



**DATE:** December 18, 2025, 2:30 p.m.  
**PLACE:** La Plata Campus – BI 201  
**PRESIDING CHAIR:** Christy Lombardi

**TRUSTEES PRESENT:**  
Christy Lombardi, Vice - Chair  
Kee Abell  
Cathy Allen  
Shawn Coates - Via Zoom  
Pamela Cousins  
Cordelia Postell  
Celeste Alexander – Frye  
Diane Sandoval  
Yolanda Wilson, President

**TRUSTEES ABSENT:**  
Sonya Cox, Chair

#### **I. CALL TO ORDER**

The meeting was called to order at 2:32 p.m. by Christy Lombardi, Board Vice- Chair.

#### **II. QUORUM ESTABLISHMENT**

The board secretary confirmed the presence of a quorum.

#### **III. APPROVAL OF MINUTES**

The minutes of the November 20, 2025, Board of Trustees meeting minutes were reviewed. With 2 corrections noted, Trustee Cousins made a motion to approve the November 20, 2025, meeting minutes.

Trustee Alexander-Frye seconded the motion

➤ **All were in favor; Motion Passed**

#### **IV. APPROVAL OF AGENDA**

The agenda for the December 18, 2025, board meeting was reviewed and approved as presented.

Trustee Alexander-Frye made a motion to approve the December 18, 2025, agenda.

Trustee Cousins seconded the motion

➤ **All were in favor; Motion Passed**

#### **V. FOUNDATION STRATEGIC PLAN UPDATE**

Susan Vogel, Executive Director of the CSM Foundation, presented the CSM Foundation Strategic Plan.

#### **VI. MONTHLY FINANCIAL REPORT**

Patrick Shirdon, Vice President of the Division of Financial Services presented the Monthly Financial Report.



## **VII. GRANT DEVELOPMENT REPORT QUARTER 1**

**Tora Wright, Director I, Grants Development**, presented the Quarterly Grants Report FY2026 – Quarter 1

## **VIII. NON-SUBSTANTIVE PROGRAM MODIFICATION BUSINESS ADMINISTRATION AS & CONCENTRATIONS**

**Professor and Chair of the Business Department Tony Stout** presented Non-Substantive Program Modification to Business Administration AS and Concentrations.

## **IX. PROGRAM DEACTIVATION HONORS CURRICULUM LETTER OF RECOGNITION (LOR)**

**David Robinson, Dean of the School of Liberal Arts**, requested board approval of a curriculum change to Deactivate the Honors Curriculum Letter of Recognition (LOR).

Trustee Abell made a motion to approve the deactivation of Honors Curriculum Letter of Recognition (LOR).

Trustee Postell seconded the motion

➤ **All were in favor; Motion Passed**

## **X. COURSEDOG SCHEDULING SOFTWARE**

**Dr Tracy Hamm-Simmons, Director II of Program & Project Management** requested Board Approval for a 3-year contract with CourseDog for a comprehensive strategic scheduling platform that provides academic & event scheduling, course demand projections and faculty workload management for \$321,503.

Trustee Alexander-Frye made a motion to approve the purchase of a 3-year contract with CourseDog for comprehensive scheduling software for \$321,503.

Trustee Postell seconded the motion

➤ **All were in favor; Motion Passed**

## **XI. PRESIDENTS REPORT**

**Yolanda Wilson, Ed. D, President CSM**: Presented the following to the Board:

- Update to Radiation Therapy Lab Name – Anne & Blackie Wills Radiation Lab
- AFIT Quantum Learning Trip to NM in February 2026

## **XII. VICE CHAIRS REPORT**

**Christy Lombari, Board Vice Chair**: shared the following:

- 1/22 Board Retreat La Plata Board Room BI 201 from 8:30am – 4:00pm – We will have Diligent/Board Docs Training and Board Photos
- 1/26 – MACC Trustee Leadership Conference at Governor Calvert House from 3:00 – 7:30 pm – (Please RSVP)
- 2/8 – 2/11 ACCT Legislative Summit in Washington DC



Board Of Trustees  
Meeting Minutes  
December 18, 2025 – La Plata Campus B1-201  
Page 3 of 3

## ADJOURNMENT

There being no further business, Trustee Abell motioned to adjourn the meeting. With the motion seconded by Trustee Postell, all were in favor; Motion Passed the meeting was adjourned at 4:06 p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Christy Lomardi".

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Christy Lomardi, Board Vice - Chair

A handwritten signature in black ink that reads "Yolanda S. Wilson".

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Yolanda Wilson, Ed. D, President