

Reverse Transfer Agreement

This Reverse Transfer Agreement (hereinafter “Agreement”) is made between **Salisbury University** (“SU”), 1101 Camden Avenue, Salisbury, Maryland 21801, a constituent institution of higher education in the University System of Maryland and an agency of the State of Maryland, and **College of Southern Maryland** (“CSM”), an institution of higher education organized and existing under the laws of the State of Maryland. In consideration of the mutual promises and conditions contained in this Agreement, SU and CSM (collectively, the “Parties”) mutually agree as follows:

Pursuant to the Agreement, the Parties establish a reverse transfer program that will permit students who transfer from CSM to SU before earning an associate degree the opportunity to transfer SU credits back to CSM to apply towards completion of the CSM associate degree simultaneous with the student’s matriculation at SU.

Provisions of the Agreement

Students transferring to SU must transfer a minimum of 45 credits to participate in the program. A minimum of 15 of those credits must be earned at CSM.

CSM students will express interest in the program when filling out their transcript request form at CSM with the intent to transfer to SU.

SU will send a transcript to CSM once a student has a cumulative total of 60 credits posted to their SU record or upon request of CSM.

SU will waive the transcript fee when transcripts are sent in conjunction with this Agreement.

Upon completion of credits needed to revert to CSM for associate degree conferral, participants must have a minimum grade point average of 2.0 at both SU and CSM or the minimum GPA required for CSM’s program of study.

CSM will accept letter grades of A, B, C, or D to fulfill their requirements unless otherwise noted in CSM’s degree requirements.

CSM will use upper-division courses to fulfill their lower-division course requirements when applicable.

CSM will waive the general education competency assessment required for graduation for participants of this program.

CSM may determine if a student is eligible for a degree in a program other than the intended program of study, based on courses completed and intended majors listed on the SU transcript.

Both institutions will develop, disseminate, and present the reverse transfer information to students.

CSM will provide academic advisement to Reverse Transfer participants.

SU will track reverse transfer participants at the end of the fall and spring semesters and the degrees conferred at both institutions.

Modification

This Agreement may not be modified without the prior written consent between both Parties. Neither Party may assign any rights or interests nor delegate its duties under this Agreement, in whole nor in part, without the express prior written consent of the other Party; any attempted assignment or delegation shall be wholly void and totally ineffective for all purposes.

General

The Parties hereto are independent contractors and no Party is an employee, agent, partner, franchise or joint venture of another Party. No Party hereto shall have the right to bind the other to any agreement with a third party or to incur any obligation or liability on behalf of the other Party. The Parties shall at all times under this Agreement comply with all Federal, State and local laws and institutional policies. Both Parties expressly agree to conduct themselves in a manner free of discrimination against any person or entity on the basis of race, ethnicity, national origin, age, gender, religion, political affiliation, qualified disability, sexual orientation or veteran status. The Parties agree to maintain the privacy and security of personally identifiable education records and health information and to prevent disclosure in compliance with Federal laws. The Parties agree to report any suspected child abuse and/or neglect in compliance with State law and SU policy.

Term of Contract

This Agreement will remain in force for the duration of the guiding Memorandum of Understanding and will be automatically renewed with the guiding Memorandum of Understanding unless either institution provides written notification of termination to the other Party by U.S. Mail at the addresses of the Parties below identified. In no event shall the termination of this Agreement by either Party take effect before the end of a then current academic term or adversely impact any student who may be participating in the reverse transfer program.

Approval

The Parties have caused this Agreement to be duly executed as of the dates below written.



Dr. Bradley Gottfried
College of Southern Maryland
8730 Mitchell Road
PO Box 910
La Plata, Maryland 20646

10/6/12
Date



Janet Dudley-Eshbach, President
Salisbury University
1101 Camden Avenue
Salisbury, Maryland 21801

11-29-12
Date