

**COLLEGE-WIDE COUNCIL
MEETING SUMMARY**

Date, Time, Place:	Friday, January 6, 2023, 9 a.m. to 10 a.m., ZOOM Conference					
Attendance:	√	Seth Bacon	√	George Bedell*		Laura Dyson
√ Attended	√	Hannah Cooksey-Tate	√	Jesse Gonzalez	√	Dr. Stephanie McCaslin
Conveners	√	Dr. Larisa Pfeiffer	√	Daphne Powell	√	Dr. Rodney Redmond*
		Elizabeth Settle	√	Donna Sperry	√	Kelly Winters
Item/Topic	Discussion/Reports					Assignments/Actions
Approval of December 2, 2022, Minutes	The minutes for the College-Wide Council meeting held on December 2, 2022, were reviewed and approved by the council members in attendance.					The approved minutes will be posted to the College-Wide Council 2022-23 TEAMS site by the close of business today.
Approval of Agenda	The agenda for today's meeting was reviewed and approved by the council members in attendance.					
Old Business: Update on College Committees Policy (GA-3005) Dr. Stephanie McCaslin	<p>The policy was very outdated and took several months to update. See the following documents included with these minutes:</p> <ul style="list-style-type: none"> • ISAC -- GA3005 Governance Recommendation • ISAC -- GA3005 Policy Review <p>ISAC recommends that GA-3005 be replaced with a policy on how committees are created and the types of committees we have. The list of the committees could be an appendix or website that is updated on a yearly basis</p>					George and Dr. McCaslin will develop a proposal and bring that back to the College-Wide Council.

	<p>From here, Dr. McCaslin and George Bedell will develop a policy to overhaul/replace GA-3005, determine the best way to maintain a list of current committees, and the best person, entity, or process to review the committee list each year. It was suggested that committees could be organized by function or governance role.</p>	
<p>New Business: Policy Review Process George Bedell</p>	<p>Below is the Policy Review Schedule site: https://www.csmd.edu/about/governance/csm-governance-council-charges-and-policy-reviews-ay23.pdf</p> <p>George expressed concern that the policies listed have not been reviewed yet, with the exception of HR-4045. In an effort to get caught up, the policy list was divvied up among the councils:</p> <ul style="list-style-type: none"> • FM2490*: Planning • HR4080*: Equity • HR4120*: Talent • HR4133*: ISAC • HR4085*: ISAC • HR4020*: Talent • HR4130: Equity • HR4145: ISAC • IS5004: Equity • GA3035: Planning • GA3070: Talent • PP6030: Planning 	<p>Each council will give a progress report at the next College-Wide Council meeting.</p>

	<p>George asked that policies slated to be reviewed last September (marked with * above) should be first priority. Even though one council is assigned to take the lead on each policy, other councils can chime in, as well as have special members during review process.</p> <p>George also requested that the Planning Council review Facility Usage (GA-3008) as soon as possible and they agreed.</p>	
Council Updates	This was deferred to the next meeting.	
Other Business	<p>Leave Policy (HR-4100) This policy has been reviewed by the Talent Development Council and they would like to discuss it at the next meeting.</p>	
Adjournment	9:51 a.m.	
NEXT MEETING:	<p>College-Wide Council Friday, February 3, 2023 9 a.m. to 10 a.m. ZOOM Conference</p>	