

**COLLEGE-WIDE COUNCIL  
MEETING SUMMARY**

<b>Date, Time, Place:</b>	Friday, November 3, 2023, 9:00 a.m. to 10:00 a.m., ZOOM Conference					
<b>Attendance:</b>	√	Seth Bacon	√	George Bedell*		Laura Dyson
√ Attended	√	Hannah Cooksey-Tate	√	Jesse Gonzalez	√	Dr. Stephanie McCaslin
*Conveners	√	Craig Patenaude*	√	Daphne Powell	√	Elizabeth Settle
	√	Donna Sperry		Kelly Winters		
<b>Item/Topic</b>	<b>Discussion/Reports</b>					<b>Assignments/Actions</b>
Approval of October 6, 2023, Minutes	The minutes for the College-Wide Council meeting held on October 6, 2023, were reviewed with one minor clarification and name correction. They were approved by the council members in attendance.					The approved minutes will be posted to the College-Wide Council 2023-24 TEAMS site by the close of business today.
Approval of Agenda	The agenda for today’s meeting was reviewed and approved by the council members in attendance.					
Old Business: Additional Council Updates on Paid Parental Leave and Community Service Leave	<b>Talent Development – Jesse Gonzalez</b> See the “TDC – Paid Parental Leave DRAFT” document. The council expressed concerns that eligibility in the Parental Leave policy is too broad and that it could possibly drain college resources. However, this would probably not happen very often so perhaps exceptions to the requirements (children with disabilities, mental health, etc.) could be included. The council members plan to finish their discussion and write the recommendations they presented today on the official Governance Recommendation form.					Jesse will send the document he presented today to the CWC members for review, and then follow up with the official Governance Recommendation form at a later date.

**Dr. Stephanie McCaslin motioned to approve the recommendations from the Talent Development Council for both policies – Community Service Leave and Parental Leave.**

**Hannah Cooksey-Tate seconded.**

**The motion passed unanimously.**

**Equity & Inclusion Council – Daphne Powell and Beth Settle**

See the “EIC – Community Service Leave DRAFT” document.

The council recommends that Human Resources should be the ones who approve leave, and the role of the department chairs and deans is to determine the logistics for their area (how to schedule the time off).

**Dr. Stephanie McCaslin motioned to approve the recommendations from the Equity & Inclusion Council for both policies – Community Service Leave and Parental Leave.**

**Hannah Cooksey-Tate seconded.**

**The motion passed unanimously.**

	<p><b>Additional Feedback and Comments:</b></p> <ul style="list-style-type: none"> <li>• Maybe the policies need to have a standard template to help with consistency (i.e., definitions should always be written first). Currently, there is a loose format for the Administrative Manual, but it is not always followed.</li> </ul>	<p>The CWC will discuss standardizing policy format at a later meeting and make this part of the ongoing governance review process.</p>
<p>Old Business: Update on Faculty Sabbatical Policy</p> <p>George Bedell</p>	<p>The specific item of concern is Item 4 on the application process which specifies a faculty member can be denied a sabbatical if there is a current staffing crisis within the department. However, since this is not the fault of the faculty member, this can only defer the sabbatical for one year, not be a reason to deny it altogether. Dr. Madry-Taylor (interim Vice President for the Division of Learning) reviewed the draft policy, discussed it with Dr. Wilson, and made a minor wording suggestion.</p>	
<p>Old Business: Council Membership – Contingencies to Fill</p> <p>Craig Patenaude</p>	<p>This was briefly discussed after the meeting was adjourned. Craig stated that he would like the current members and chairs of the councils to stay on until the end of the academic year.</p>	

<b>Adjournment</b>	9:53 a.m.	
<b>NEXT MEETING:</b>	<b>College-Wide Council Friday, December 1, 2023 9:00 a.m. to 10:00 a.m. ZOOM Conference</b>	