSM.

For more information, visit www.csmd.edu/cte or contact cte@csmd.edu.

COLLEGE of SOUTHERN MARYLAND

What CTE Programs are available for St. Mary's County High School students?

- Academy of Health Professions
- CADD
- Child Development
- CISCO Networking Academy
- Engineering Technology
- Intro to Human Anatomy and Physiology
- Production Engineering
- Teacher Academy

For more information, visit www.csmd.edu/cte or contact cte@csmd.edu.

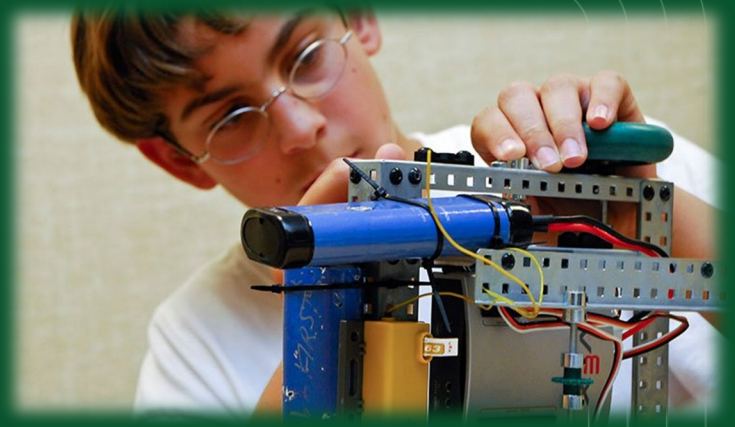
COLLEGE of SOUTHERN MARYLAND

Gifted & Talented Program

Requirements



- Must have completed 7th grade but not yet eligible for admission to the Dual Enrollment Program.
- Must apply to CSM and submit a Gifted & Talented Form with a recommendation from a **non-family member** (teacher, counselor, etc,)
- Must demonstrate the ability to benefit from college instruction by either:
  - Testing at the college level in English and Reading on the CSM placement assessments,
  - Submitting qualifying SAT/ACT scores



Gifted & Talented students do not receive a tuition discount.

For specific admissions instructions, visit www.csmd.edu and search "Gifted and Talented"

COLLEGE of SOUTHERN MARYLAND

COLLEGE of SOUTHERN MARYLAND

High School Trades Pathway Partnership

Hands-On Training. Industry Credentials. A Head Start on a Career

A New Trades Training Option

CSM + Calvert, Charles and St Mary's County public schools

- High school seniors can pursue eligible trades training at CSM's Regional Hughesville Campus.
- Designed to expand access to in-demand Electrical, HVAC and Welding programs.

- Training aligns with high school completion requirements and leads to industry-recognized credentials.
- This is a noncredit college training option; no college degree credit is earned.

COLLEGE of SOUTHERN MARYLAND

Proposed Schedule and Location

- **Location:** Center for Trades & Energy Training (CTET), CSM Regional Hughesville Campus.
- **Meeting days:** Tuesdays and Thursdays each week during the school year
- Program schedules follow the academic year; start and end dates vary by trade.
- Final individual schedules are issued by the high school CTE coordinator.
- Transportation may be arranged by the high school or students may self-transport. Free onsite parking is available.

COLLEGE of SOUTHERN MARYLAND

The Pathway at a glance
Proposed Schedules

Trades Workforce Pathways

HANDS-ON SKILLS | INDUSTRY CREDENTIALS | CAREER-READY TALENT



WELDING

BUILD | FABRICATE | CREATE

Weeks / instructional hours:
318 hours
Aug 31, 2027 – May 2, 2028

Certifications earned:

- AWS certifications in SMAW, GTAW, GMAW – Plate and Pipe
- Certifications for Welding Process
- **Total of 6 AWS Welding certifications (IRC credentials)**
- CSM Workforce Training Certificates

INDUSTRY-RECOGNIZED CREDENTIALS

AWS | SMAW | GTAW | GMAW | PLATE | PIPE



ELECTRICAL

POWER | SYSTEMS | OPPORTUNITY

Weeks / instructional hours:
300 hours
Aug 31, 2027 – Apr 18, 2028

Certifications earned:

NCCER: Core

- Construction Site Safety
- Electrical Level 1 Completion
- IEC apprenticeship pathway includes OSHA 10, NSC First Aid/CPR/AED, ATSSA Flagger
- **Total of 6 IRC credentials**
- CSM Electrical Helper Workforce Training Certificate

INDUSTRY-RECOGNIZED CREDENTIALS

NCCER | OSHA | nsc National Safety Council | ATSSA Safer Roads Save Lives



HVAC

COMFORT | EFFICIENCY | ESSENTIAL SKILLS

Weeks / instructional hours:
247 hours
Oct 21, 2027 – Apr 27, 2028

Certifications earned:

NCCER: Core

- Construction Site Safety
- HVACR Level 1 Completion
- CFC Certification (EPA 608 Type I, II, III certifications which equals Universal Certification)
- OSHA 10
- **Total of 5 IRC certifications**
- CSM HVAC Helper Workforce Training Certificate

INDUSTRY-RECOGNIZED CREDENTIALS

NCCER | EPA 608 Certification | OSHA

COLLEGE of SOUTHERN MARYLAND

COLLEGE of SOUTHERN MARYLAND

College with support

Disability Support Services

Your transition from high school to CSM





You belong here

DSS helps address barriers to learning and participation.

ADHD and learning disabilities
Autism and mental health conditions
Chronic illnesses and injuries
Mobility, vision, and hearing disabilities

Not sure? Let’s talk.

What changes after high school?

In high school	At CSM
School staff often identify needs and coordinate support.	You request services. DSS helps you navigate the process.
Your school maintains your IEP, 504 plan, and evaluations.	You submit documentation. DSS explains what else may be needed.
Your IEP or 504 plan guides school services.	DSS develops an individual college plan with you. Supports may differ.
Parents or guardians often lead meetings and follow-up.	You lead the conversation. Families can support your participation.
Teachers often coordinate accommodation arrangements.	You discuss your approved plan with instructors and report barriers to DSS.

Your IEP or 504 plan does not automatically transfer to college.

What accommodations can look like

01 **Testing**

Additional time or fewer distractions

02 **Course materials**

Accessible formats and assistive technology

03 **Participation**

Note-taking and communication support

04 **Physical access**

Accessible furniture and equipment

Your needs + your courses = an individual plan

Getting started with DSS

01

Complete the online request

Visit the DSS webpage and choose the first-time application.

02

Submit documentation

Upload it with your request, or contact DSS for help submitting it.

03

Meet with us

Talk about your experiences and explore an accommodation plan.

Documentation: we can help

What you have.
What we need.
A conversation.

Share your IEP, 504 plan, or evaluation.

DSS reviews your records and explains what else may be needed.



Making your plan work

DSS

Plan with you

Determine accommodations.
Clarify arrangements.
Help resolve concerns.

YOU

Share your needs

Connect with instructors.
Follow arrangements.
Tell us about barriers.

FACULTY

Put access in place

Implement accommodations.
Discuss course logistics.
Partner with you and DSS.

You have an active role, and a team to work with.



Families can be partners

Students take the lead.
Support still matters.

Gather records and questions.
Practice conversations together.
Encourage connection with DSS.

Ask us about consent and privacy.

When to connect with DSS



Before classes begin

Time to meet, plan accommodations, and coordinate arrangements.

During the semester

You can still get started.
Contact us when you recognize a need.

Earlier contact gives us more time to prepare together.

COLLEGE of SOUTHERN MARYLAND

Let’s talk about what you need.

Questions about accommodations?
Ready to schedule a visit?

dss@csmd.edu

csmd.edu/disabilityservices



Let's Talk Numbers

- SMCPS students taking courses from the SMCPS Approved List and meet the set CCR standards or receive Free and/or Reduced Meals will have the cost of the course covered entirely by SMCPS. This includes tuition, fees, and textbooks. There is a 4-course coverage limit per academic year (2 courses for Fall and 2 courses for Spring).

- SMCPS students who are taking non-approved courses, do not meet the CCR standards or receive Free and/or Reduced Meals but meet CSM's college readiness requirements for dual will be responsible for payment at the 25% dual tuition discount rate.

- Private/Homeschooled students who meet all eligibility requirements receive a tuition discount. (Students pay 75% of tuition and 100% of fees. Course fees and textbooks will be extra.)

2026 Fall Semester tuition discount example:

ENG-1010 (3 Credits)	
Regular Cost =	**$525.00** ($420 tuition + $105.00 fee)
Dual Student Price =	**$420.00** ($315.00 tuition + $105.00 fee)
*Additional course fees and books will be extra.	



COLLEGE of SOUTHERN MARYLAND

What is FERPA?

- FERPA is the **Family Educational Rights and Privacy Act**, a Federal law enacted in 1974.
- As a college student, your records and your grades are yours alone.
- FERPA mandates that all college academic records may not be shared with third parties, including parents. **This applies to Dual Enrollment students, regardless of age.**
- Students must have written permission on file with CSM for disclosure of grades and other information to third parties.



Admissions Deadlines

All applications, placement, and Dual Enrollment paperwork/forms must be arranged, completed, and submitted **prior** to the posted deadlines.



COLLEGE of SOUTHERN MARYLAND

Dual Enrollment ***at*** CSM:

CSM Spring Semester:	December 15
CSM Summer Semester:	April 15
CSM Fall Semester:	July 15

Dual Enrollment Deadline for Fall for SMCPS is: **July 1st**

This deadline includes having the following completed:

- Admissions Application
- DualEnroll Registration Request
- College Readiness documents received (transcripts, SAT/ACT scores)

Contact me!

Kayla Goldring

Enrollment Coordinator

Email: kmgoldring2@csmd.edu

Phone: 240-725-5450



More information about Dual Enrollment can be found on our website at:

www.csmd.edu/dualenrollment

COLLEGE of SOUTHERN MARYLAND