BOARD OF TRUSTEES
MINUTES

DATE: September 25, 2025, 3:30 p.m.
PLACE: Velocity Center – VC101A
CHAIR: **Sonya Cox**

TRUSTEES PRESENT:
Christy Lombardi – Vice Chair
Shawn Coates
Kee Abell – via zoom
Pamela Cousins – via zoom
Cathy Allen – via zoom
Celeste Alexander – Frye – via zoom
Diane Sandoval – via zoom
Yolanda Wilson , President

TRUSTEES ABSENT:
Sonya Cox – Chair
Cordelia Postell

I. CALL TO ORDER
The meeting was called to order at 3:41 p.m. by Christy Lombardi, Board Vice - Chair.

II. QUORUM ESTABLISHMENT
The board secretary confirmed the presence of a quorum.

III. APPROVAL OF MINUTES
The minutes of the July 24, 2025, Board of Trustees meeting minutes were reviewed.
Trustee Abell made a motion to approve the July 24, 2025, meeting minutes.
Trustee Cousins Seconded
- **All were in favor; Motion Passed**

IV. APPROVAL OF AGENDA
The agenda for September 25, 2025, special board meeting was reviewed and approved as presented.
Trustee Sandoval made a motion to approve the September 25, 2025, agenda.
Trustee Alexander-Frye Seconded
- **All were in favor; Motion Passed**

V. STRATEGIC PLAN METRICS TRACKER
Dr Brandon Nzekwe, Executive Director, Planning, Institutional Effectiveness & Research (PIR) presented the Built for Success 2024-2029 Strategic Plan Metrics Tracker

VI. RETIREMENT PLAN/WORKERS COMP REVIEW
Ron Price, Vice President of People Culture and Equity presented two summaries from the Human Resources & Benefits Committee.

1) Retirement Plan – Catch Up Contributions to Roth (TIAA / Fidelity)
2) Worker's Compensation Insurance

VII. MONTHLY FINANCIAL REPORT

Patrick Shirdon, Vice President/Chief Financial Officer presented monthly financial reports.

1) July 2025
2) August 2025

VIII. 4TH QUARTER & FINAL GRANT REPORT FY2025

Tora Wright, Director 1 Grants Development, presented the Quarter 4 and Final Grant Report for FY2025.

IX. FY25 FINANCIAL AUDIT

Patrick Shirdon, Vice President of the Division of Financial Services, supported by the auditors from CliftonLarsonAllen, requested the board to approve the CSM FY2025 Audit.

Trustee Cousins made a motion to approve CSM FY2025 Audit as presented by Clifton Larson Allen.
Trustee Abell seconded.

- **All were in favor; Motion Passed**

X. MEDICARE RETIREMENT BENEFITS RENEWAL FY26

Trustee Celeste Alexander-Frye, Chair of the Human Resources & Benefits Committee, requested board approval to renew the current United Healthcare Medicare Advantage plan for post-65 Medicare-eligible college retirees. The renewal will incorporate the modifications outlined in Option E of the CBIZ Review resulting in additional annual Premium cost of $121,306 to the college and an additional monthly premium cost of $20.80 per retiree enrollee.

Trustee Sandoval made a motion to approve renewing the United Healthcare Medicare Advantage Plan with additional annual increase of $121,306 for the college and a $20.80 premium cost per retiree enrollee.
Trustee Abell seconded.

- **All were in favor; Motion Passed**

XI. MHEC CULTURAL DIVERSITY PLAN

Dr Trenace Richardson, Associate Vice President Organizational Development & Engagement requested the board to approve the annual 2024-2025 Cultural Diversity Report for submission to MHEC (Maryland Higher Education Commission). She also requested approval for Board Representation, authorizing Vice Chair Christy Lombardi to sign the report's cover sheet for submission.

Trustee Coates made a motion to submit the 2024-2025 Cultural Diversity Report to MHEC.
Trustee Cousins seconded.

- **All were in favor; Motion Passed**

Trustee Abell made a motion to approve Vice Chair Christy Lombardi's authority to sign the cover letter.
Trustee Sandoval seconded.

- **All were in favor; Motion Passed**

XII. 2025 MD PERFORMANCE ACCOUNTABILITY REPORT

Dr Brandon Nzekwe, Executive Director, Planning, Institutional Effectiveness & Research along with Chip Keech, Research Analyst 2 from PIR, requested board approval of the 2025 Maryland Performance Accountability Report (MPAR).

Trustee Coates made a motion to approve the 2025 Maryland Performance Accountability Report. Trustee Sandoval seconded.

- **All were in favor; Motion Passed**

XIII. PROGRAM ADVISORY COUNCIL MEMBERSHIP

Dr Bernice Brezina, Dean of the School of STEM & Professional Studies requested board approval for 6 members of the Accounting Program under the direction of Chair Stacie Bailey.

1. Mary Andres, Calvert County – Calvert County Government
2. Tiffany Harlow, Calvert County– Calvert County Public Schools
3. Dr. Steven Isberg, Baltimore County – Towson University
4. Dina Moyer, Calvert County – Calvert Health
5. Sondra Ragard, St Mary's County– Naval Air Warfare Center Aircraft Division
6. Katie Webber, Charles County- SMECO

Trustee Abell made a motion to approve the six members from the Accounting Program to PAC. Trustee Alexander Frye seconded

- **All were in favor; Motion Passed**

Dr Brezina requested board approval for 11 members of the Business Program under the direction of Chair Dr Mary Beth Klinger.

1. Jennifer Barnidge, Charles County– Naval Surface Warfare Center
2. Dr. Pamela Carter, Prince George's County– UMGC
3. Lynne Gillis, Calvert County– Calvert County Public Schools
4. Rachelle Green, Calvert County– Calvert County Government / Calvert Marine Museum
5. Lia Horna, Saint Mary's County– Botanic Café
6. Ginger Kisamore, Charles County– Retired, U S Naval Research Laboratory
7. Shaun Kline, Charles County– Edward Jones Investments
8. Mary Lanham, Calvert County– Rod 'N' Reel Resort
9. Gwyn Novak, Calvert County– No Thyme to Cook
10. Becky Schaefer, St Mary's County– Naval Air Warfare Center Aircraft Division
11. Candace Thompson, Prince George's County– ESFCU

Trustee Abell made a motion to approve the eleven members from the Business Program to PAC. Trustee Sandoval seconded

- **All were in favor; Motion Passed**

Dr Brezina requested board approval for 3 members of the Criminal Justice & Fire Safety Program under the direction of Chair Pamela Burkett-Jones.

1. Honorable Donine Carrington Martin, Charles County – MD Circuit Court Judge, Charles County
2. John Delabrer, St Mary's County – Retired, Professor CSM

3. Brock Virts, Charles – Charles County Sheriff Office – School Resource Officer

Trustee Allen made a motion to approve the three members from the Criminal Justice & Fire Safety Program to PAC.
Trustee Coates seconded

- **All were in favor; Motion Passed**

Dr Brezina requested board approval for 8 members of the Cybersecurity & Cloud Computing Program under the direction of Chair Eugen Leontie.

1. Jesse Carpenter, Charles County – Naval Surface Warfare Center Indian Head
2. Jason Croson, Charles County– Naval Air Warfare Center Aircraft Division
3. Garey Davis, St Mary's County– Booz Allen Hamilton
4. Dr. Najam Hassan, Prince George's County – Capitol Technology University
5. Kenneth McKenzie, Calvert County– SMECO
6. Dr. Simon Read, St Mary's County– St Mary's College of Maryland
7. Kristina Rickard, St Mary's County– Naval Air Warfare Center Aircraft Division
8. Paula Simmons, Anne Arundel County– National Security Agency

Trustee Sandoval made a motion to approve the eight members from the Cybersecurity & Cloud Computing Program to PAC.
Trustee Abell seconded

- **All were in favor; Motion Passed**

Dr Brezina requested board approval for 5 members of the Engineering Program under the direction of Chair Ann Stine.

1. Jason Bone, Calvert County– Constellation (Calvert Cliffs)
2. Sara Ellis, Charles County– Charles County Public Schools
3. Dr. James Haycraft, St Mary's County– Naval Air Warfare Center Aircraft Division
4. Dr. Marshall Pike, Calvert County– Calvert County Public Schools
5. Dr. Jamison Watson, St Mary's County– UMD Matrix Lab

Trustee Abell made a motion to approve the four members from the Engineering Program to PAC.
Trustee Allen seconded

- **All were in favor; Motion Passed**

Caroline Combs, Dean of the School of Health Sciences, will request board approval for 1 member from the Medical Laboratory Program under the direction of Chair Tiffany Gill.

1. Colby Rouchka, Prince George's County– Luminis Health Doctors Community Medical Center

Trustee Coates made a motion to approve the one member from the Medical Laboratory Program to PAC.
Trustee Sandoval seconded

- **All were in favor; Motion Passed**

Dean Combs will request board approval for 3 members of the Nursing Program under the direction of Chair Morag Dahlstrom.

1. Laural Brinkley, Calvert County– Calvert Health Medical Center
2. Niki Daniels, Calvert County– Asbury Solomons
3. Jeanne Hill, St Mary's County – Medstar St Mary's Hospital

Trustee Allen made a motion to approve the three members from the Nursing Program to PAC.
Trustee Alexander-Frye seconded

- **All were in favor; Motion Passed**

Dean Combs will request board approval for 1 member from the Wellness, Fitness & Sports Program under the direction of Petita Rentz.

1. Maurice Gatling, Prince George's County– Bowie State University

Trustee Sandoval made a motion to approve the one member from the Wellness, Fitness & Sports Program to PAC.
Trustee Coates seconded

- **All were in favor; Motion Passed**

XIV. NAMING LR BUILDING

Toni Kruszka, Director 2, CSM Foundation, presented three stewardship requests to the board for approval.
First, in consideration of CSM Alumna Lorraine Diana '79 and Robert Guite's transformative pledge to CSM, the board is requested to approve naming the Learning Resource (LR) Building on the La Plata Campus, the "Lorraine Diana '79 and Robert Guite Learning Resource Center.

Trustee Coates made a motion to approve naming the LR Building the "Lorraine Diana '79 and Robert Guite Learning Center".
Trustee Allen seconded

- **All were in favor; Motion Passed**

XV. NAMING FOR THE LOBBY AT HEALTH SCIENCES

In consideration of CSM Alumna Lorraine Diana '79 and Robert Guite transformative pledge to CSM, the board is requested to approve naming the lobby of the Health Sciences (HS) Building on the Regional Hughesville campus to "Lorraine Diana '79 and Robert Guite Lobby"

Trustee Coates made a motion to name the Lobby in the Health Sciences Building, the Lorraine Diana '79 and Robert Guite Lobby.
Trustee Sandoval seconded

- **All were in favor; Motion Passed**

XVI. NAMING PRICE & NAMING OF NURSING LAB

Toni Kruszka, Director 2, CSM foundation presented the following request for approval: In consideration of MAAPC's $57,500 gift – of which $50,000 will be endowed – the board is requested to approve both the adjusted naming price (originally set at $100,000) and the naming of the Nursing Lab located within the Center for Health Sciences on the Regional Hughesville Campus as the "Maryland Academy of Advanced Practice Clinicians Nursing Lab" (MAAPC).

Trustee Alexander-Frye made a motion to the adjusted naming price of the nursing lab originally set at $100,000 by the board to the $57,500 the amount of the gift from MAAPC.

Trustee Sandoval seconded.

- **All were in favor; Motion Passed**

Trustee Alexander-Frye made a motion to name the Nursing Lab within the Center of Health Sciences as the Maryland Academy of Advanced Practice Clinicians Nursing Lab (MAAPC).
Trustee Sandoval seconded

- **All were in favor; Motion Passed**

XVII. SOLE SOURCE MILES & STOCKBRIDGE ENGAGEMENT

Ron Price, Vice President, People Culture and Engagement, requested board approval for the Sole Source engagement of Miles & Stockbridge as outside Counsel and the associated budget allocation in the amount not to exceed $150,000.

Trustee Coates made a motion to approve the request for Sole Source engagement with Miles & Stockbridge as outside Counsel.
Trustee Abell seconded

- **All were in favor; Motion Passed**

Trustee Abell made a motion to approve the associated budget for outside counsel not to exceed $150,000.
Trustee Sandoval seconded.

- **All were in favor; Motion Passed**

XVIII. PRESIDENTS REPORT

Yolanda Wilson, Ed. D, President CSM: Presented the following to the Board:

- 9/24 Calvert State of the County
- Introduction of VP DFS Patrick Shirdon & Executive Director Foundation Susan Vogel
- 9/29 MOU Signing with Towson University
- 11/10 Master Leadership Class with Dr. Linda Garcia
- Foundation Board Retreat Update
- One Maryland One Book - 10/8

XIX. BOARD CHAIRS REPORT

Christi Lombardi, Board Vice Chair: shared the following:

- 2025 ACCT Leadership Congress in New Orleans

ADJOURNMENT

There being no further business, Trustee Coates motioned to adjourn the meeting. With the motion seconded by Trustee Cousins, all were in favor; Motion Passed the meeting was adjourned at 5:48p.m.

Respectfully submitted,

Sonya Cox, Board Chair

Yolanda Wilson, Ed. D, President