



**COLLEGE of
SOUTHERN
MARYLAND**
**BOARD OF TRUSTEES
MINUTES**

DATE: April 16, 2026, 3:30 p.m.
PLACE: Leonardtown Campus – C216
PRESIDING CHAIR: Christy Lombardi

TRUSTEES PRESENT:

Sonja Cox, Chair – Via Zoom
Christy Lombardi, Vice – Chair
Kee Abell - via zoom
Cathy Allen
Shawn Coates – via zoom
Pamela Cousins – via zoom
Cordelia Postell – via zoom
Celeste Alexander – Frye – via zoom
Diane Sandoval – via zoom
Yolanda Wilson, President

TRUSTEES ABSENT:

I. CALL TO ORDER

The meeting was called to order at 3:30 p.m. by Christy Lombardi, Board Vice- Chair.

II. QUORUM ESTABLISHMENT

The board secretary confirmed the presence of a quorum.

III. APPROVAL OF MINUTES

The minutes of the March 26, 2026, Board of Trustees meeting minutes were reviewed. Trustee Allen made a motion to approve the March 26, 2026, meeting minutes. Trustee Alexander-Frye seconded the motion

➤ **All were in favor; Motion Passed**

IV. APPROVAL OF AGENDA

The agenda for the April 16, 2026, board meeting was reviewed and approved as presented. Trustee Alexander- Frye made a motion to approve the April 16, 2026, agenda. Trustee Abell seconded the motion

➤ **All were in favor; Motion Passed**

V. STUDENT PRESENTATION

Dr. Tracy Harris, Vice President for the Division of Student Engagement and Success, introduced Tim Reim, Student Life Coordinator and students from the Student Government Association (SGA) to present this year's engagement.

VI. STRATEGIC PLAN UPDATES

Julie Andrews, Completion Coordinator, Registrar's Office presented a Credit for Prior Learning (CPL) update.

VII. MONTHLY FINANCIAL REPORT

Patrick Shirdon, Vice President of the Division of Financial Services presented the Monthly Financial Report

- FY 26 March Number of Days Cash on Hand
- FY 26 March Revenues by Source
- FY 26 and FY25 March Revenues
- 5 Year March FY 2022-2026 Revenues by Source
- FY 26 March Expenses by Function
- FY 26 and FY 25 March Expenses
- 5 Year March FY 2022 -2026 Expenses by Function
- Insurance Fund – Fund Balance (Five Year Average Comparison)
- Capital Project Fund
- Grants Activities Financial Report

VIII. GRANTS REPORT QTR.3

Tora Wright, Director 1, Grants Development presented the FY 2026 Quarterly Grants Report for Quarter 3

IX. ENDOWED DISTINGUISHED FACULTY

Dr Bernice Brezina, Interim Vice President of the Division of Learning, presented the Endowed Distinguished Faculty.

X. JustTech Managed Print Service 60- Month Contract

Avis McMillon, Associate Vice President of Marketing, Communications & PIO, requested approval from the Board to award a 60-month contract to JustTech for print center services from July 1, 2026, through June 30, 2031, in the amount of \$857,064.60.

Trustee Cousins made a motion to approve the 60-month contract with JustTech for print center services from July 1, 2026 – June 30, 2031, for \$857,064.60.

Trustee Postell seconded the motion

- All were in favor; Motion Passed

XI. JustTech & PEAC Software Solutions 5-year Lease

Stacie Aubel, Coordinator of IMT Business Operations, requested that the Board approve a five-year lease agreement with JustTech and PEAC Solutions for 35 Xerox machines, including support, consumables, and print management software, for a total of \$384,022.20.

Trustee Postell made a motion to approve a 5-year lease agreement with JustTech and PEAC Solutions for 35 Xerox Machines to include support, consumables & print management software for a total of \$384,022.20.

Trustee Sandoval seconded the motion

- **All were in favor; Motion Passed**

XII. D2L 2-year Contract

Stacie Abuel requested that the Board approve a 2-year contract with the D2L Learning Management System (LMS) through the Maryland Enterprise Consortium Cooperative (MEEC) in the amount of \$294,168.41 with option to renew for a third year at an additional cost of \$209,651.03.

Trustee Abell made a motion to approve a 2-year contract with the D2L Learning Management System (LMS) through the Maryland Enterprise Consortium Cooperative (MEEC) in the amount of \$294,168.41 with option to renew for a third year at an additional cost of \$209,651.03.

Trustee Postell seconded the motion

- **All were in favor; Motion Passed**

XIII. Blackbaud Software 3-year Renewal

Stacie Abuel requested Board approval of a 3-year sole source contract extension with Blackbaud in the amount of \$168,583.74.

Trustee Postell made a motion to approve a 3-year sole source contract extension with Blackbaud for \$168,583.74.

Trustee Cousins seconded the motion.

- **All were in favor; Motion Passed**

XIV. PRESIDENTS REPORT

Dr. Wilson, CSM President : shared the following updates:

- Pax River Visit
- Get Back on Your Feet Event
- North Point Tour
- AACC Conference
- St. Mary's Chamber Legislative Breakfast
- Legislative Update
- NISOD (CSM most promising places to work)
- Middle states Visit

XV. VICE CHAIRS REPORT

Christy Lombardi, Board Vice Chair: shared the following:

- April 21 – CSM Day of Service



ADJOURNMENT

There being no further business, Trustee Allen motioned to adjourn the meeting. With the motion seconded by Trustee Postell, all were in favor; Motion Passed the meeting was adjourned at 5:31 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Christy Lombardi".

Christy Lombardi, Board Vice Chair

A handwritten signature in cursive script that reads "Yolanda Wilson".

Yolanda Wilson, Ed. D, President