

**ACADEMIC PROGRAM ARTICULATION AGREEMENT BETWEEN
COLLEGE OF SOUTHERN MARYLAND
AND
STEVENSON UNIVERSITY REGARDING TRANSFER FROM THE A.A. IN
GENERAL STUDIES: ENGLISH TO THE B.A. IN ENGLISH**

This Academic Program Articulation Agreement (“Agreement”) is entered into by and between College of Southern Maryland (the “Sending Institution”) and Stevenson University the “Receiving Institution”) (collectively, the “Institutions”) to facilitate the transfer of academic credits from General Studies: English A.A. for the completion of the English B.A. (the “Program(s)”).

A. Qualifying Students

This Agreement pertains to the transfer of “Qualifying Students”, *i.e.*, those students who:

1. Have successfully completed the program at the Sending Institution;
2. Are enrolled in the Sending Institution, in good standing; and
3. Are accepted for admission to the Receiving Institution

B. Responsibilities of the Institutions

The Institutions agree to implement the transfer of Qualifying Students in accordance with applicable law and the following requirements and protocols:

1. A Qualifying Student may transfer into from the Transferring Institution into the Receiving Institution for the completion of the Program.
2. Courses that the Receiving School will accept credits for towards completion of the Program include:

College of Southern Maryland Requirements	Stevenson Equivalency	Category	Credits Transferred
ENG 1010: Composition and Rhetoric	ENG 151	SEE Writing	3
FYS 1010 First Year Seminar	General Elective		3
MTH 1010: Quantitative Literacy and Reasoning	SEE Quantitative Reasoning		3
SCE 1010: Scientific Method and the Modern World	SEE Scientific Reasoning		3
SOC 1010: Introduction to Sociology	SEE Social Science #1		3
ENG 1020: Composition & Literature	ENG 152	SEE Writing	3
COM 1010: Basic Principles of Speech Communication	SEE Communication Intensive		3
Arts/Humanities Gen Ed (SU recommends Foreign Language)	SEE Fine Arts or SEE Humanities		3
Biological & Physical Sciences Gen Ed	SEE Scientific Reasoning-Lab		4
Social & Behavioral Sciences Gen Ed	SEE Social Science #2		3

College of Southern Maryland Requirements	Stevenson Equivalency	Category	Credits Transferred
ITS 1010: Computing and Information Technology	General Elective		3
Arts/Humanities Gen Ed (SU recommends Foreign Language 2)	SEE Fine Arts or SEE Humanities		3
ENG 2030, ENG 2040, or ENG 2070	200-level English Elective 1	Program requirement	3
English Literature Elective	200-level English Literature	Program requirement and SEE Humanities 1	3
<i>Elective</i>	<i>Elective</i>		3
English Literature Elective (6 credits)	200-level English Elective 2 and Any-level English Elective 1	Program requirement	6
Electives: SU recommends) <ul style="list-style-type: none"> • one English elective • 5 credits of elective 	<i>Elective (or Any-level English Elective 2, if applicable)</i>		8
Total: 60			
Please note: A minimum of 60 credits are needed for the associate degree			
*SU requires one 200-level literature, two 200-level English electives, and two additional any-level English electives. English electives may include creative writing, professional writing, or literature.			

Remaining Courses to be taken at Stevenson

Students who complete the plan above including all recommended courses and earn the A.A. in General Studies: English will take the following courses at Stevenson to meet the B.A. requirements. Students who transfer before completing the associate degree may have more general education and program requirements to take and fewer free electives.

General Education Requirements (0 credits)

None needed.

Major Requirements (30 credits)

- ENG 160 Introduction to Literary Studies (3)
- ENG 231 Style and Editing (3)
- ENG 256 Introduction to Digital Publishing (3)
- ENG 332 Advanced Critical Approaches to Literature (3)
- ENG 331 Design Your Career (3)
- ENG 420 Internship (3)
- ENG 3xx Literature (Options vary) (3)
- ENG 3xx Elective (Options vary) (3)
- ENG 3xx Elective (Options vary) (3)
- ENG 401 Major Author or ENG 402 Major Work (3)

Additional Credits Needed: 30 credits of general electives

Total credits to be taken at SU: 60

Suggested Course Sequence

YEAR 3				
SEMESTER	FALL		SPRING	
RECOMMENDED COURSES	ENG 231 Style and Editing	3	ENG 160 Introduction to Literary Studies	3
	ENG 3xx Elective (Options vary)	3	ENG 256 Introduction to Digital Publishing	3
	ENG 3xx Literature (Options vary)	3	ENG 331 Design Your Career	3
	General Elective, Minor, or Professional Minor	3	ENG 3xx Elective (Options vary)	3
	General Elective, Minor, or Professional Minor	3	General Elective, Minor, or Professional Minor	3
CREDITS	15 CREDITS		15 CREDITS	
YEAR 4				
SEMESTER	FALL		SPRING	
RECOMMENDED COURSES	ENG 332 Advanced Critical Approaches to Literature	3	ENG 420 Internship	3
	ENG 401 Major Author or ENG 402 Major Work	3	General Elective, Minor, or Professional Minor	3
	General Elective, Minor, or Professional Minor	3	General Elective, Minor, or Professional Minor	3
	General Elective, Minor, or Professional Minor	3	General Elective, Minor, or Professional Minor	3
	General Elective, Minor, or Professional Minor	3	General Elective, Minor, or Professional Minor	3
CREDITS	15 CREDITS		15 CREDITS	

3. Additional Provisions

- Courses that fulfill program requirements are only eligible for transfer if students have earned a grade of "C" or better. Courses used to fulfill only general education requirements are eligible for transfer if students have earned a grade of "D" or better.
- Students must have a 2.5 cumulative grade point average at time of application.
- Stevenson participates in general education block transfer. Students entering Stevenson with an A.A., A.S., or A.A.T. degree from a Maryland community college will have met all of Stevenson's general education requirements, with the exception of a second composition course if not already taken. The equivalencies above detail the coursework students would take under the block transfer program. Not all programs are eligible for block transfer.

- Stevenson University will accept up to 70 credits from 2-year institutions. Up to 90 credits can be applied to degree requirements from a combination of 2-year institutions, 4-year institutions, and non-direct classroom instruction (including CLEP, AP, and other nationally recognized standardized examination scores). For additional information about credit transfer, please see: <http://www.stevenson.edu/admissions-aid/getting-started/transfer-students/transfer-credit-evaluation/>
 - For non-direct classroom instruction, an appropriate score is determined by Stevenson University, and student must submit original test scores/results to Stevenson University. Tech Prep credits will not transfer. Credit awarded for prior learning ("life experience") is not recognized by, and is not transferable to, Stevenson University.
 - Students intending to transfer should complete the admission application for Stevenson University once they complete 45 credits of the Associate Degree program. Students should contact the Financial Aid Office at Stevenson University as soon as possible in regard to college deadlines for financial aid. Students who have completed an associate degree at a Maryland community college are guaranteed admissions to Stevenson.
4. The Receiving Institution shall designate, and shall provide to the Sending Institution, the contact information for a staff person at the Receiving Institution who is responsible for the oversight of the transfer of Qualifying Students. The Sending Institution shall designate, and shall provide to the Receiving Institution, the contact information for a staff person at the Sending Institution who is responsible for the oversight of the transfer of Qualifying Students.

	Sending Institution	Receiving Institution
Name of staff person responsible for oversight	Jacqui Rogers	Dave Copenhaver
Title of staff person	Coordinator of Transfer and Articulation	Assistant Director of Transfer Admissions
Email address	jjrogers@csmd.edu	wcopenhaver@stevenson.edu
Telephone Number	301-934-7571	(443)352-4409

Should the staff person or position change, the institution will promptly provide new contact information to the partner institution and inform the Maryland Higher Education Commission of the change.

Additional contact information:

[Role & Responsibilities of persons listed here]	Sending Institution	Receiving Institution
Name of person	David Robinson	Bridget Brennan

Title of person	Division Chair and Professor, English, Communication, and Language	AVP, Academic Affairs
Email address	dmrobinson4@csmd.edu	bhbrennan@stevenson.edu
Telephone Number	301-934-7857	443-352-5445

5. If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4).
 - For scholarship information please see the "Paying for College" page on: <http://www.stevenson.edu/transfer>
6. Each Institution shall adhere to all applicable transfer requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.
7. Each Institution shall advise students regarding transfer opportunities under this Agreement, and shall advise students of financial aid opportunities and implications associated with the transfer.
8. Should either Institution make changes to program requirements, the institution will inform the partner institution immediately. The articulation agreement should be updated to reflect the changes and forwarded to the Maryland Higher Education Commission.

C. Term and Termination

1. This agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution.
2. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 60 days written notice to the other Institution and the Maryland Higher Education Commission.
3. Both Institutions agree to meet once every 2 year(s) to review the terms of this agreement.

D. Amendment

1. This Agreement constitutes the entire understanding and agreement of the Institutions with respect to their rights and obligations in carrying out the terms of the Agreement, and supersedes any prior or contemporaneous agreements or understandings.
2. This Agreement may be modified only by written amendment executed by both Institutions.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Maryland.

F. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

G. Notice of Agreement

1. The Institutions agree to provide a copy of this Agreement, with any amendments, to the Maryland Higher Education Commission.
2. The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar's offices, and financial aid offices.

H. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

I. Representations and Warranties of the Parties

Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement:

1. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.
2. Each Institution has taken all action necessary for the approval and execution of this Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

<p>College of Southern Maryland</p> <p>By: <u>Eileen Abel</u> Eileen Abel, PhD Vice President of Academic Affairs</p> <p><u>7-8-19</u> Date</p>	<p>Stevenson University</p> <p>By: <u>Susan Thompson Gorman</u> Susan Thompson Gorman, PhD EVP Academic Affairs and Provost</p> <p><u>07/15/19</u> Date</p>
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Date of next review (2 years from date of last signature): _____