



DATE: December 18, 2025, 2:30 p.m.
PLACE: La Plata Campus – BI 201
PRESIDING CHAIR: Christy Lombardi

TRUSTEES PRESENT:

Christy Lombardi, Vice - Chair
Kee Abell
Cathy Allen
Shawn Coates - Via Zoom
Pamela Cousins
Cordelia Postell
Celeste Alexander – Frye
Diane Sandoval
Yolanda Wilson, President

TRUSTEES ABSENT:

Sonya Cox, Chair

I. CALL TO ORDER

The meeting was called to order at 2:32 p.m. by Christy Lombardi, Board Vice- Chair.

II. QUORUM ESTABLISHMENT

The board secretary confirmed the presence of a quorum.

III. APPROVAL OF MINUTES

The minutes of the November 20, 2025, Board of Trustees meeting minutes were reviewed.

With 2 corrections noted, Trustee Cousins made a motion to approve the November 20, 2025, meeting minutes.

Trustee Alexander-Frye seconded the motion

➤ **All were in favor; Motion Passed**

IV. APPROVAL OF AGENDA

The agenda for the December 18, 2025, board meeting was reviewed and approved as presented.

Trustee Alexander-Frye made a motion to approve the December 18, 2025, agenda.

Trustee Cousins seconded the motion

➤ **All were in favor; Motion Passed**

V. FOUNDATION STRATEGIC PLAN UPDATE

Susan Vogel, Executive Director of the CSM Foundation, presented the CSM Foundation Strategic Plan.

VI. MONTHLY FINANCIAL REPORT

Patrick Shirdon, Vice President of the Division of Financial Services presented the Monthly Financial Report.

VII. GRANT DEVELOPMENT REPORT QUARTER 1

Tora Wright, Director I, Grants Development, presented the Quarterly Grants Report FY2026 – Quarter 1

VIII. NON-SUBSTANTIVE PROGRAM MODIFICATION BUSINESS ADMINISTRATION AS & CONCENTRATIONS

Professor and Chair of the Business Department Tony Stout presented Non-Substantive Program Modification to Business Administration AS and Concentrations.

IX. PROGRAM DEACTIVATION HONORS CURRICULUM LETTER OF RECOGNITION (LOR)

David Robinson, Dean of the School of Liberal Arts, requested board approval of a curriculum change to Deactivate the Honors Curriculum Letter of Recognition (LOR).

Trustee Abell made a motion to approve the deactivation of Honors Curriculum Letter of Recognition (LOR).

Trustee Postell seconded the motion

➤ **All were in favor; Motion Passed**

X. COURSEDOG SCHEDULING SOFTWARE

Dr Tracy Hamm-Simmons, Director II of Program & Project Management requested Board Approval for a 3-year contract with CourseDog for a comprehensive strategic scheduling platform that provides academic & event scheduling, course demand projections and faculty workload management for \$321,503.

Trustee Alexander-Frye made a motion to approve the purchase of a 3-year contract with CourseDog for comprehensive scheduling software for \$321,503.

Trustee Postell seconded the motion

➤ **All were in favor; Motion Passed**

XI. PRESIDENTS REPORT

Yolanda Wilson, Ed. D, President CSM: Presented the following to the Board:

- Update to Radiation Therapy Lab Name – Anne & Blackie Wills Radiation Lab
- AFIT Quantum Learning Trip to NM in February 2026

XII. VICE CHAIRS REPORT

Christy Lombari, Board Vice Chair: shared the following:

- 1/22 Board Retreat La Plata Board Room BI 201 from 8:30am – 4:00pm – We will have Diligent/Board Docs Training and Board Photos
- 1/26 – MACC Trustee Leadership Conference at Governor Calvert House from 3:00 – 7:30 pm – (Please RSVP)
- 2/8 – 2/11 ACCT Legislative Summit in Washington DC



ADJOURNMENT

There being no further business, Trustee Abell motioned to adjourn the meeting. With the motion seconded by Trustee Postell, all were in favor; Motion Passed the meeting was adjourned at 4:06 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Christy Lombardi".

Christy Lombardi, Board Vice - Chair

A handwritten signature in cursive script that reads "Yolanda Wilson".

Yolanda Wilson, Ed. D, President