

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
COLLEGE OF SOUTHERN MARYLAND
AND
STEVENSON UNIVERSITY REGARDING TRANSFER FROM COLLEGE OF
SOUTHERN MARYLAND
A.A.S. IN HUMAN SERVICES TO B.S. COUNSELING & HUMAN SERVICES**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between **College of Southern Maryland** (the “Sending Institution”) and Stevenson University the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from **the A.A.S. in Human Services** for the completion of the **B.S. in Counseling & Human Services** (the “Program(s)”).

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

	Community College Degree Requirements	Stevenson Equivalency	Category	Credits Transferred
Program Requirements	SOC-1040: Introduction to Human Resource Services	CHS 105 – Human Services and Social Policy	Program Requirement	3
	HMS-1070: Legal Aspects of Public Assistance	CHS 199	Program Requirement – Focused Elective I	3
	ITS-1010: Computing and Information Technology		General Elective	3
	HMS-1032: Interpersonal and Counseling Skills	CHS 199	Program Requirement – fulfills CHS 360 Counseling Strategies for Individuals	3

	Community College Degree Requirements	Stevenson Equivalency	Category	Credits Transferred
	HMS-1100: Case-Load Management	CHS 199	Program Requirement – Focused Elective II	3
	HMS-2111: Ethics in Human Services and Addiction Counseling	CHS 299	Program Requirement – fulfills CHS 370 Ethics in Counseling, Focused Elective III	3
	HMS-2211: Human Services Practicum	CHS 299	Program Requirement – fulfills CHS 380 Internship	3
	HMS-2910: Cooperative Education – Human Services	CHS 299	Program Requirement – Focused Elective IV	3
	SOC-2100: Social Problems	SOC 102 – Contemporary Social Problems	Program Requirement – Focused Elective V	3
English Composition and literature	ENG-1010: Composition and Rhetoric	ENG 151 – College Writing I	English General Education	3
	ENG-2050: Business and Technical Writing	MGT 210 – Business Writing	General Elective SEE – Writing Intensive	3
Arts and Humanities	Arts SU recommends Fine Arts Course: ART, DAN, MUS		Fine Arts General Education	3
Arts and Humanities	Electives (9 credits) SU recommends: 3 Humanities courses (HST, ENG, PHL, or foreign language)		Humanities General Education	9
Biological and Physical Sciences	Biological/Physical Sciences		Scientific Reasoning General Education	3
Mathematics	Mathematics SU recommends: MTH 1015 Introduction to Statistics (3 credits)	<i>MTH 190TR (fulfills course requirement for statistics for the major in place of MATH 136)</i>	Mathematics General Elective; (Program Requirement) SEE – Quantitative Literacy	3
Social and Behavioral Sciences	PSY-1010: General Psychology SOC-1010: Introduction to Sociology	PSY 101 – Introduction to Psychology SOC 101 – Introduction to Sociology	Program Requirement and Satisfies Social Sciences General Education	6
Communication	COM-1250: Introduction to Interpersonal Communication OR	CM 115 Interpersonal Communication	Communication General Education	3

	Community College Degree Requirements	Stevenson Equivalency	Category	Credits Transferred
	COM-1350: Intercultural Communication SU Recommends: COM-1250: Introduction to Interpersonal Communication			
Total	60 Credits. Please note: A minimum of 60 credits are needed for the associate degree.			

Remaining Courses to be taken at Stevenson

Students who complete the plan above including all recommended courses and earn the A.A.S. in Human Services will take the following courses at Stevenson to meet the [B.S. in Counseling & Human Services](#) requirements. Students who transfer before completing the associate degree may have more general education and program requirements to take and fewer free electives.

General Education Requirements (10) Credits

ENG 152 – College Writing II (3 credits)

Humanities (3 credits)

Scientific Reasoning Lab (4 credits)

Major Requirements (39 credits)

CHS 101 Family Studies (3 credits)

CHS 217 Professional Development in Counseling & Human Services (3 credits)

CHS 220 Diversity and Cultural Competence (3 credits)

CHS 224 Research Methods and Writing (3 credits)

CHS 270 Psychopharmacology and Addictions (3 credits)

CHS 315 Group Counseling (3 credits)

CHS 340 Administration of Human Services (3 credits)

CHS 430 Family Dynamics and Interventions (3 credits)

CHS 440 Practicum in Counseling & Human Services (9 credits)

CHS 441 Seminar in Counseling & Human Services (3 credits)

PSY 108 Human Growth and Development (3 credits)

Additional Credits Needed: 11 credits of general electives

Total credits to be taken at SU: 60

Suggested Course Sequence

YEAR 3				
SEMESTER	FALL		SPRING	
RECOMMENDED COURSES	CHS 101 Family Studies	3	CHS 220 Diversity and Cultural Competence	3
	CHS 217 Professional Development in CHS	3	CHS 315 Group Counseling	3
	CHS 270 Psychopharmacology and Addictions	3	CHS 340 Administration of Human Services	3
	Humanities	3	ENG 152 College Writing II	3
	Lab Science	4	PSY 108 Human Growth and Development	3
CREDITS	16 CREDITS		15 CREDITS	
YEAR 4				
SEMESTER	FALL		SPRING	
RECOMMENDED COURSES	CHS 224 Research Methods and Writing	3	CHS 440 Practicum in Counseling & Human Services	9
	CHS 430 Family Dynamics and Interventions	3	CHS 441 Seminar in Counseling & Human Services	3
	General Elective	3	General Elective	2
	General Elective	3		
	General Elective	3		
CREDITS	15 CREDITS		14 CREDITS	

3. Additional Provisions

- Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of “C” or better. Courses used to fulfill only general education requirements are eligible for transfer if students have earned a grade of “D” or better, with the exception of college composition, which must be passed with a C- or better
- Students must have a 2.5 cumulative grade point average at time of application.
- Stevenson participates in general education block transfer. Students entering Stevenson with an A.A., A.S., or A.A.T. degree from a Maryland community college will have met all of Stevenson’s general education requirements, with the exception of a second composition course if not already taken. The equivalencies above detail the coursework students would take under the block transfer program. Not all programs are eligible for block transfer.
- Stevenson University will accept up to 70 credits from 2-year institutions. Up to 90 credits can be applied to degree requirements from a combination of 2-year institutions, 4-year institutions, and non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores). For additional information about credit transfer, please see: <http://www.stevenson.edu/admissions-aid/getting-started/transfer-students/transfer-credit-evaluation/>
- For non-direct classroom instruction, an appropriate score is determined by Stevenson University, and student must submit original test scores/results to Stevenson University. Tech Prep credits will not transfer. Credit awarded for prior learning

(“life experience”) is not recognized by, and is not transferable to, Stevenson University.

- Students intending to transfer should complete the admission application for Stevenson University once they complete 45 credits of the Associate Degree program. Students should contact the Financial Aid Office at Stevenson University as soon as possible in regard to college deadlines for financial aid. Students who have completed an associate degree at a Maryland community college are guaranteed admissions to Stevenson.
4. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Jacqui Rogers	Dave Copenhaver
Title of staff person	Coordinator of Transfer and Articulation	Assistant Director of Transfer Admissions
Email address	jgrogers@csmd.edu	wcopenhaver@stevenson.edu
Telephone Number	301-934-7571	(443)352-4409

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

Role & Responsibilities of persons listed here	Sending Institution	Receiving Institution
Name of person	Tatiana Vrem	Amanda Hostalka
Title of person	Program Coordinator	Vice Provost, Outreach
Email address	trvrem@csmd.edu	ahostalka@stevenson.edu
Telephone Number	301-538-4805	443-394-9549

5. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs’ regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
- For scholarship information please see the “Paying for College” page on: <http://www.stevenson.edu/transfer>

6. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 2 year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.

2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar’s offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

<p>College of Southern Maryland</p> <p>By:  Eileen Abel (Nov 6, 2020 19:16 EST)</p> <p>Eileen Abel, PhD Vice President of Academic Affairs</p> <p>Nov 6, 2020</p> <p>_____</p> <p>Date</p>	<p>Stevenson University</p> <p>By:  Susan T. Gorman (Nov 6, 2020 21:44 EST)</p> <p>Susan Thompson Gorman, PhD EVP Academic Affairs and Provost</p> <p>Nov 6, 2020</p> <p>_____</p> <p>Date</p>
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Date of next review (2 years from date of last signature).

CSM and Stevenson University Human Services Articulation Agreement for Signature

Final Audit Report

2020-11-07

Created:	2020-11-06
By:	Jacquelyn Rogers (jgrogers@csmd.edu)
Status:	Signed
Transaction ID:	CBJCHBCAABAA2J9le2FdZnStOKzFI-APzcVVXK5SAUB

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-  Document created by Jacquelyn Rogers (jgrogers@csmd.edu)
2020-11-06 - 6:18:36 PM GMT- IP address: 24.233.210.107
-  Document emailed to Eileen Abel (edabel@csmd.edu) for signature
2020-11-06 - 6:19:17 PM GMT
-  Document emailed to Susan T. Gorman (sgorman@stevenson.edu) for signature
2020-11-06 - 6:19:18 PM GMT
-  Email viewed by Eileen Abel (edabel@csmd.edu)
2020-11-07 - 0:16:05 AM GMT- IP address: 74.96.211.129
-  Document e-signed by Eileen Abel (edabel@csmd.edu)
Signature Date: 2020-11-07 - 0:16:21 AM GMT - Time Source: server- IP address: 74.96.211.129
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2020-11-07 - 2:44:10 AM GMT- IP address: 104.47.74.126
-  Document e-signed by Susan T. Gorman (sgorman@stevenson.edu)
Signature Date: 2020-11-07 - 2:44:35 AM GMT - Time Source: server- IP address: 74.11.209.35
-  Agreement completed.
2020-11-07 - 2:44:35 AM GMT