

College Wide Council
MEETING SUMMARY

Date, Time, Place:		Friday, January 7, 2022, 10:30AM a.m. via Zoom			
Attendance:					
College-Wide Council Co-Chairs:		√	Sarah Merranko	√	Craig Patenaude
Instructional & Student Affairs Council Co-Chairs:		√	Stephanie McCaslin	√	Kelly Winters
Planning Council Co-Chairs:		√	Jacqui Rogers-Frere	√	Lesley Quattlebaum
Equity & Inclusion Council Co-Chairs:			Beth Settle	√	Raquel Brooks
Talent Development Council Co-Chairs:			Laura Dyson	√	Jesse Gonzalez
		√	Larisa Pfeiffer, Representative	√	George Bedell, Recorder
Item/Topic	Discussion/Reports				Assignments/Actions
Minutes	The December minutes were approved with corrections				G. Bedell to make corrections
Old Business a) Feedback on Administrative Manual Policy review b) Council Memberships	<p>a) S. Merranko led discussion of the Admin. Manual Policy Review spreadsheet she had emailed to members, and the process for prioritizing the policies to be reviewed by the councils this year. S. McCaslin remarked on the format of the document positively and suggested adding a systemic way to assign to groups on the form. C. Patenaude explained reasons for prioritizing certain policies; for example, the Child Abuse and Neglect Reporting Policy is significantly out of date. In general, policies that have not been reviewed in over 5 to 6 years have been flagged for attention. Distribution of policies to councils and work groups to be discussed at next CWC meeting.</p> <p>b) S. Merranko has spoken to council chairs individually regarding updates to membership and provided updates.</p>				<p>S. Merranko: will create a document to be used for ranking / prioritizing the policies to be reviewed this cycle.</p> <p>J. Gonzales: will follow up regarding membership needs for Talent Development Council</p>

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	<p>ISAC: S. McCaslin does not anticipate any replacements at this time.</p> <p>Planning Council: L. Quattlebaum anticipates Kim Yellman will need to be replaced.</p> <p>Equity and Inclusion: R. Brooks does not anticipate a need for new members, but did discuss the scheduling conflict that makes it difficult for her co-chair to attend CWC meetings on Fridays.</p> <p>Talent Development: J. Gonzales that this council may have a couple of vacancies, will follow up.</p>	<p>Sarah and Craig will work with division supervisors to appoint new members for council openings. Councils will be notified after the President's Cabinet approval by the end of January.</p>
<p>New Business a. Faculty / Staff Grievance Policy and Progressive Discipline Taskforce update</p>	<p>a. S. McCaslin and G. Bedell provided updates from the Grievance Policy Task force. The Task Force met to review both the Grievance and Progressive Discipline policy proposals. They have also been researching grievance policy best practices at other institutions. Based on the importance and scope of both polices, they have requested an extension to complete the work in an effective manner.</p>	<p>George and Stephanie will provide regular updates from the Grievance Policy and Progressive Discipline task force, and will be working to have all recommendations to the CWC by February 4 (is that correct? I think that's what I remember).</p>
<p>Questions and Announcements</p>	<p>S. Merranko and L. Pfeiffer discussed the Governance website; specifically, whether or not the website would reflect when CWC completes review of policies.</p>	<p>Larisa will work on posting all Governance Recommendations to the CSM Governance Website</p>
<p>Adjournment</p>	<p>Adjourned at 11:50 AM</p>	
<p>NEXT MEETING DATES:</p>	<p>February 4th, 2022, 8:30 am</p>	

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