

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
COLLEGE OF SOUTHERN MARYLAND
AND
STEVENSON UNIVERSITY REGARDING TRANSFER FROM COLLEGE OF
SOUTHERN MARYLAND
A.A.S. ACCOUNTING TO B.S. ACCOUNTING**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between **College of Southern Maryland** (the “Sending Institution”) and Stevenson University the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from **the A.A.S. in Accounting** for the completion of the **B.S. in Accounting** (the “Program(s)”).

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

	Community College Degree Requirements	Stevenson Equivalency	Category	Credits Transferred
Program Requirements	ACC-2010 - Principles of Accounting I (3)	ACC 140 Financial Accounting	Program Requirement	3
	ACC-2015 - Automated Account Systems (3)	ACC 299 (<i>fulfills course requirement for ACC 311</i>)	Elective	3
	ACC-2020 - Principles of Accounting II (3)	ACC 141 Managerial Accounting	Program Requirement	3
	ACC-2027 - Federal Income Tax Accounting I (3)	ACC 299 (<i>fulfills course requirement for ACC 411</i>)	Program Requirement	3
	ACC-2100 - Intermediate Accounting I (3)	ACC 201 Intermediate Accounting I	Program Requirement	3

	Community College Degree Requirements	Stevenson Equivalency	Category	Credits Transferred
	ACC-2110 - Intermediate Accounting II (3)	ACC 202 Intermediate Accounting II	Program Requirement	3
	ACC-2681 - Business Finance (3) OR BAD-1300 - Business Mathematics (3) OR MTH-1015 - Introduction to Statistics (M) (3) SU Recommends MTH1015 Introduction to Statistics	<i>MTH 190TR (fulfills course requirement for statistics for the major in place of MATH 136)</i>	Program Requirement	3
	BAD-1335 - Applied Business Communications (3)	IS 260 Management Information Systems	Elective	3
	BAD-2070 - Business Law I (3)	LAW 208 (fulfills course requirement for LAW 308 as transfer)	Program requirement	3
	ECN-1015 - Introduction to Business in a Market Economy (B) (3)	BA 101 Introduction to Business Administration	Elective	3
Accounting Elective	Any ACC course (except ACC 1015) OR BAD-2080 - Business Law II (3) OR ITS-2450 - Decision Support Systems (3) SU Recommends: ITS-2450 Decision Support Systems	IS 135 MS Office Applications	Program Requirement	3
General Elective	BAD1210	MGT 204 Principles of Management	Program Requirement and fulfills Social Science General Education Requirement	3
English Composition and literature	ENG 1010 Composition and Rhetoric	ENG 151 College Writing I	General Education Writing Requirement	3
	ENG-2050 - Business and Technical Writing (3)	MGT 210 Business Writing	Program Requirement and fulfills 200-level Writing Intensive Requirement	3

	Community College Degree Requirements	Stevenson Equivalency	Category	Credits Transferred
Biological and Physical Sciences	Biological/Physical Sciences	Scientific Reasoning General Education Elective Credit		3
Mathematics	MTH-1010 - Quantitative Literacy and Reasoning (M) (3)	Math 135 Quantitative Reasoning	Quantitative Literacy General Education Requirement	3
Social and Behavioral Sciences	ECN-2020 - Principles of Microeconomics (B) (3)	EC 201 Principles of Macroeconomics	Program Requirement and fulfills Social Science General Education Requirement	3
	ECN-2025 - Principles of Macroeconomics (B) (3)	EC 202 Principles of Microeconomics	Program Requirement	3
Communication	COM-1010 - Basic Principles of Speech Communication (H) (3)	CM 101 Public Speaking	Program Requirement and Fulfills Communication-Intensive General Education Requirement	3
Cultural and Global Awareness	<i>SU Recommends a Humanities course other than Communications from the Cultural and Global Awareness list</i>	Humanities General Education Requirement		3
Total	60	Credits (Generally this should add up to 60 credits) Please note: A minimum of 60 credits are needed for the associate degree		

Remaining Courses to be taken at Stevenson

Students who complete the plan above including all recommended courses and earn the AAS in Accounting will take the following courses at Stevenson to meet the BS requirements. Students who transfer before completing the associate degree may have more general education and program requirements to take and fewer free electives.

General Education Requirements (19 Credits)

English 152 College Writing II (3 credits)

Humanities (9 credits in two different disciplines than Humanities taken above)

Fine Arts (3 credits)

Scientific Reasoning Lab (4 credits)

Major Requirements (36 credits)

ACC 301 Intermediate Accounting III – 4 credits

ACC 302 Advanced Accounting – 3 credits

ACC 303 Cost and Managerial Accounting – 3 credits
 ACC 304 Governmental Accounting – 3 credits
 ACC 400 Auditing and Attestation 4 credits
 ACC 412 Tax Accounting: Corporation and Partnership 3 credits
 ACC 407 Experiential Auditing 3 credits
 Or ACC 417 Accounting Internship 3 - 15 credits
 ACC 430 Financial Modeling 3 credits
 ACC 490 Senior Seminar 1 credit

FIN 303 Foundations of Finance 3 credits
 MGT 308 Business Ethics 3 credits
 MKT 206 Principles of Marketing 3 credits

Additional Credits Needed: 5-6 credits of general electives

Total credits to be taken at SU: 60-61

Suggested Course Sequence

YEAR 3				
SEMESTER	FALL		SPRING	
RECOMMENDED COURSES	ACC 301 Intermediate Accounting III	4	ACC 303 Cost and Managerial Accounting	3
	FIN 303 Foundations of Finance	3	ACC 304 Governmental Accounting	3
	MKT 206 Principles of Marketing	3	ACC 412 Tax Accounting: Corporation and Partnership	3
	English 152 College Writing II	3	Scientific Reasoning Lab	4
	Humanities	3	Humanities	3
CREDITS	16 CREDITS		16 CREDITS	
YEAR 4				
SEMESTER	FALL		SPRING	
RECOMMENDED COURSES	ACC 400 Auditing and Attestation	4	ACC 302 Advanced Accounting	3
	MGT 308 Business Ethics	3	ACC 430 Financial Modeling	3
	Fine Arts	3	ACC 490 Senior Seminar	1
	Humanities	3	ACC 417 Accounting Internship	3
	Elective	3	Elective	3
CREDITS	16 CREDITS		13 CREDITS	

3. Additional Provisions

- Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of “C” or better. Courses used to fulfill only general education

- requirements are eligible for transfer if students have earned a grade of “D” or better, with the exception of college composition, which must be passed with a C- or better
- Students must have a 2.5 cumulative grade point average at time of application.
 - Stevenson participates in general education block transfer. Students entering Stevenson with an A.A., A.S., or A.A.T. degree from a Maryland community college will have met all of Stevenson’s general education requirements, with the exception of a second composition course if not already taken. The equivalencies above detail the coursework students would take under the block transfer program. Not all programs are eligible for block transfer.
 - Stevenson University will accept up to 70 credits from 2-year institutions. Up to 90 credits can be applied to degree requirements from a combination of 2-year institutions, 4-year institutions, and non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores). For additional information about credit transfer, please see:
<http://www.stevenson.edu/admissions-aid/getting-started/transfer-students/transfer-credit-evaluation/>
 - For non-direct classroom instruction, an appropriate score is determined by Stevenson University, and student must submit original test scores/results to Stevenson University. Tech Prep credits will not transfer. Credit awarded for prior learning (“life experience”) is not recognized by, and is not transferable to, Stevenson University.
 - Students intending to transfer should complete the admission application for Stevenson University once they complete 45 credits of the Associate Degree program. Students should contact the Financial Aid Office at Stevenson University as soon as possible in regard to college deadlines for financial aid. Students who have completed an associate degree at a Maryland community college are guaranteed admissions to Stevenson.
4. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Jacqui Rogers	Dave Copenhaver
Title of staff person	Coordinator of Transfer and Articulation	Assistant Director of Transfer Admissions
Email address	jgrogers@csm.edu	wcopenhaver@stevenson.edu
Telephone Number	301-934-7571	(443)352-4409

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

Role & Responsibilities of persons listed here	Stacie Bailey	Receiving Institution
Name of person	Program Coordinator	Amanda Hostalka
Title of person	Slbailey1@csmd.edu	Vice Provost, Outreach
Email address	301-934-7590	ahostalka@stevenson.edu
Telephone Number	Stacie Bailey	443-394-9549

5. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
 - For scholarship information please see the "Paying for College" page on: <http://www.stevenson.edu/transfer>
6. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 2 year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries



There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

<p>College of Southern Maryland</p> <p>By:  <small>Eileen Abel (Aug 5, 2020 14:24 EDT)</small></p> <p>Eileen Abel, PhD Vice President of Academic Affairs 08/05/2020</p> <p>Date</p>	<p>Stevenson University</p> <p>By:  <small>Susan T. Gorman (Aug 5, 2020 14:34 EDT)</small></p> <p>Susan Thompson Gorman, PhD EVP Academic Affairs and Provost 08/05/2020</p> <p>Date</p>
---	--

Date of next review (2 years from date of last signature): _____









CSM A.A.S. in Accounting to the Stevenson B.S. in Accounting

Final Audit Report

2020-08-05

Created:	2020-07-27
By:	Amanda Hostalka (ahostalka@stevenson.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAAh7YcpHQUqNAntNjx6HMdFPUrWfhchVae

"CSM A.A.S. in Accounting to the Stevenson B.S. in Accounting" History

-  Document created by Amanda Hostalka (ahostalka@stevenson.edu)
2020-07-27 - 1:21:23 PM GMT- IP address: 68.134.242.56
-  Document emailed to Susan T. Gorman (sgorman@stevenson.edu) for signature
2020-07-27 - 1:23:44 PM GMT
-  Email viewed by Susan T. Gorman (sgorman@stevenson.edu)
2020-08-05 - 1:53:50 PM GMT- IP address: 71.179.244.175
-  Document e-signed by Susan T. Gorman (sgorman@stevenson.edu)
Signature Date: 2020-08-05 - 1:54:25 PM GMT - Time Source: server- IP address: 71.179.244.175
-  Document emailed to Eileen Abel (edabel@csmd.edu) for signature
2020-08-05 - 1:54:27 PM GMT
-  Email viewed by Eileen Abel (edabel@csmd.edu)
2020-08-05 - 6:53:59 PM GMT- IP address: 69.251.49.58
-  Document e-signed by Eileen Abel (edabel@csmd.edu)
Signature Date: 2020-08-05 - 6:54:06 PM GMT - Time Source: server- IP address: 69.251.49.58
-  Signed document emailed to Cheryl VanRensselaer (cvanrensselaer@stevenson.edu), Amanda Hostalka (ahostalka@stevenson.edu), Susan T. Gorman (sgorman@stevenson.edu), Jacquelyn Rogers (jgrogers@csmd.edu), and 2 more
2020-08-05 - 6:54:06 PM GMT