

Charges for 2022-2023 to Governance Councils

Each year, the President and Cabinet shall assign a focus in the form of charges to the Governance Councils, along with providing a schedule of Administrative Manual policies for review. This information is to aid the Councils in developing their annual work plans.

College Planning Council

Charge: to facilitate college-wide understanding of the Middle States Commission on Higher Education process and standards.

Equity and Inclusion Council

Charge: to research and make recommendations about ways to mitigate possible bias in educational software

Instruction and Student Affairs Council

Charge: to research and develop recommendations for how the college can implement systems allowing students to register for courses for an entire academic year.

Talent Development Council

Charges: 1) to research and recommend appropriate professional development opportunities for non-instructional staff and 2) to research and recommend strategies for CSM employees to participate in national association recognitions (NISOD, AACC, NACUBO, AAWCC, etc.).

2022-2023 Schedule for Policy Review

September (recommendations from PC to CWC)

- FM 2490 Technology Purchasing (DAT 703)
- HR 4045 Employee Alcohol and Drug Testing Program (HRD 1117)
- HR 4080 Hiring Policy and Procedures (HRD 1110)
- HR 4120 Performance Appraisal (HRD 1114)
- HR:4133 Reduction in Force Procedures (HRD 1131) *
- HR 4085 Involuntary Separations*
- HR 4020 Compensation and Time Sheet Recording

December (recommendations from PC to CWC)

- HR 4130 Protection from Discrimination, Harassment and Retaliation (HRD 1113)
- HR 4145 Student and Temporary Employees (HRD 1130)
- IS 5004 Child Abuse or Neglect Reporting
- IS 5020 Program Advisory Councils (ADM 203)
- GA 3035 Records Management (PRE 1407)
- GA 3070 Sexual Misconduct, Relationship Violence, Stalking, and Retaliation
- PP 6030 Critical Incident Management (PRE 1404)

*possibly unfinished from 2021-2022