

College Wide Council
MEETING SUMMARY
April 30, 2021

Date, Time, Place:		Friday, April 30, 2021, 10:00 a.m., via Zoom			
Attendance:					
College-Wide Council Co-Chairs:		√	Sarah Merranko	√	Craig Patenaude
Instructional & Student Affairs Council Co-Chairs:		√	Stephanie McCaslin	√	Kelly Winters
Planning Council Co-Chairs:		√	Cicero Fain	√	Lesley Quattlebaum
Equity & Inclusion Council Co-Chairs:		√	Beth Settle	√	Raquel Brooks
Talent Development Council Co-Chairs:		√	Laura Dyson	√	Jesse Gonzalez
			Larisa Pfeiffer, Representative (absent)	√	Sue Shelor, Recorder
Item/Topic	Discussion/Reports				Assignments/Actions
Committee Policy Review Updates	<p>Planning Council Update: GA3023: Mass Electronic Email The Planning Council will meet next week for discussion and to review any Federal guidelines that may impact the policy.</p> <p>Instructional & Student Affairs Council: GA3042: Standards for Ceremonies Policy draft sent to OPS Executive Directors for feedback. It was recommended the policy be sent to other groups such as DAA and others who holds events and ceremonies.</p> <p>Talent Development Council: HR4020: Compensation and Time Sheet Recording Members are commenting on the policy in TEAMS. It was recommended to invite subject matter experts, or policy owners to assist in regulations. Policies should not include “procedures” as they tend to change.</p>				<p>All Councils: Policy Updates due by May 28, 2021,</p>

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	<p>Equity & Inclusion Council: FM2060: Salary Advances Team members are discussing and asking “why” to gain better understanding. Members plan to meet with Payroll Director for further review. Discussion was held on simplifying the language and use less “legal” wording to better clarify and assist the reader in understanding of the policies.</p>	
Handbook, Constitution & Bylaws Updates	Council members met in breakout rooms to collaborate on handbooks.	
Telework Policy Review	CWC Council members are asked to review Telework Policy using the questions provided.	
Announcements	CWC will create a new position which will include the additional responsibility as CWC Secretary. New position will be a two-year term and have voting rights. Position opening will be announced in the Friday Report.	
Adjournment		
NEXT MEETING DATES:	No meeting on May 21, 2021 May 28, 2021, 10:00am	