



**COLLEGE of
SOUTHERN
MARYLAND**
**BOARD OF TRUSTEES
MINUTES**

DATE: May 15, 2025, 3:30 p.m.
PLACE: Leonardtown Campus – C216
CHAIR: **Shawn B. Coates**

TRUSTEES PRESENT:

Shawn B. Coates, Chair
Christy Lombardi – Via Zoom
Sonja M. Cox, Vice Chair
Cordelia Postell
Pamela Cousins
Kenneth Abell – Via Zoom
Cathy Allen
Celeste Alexander-Frye – Via Zoom

TRUSTEES ABSENT:

Diane Sandoval

I. CALL TO ORDER

The meeting was called to order at 3:31 p.m. by Shawn Coates Board Chair.

II. QUORUM ESTABLISHMENT

The board secretary confirmed the presence of a quorum.

III. APPROVAL OF MINUTES

The minutes of the April 17, 2025, Board of Trustees meeting minutes were reviewed.

Trustee Postell made a motion to approve the April 17, 2025, meeting minutes.

Trustee Allen Seconded

➤ **All were in favor; Motion Passed**

IV. APPROVAL OF AGENDA

The agenda for May 15, 2025, Board of Trustees meeting agenda was reviewed and approved as presented.

Trustee Abell made a motion to approve the May 15, 2025, agenda.

Trustee Allen Seconded

➤ **All were in favor; Motion Passed**

**V. COLLEAGUE ERP APPLICATION & SECURITY SERVICE SUPPORT CONTRACT
TRANSITION PLAN**

Valarie Burks, Vice President of Information, Management & Technology along with her team Dr.

Tracy Hamm-Simmons & Antwon Davis presented an update for Colleague ERP Application and Security Services Support Contract Transition Plan

VI. WISP – WRITTEN INFORMATION SECURITY PROGRAM

Damon Gorham, Deputy Chief Information Officer presented CSM’s Risk Management & Mitigation and Written Information Security Program (WISP).

VII. MONTHLY FINANCIAL REPORT

Judy Mills, Vice President Division of Financial Services presented three (3) financial presentations

- **Monthly Financial Report**
 - April 2025 Number of Days Cash on Hand
 - April 2025 Revenues by Source
 - FY 25 and FY 24 April Revenues
 - 5 Year April Revenues by Source
 - April 2025 Expenses by Function
 - FY 25 and FY 24 April Expenses
 - 5 Year April Expenses by Function
- **Quarterly Grants Report**
- **FY 2024 Single Audit**

VIII. SEMI ANNUAL CONTRACT RENEWALS

Judy Mills, Vice President Division of Financial Services presented 13 semiannual contract renewals for approval. (July through December).

- Burlington English, Burlington English Seats
- Albireo Energy / EMS Technologies – Automation System Maintenance
- Water Services – WWTP Maintenance Contract
- Black Box - Xcelerate
- Blackboard - Ally
- Dell – Secure Works
- EAB Global - Starfish
- Hyland 0 Perceptive Content
- NEOGOV - NEOGOV
- OCELOT - FATV
- SHI – SecurityScoreboard
- Smartsheet – Smartsheet
- Indiana Printing Company – Print Schedule of Classes for Continuing Education

Trustee Alexander-Frye made a motion to approve the **Burlington English, Burlington English Seats** contract renewal.

Trustee Postell seconded.

- **All were in favor; Motion Passed**

Trustee Allen made a motion to approve the **Albireo Energy / EMS Technologies – Automation System Maintenances** contract renewal.

Trustee Lombardi seconded.

- **All were in favor; Motion Passed**

Trustee Cox made a motion to approve the **Water Services – WWTP Maintenance contract renewal.**

Trustee Abell seconded.

- **All were in favor; Motion Passed**

Trustee Postell made a motion to approve the **Black Box - Xcelerate** contract renewal.
Trustee Cousins seconded.

- **All were in favor; Motion Passed**

Trustee Postell made a motion to approve the **Blackboard – Ally** contract renewal.
Trustee Alexander-Frye seconded.

- **All were in favor; Motion Passed**

Trustee Cousins made a motion to approve the **Dell – Secure Works** contract renewal.
Trustee Cox seconded.

- **All were in favor; Motion Passed**

Trustee Postell made a motion to approve the **EAB Global - Starfish** contract renewal.
Trustee Abell seconded.

- **All were in favor; Motion Passed**

Trustee Allen made a motion to approve the **Hyland 0 Perceptive Content** contract renewal.
Trustee Cousins seconded.

- **All were in favor; Motion Passed**

Trustee Cox made a motion to approve the **NEOGOV - NEOGOV** contract renewal.
Trustee Postell seconded.

- **All were in favor; Motion Passed**

Trustee Cousins made a motion to approve the **OCELOT - FATV** contract renewal.
Trustee Postell seconded.

- **All were in favor; Motion Passed**

Trustee Allen made a motion to approve the **SHI - SecurityScoreboard** contract renewal.
Trustee Lombardi seconded.

- **All were in favor; Motion Passed**

Trustee Cousins made a motion to approve the **Smartsheet - Smartsheet** contract renewal.
Trustee Postell seconded.

- **All were in favor; Motion Passed**

Trustee Postell made a motion to approve the **Indiana Printing Company – Print Schedule of Classes for Continuing Education** contract renewal.

Trustee Abell seconded.

- **All were in favor; Motion Passed**



PRESIDENT'S REPORT

Yolanda Wilson, Ed. D, President CSM: Presented the following to the Board:

- SGA Banquet
- Commencement
- Cyber Range Ribbon Cutting
- Chair Coates' Birthday – May 16th

BOARD CHAIR REPORT

Shawn B Coates, Board Chair:

- Spark! Place of Innovation – Smithsonian Museum on Main Street – Grand Opening is May 21 from 5:30 – 7 PM at the Velocity Center in Indian Head. This exhibit runs from May 17 – June 29
- Trustee Alexander-Frye's Birthday - May 10th

ADJOURNMENT

There being no further business, Trustee Allen motioned to adjourn the meeting. With the motion seconded by Trustee Cox, all were in favor; Motion Passed the meeting was adjourned at 4:39 p.m.

Respectfully submitted,

Handwritten signature of Shawn B. Coates in cursive.

Shawn B. Coates, Board Chair

Handwritten signature of Yolanda Wilson in cursive.

Yolanda Wilson, Ed. D, President