Dual Admissions Agreement
Between
College of Southern Maryland
and
University of Maryland, Baltimore County

This Dual Admissions Agreement ("Agreement") is made this 5th day of November 2026, by and between the College of Southern Maryland (CSM) and the University of Maryland, Baltimore County (UMBC).

I. Purpose

This Agreement serves to achieve the following: to develop a standard agreement for a dual admission pathway; to form a collaboration between UMBC and CSM in an effort to facilitate the increase in engagement, academic progress and success and degree completion for CSM students transferring to UMBC; to establish the student's relationship with UMBC early in their collegiate career. This Agreement also serves as a Memorandum of Understanding between both institutions for the purpose of clarifying roles and responsibilities in this dual admissions partnership, also defined as the "Program."

II. Eligibility for Program participation

A. CSM and UMBC will implement the Program in support of students who are in the "eligibility window," defined as:

- Currently enrolled in a degree program at CSM after obtaining a high school diploma or equivalency; and
- Earned no more than 45 college credits at CSM (including through transfer, prior learning, high school/dual enrollment, etc.).

For the purposes of this Agreement, such a student will be called a "Qualifying Student."

B. To maintain eligibility of the benefits of the Program up to and through transfer to UMBC, students are required to:

- Earn an associate degree from CSM within four years of Program acceptance;
- Apply for admission and enroll in a UMBC degree program within one year of completion of the associate degree from CSM; an
- Students must notify UMBC if they choose not to enroll at UMBC and matriculate at another institution of higher education.

III. Responsibilities of Both Parties

A. In support of this Program, CSM shall:

- Promote the Program to general audiences and to prospective students who may be eligible through web, print, electronic, or social media.
- Facilitate admissions to the Program upon initial admission to CSM. Throughout the eligibility window during the students' CSM experience, CSM will capture students' initial intent to enroll in the Program, via the CSM website and CSM's application for admission. Students currently enrolled at CSM who intend to complete a bachelor's

degree at UMBC will complete the UMBC pathway application form during the eligibility window.

- Coordinate, with UMBC, training to educate CSM faculty and staff about UMBC and the Program.
- Facilitate presentations/visits by UMBC representatives for the purpose of presenting the Program and UMBC academic opportunities.
- Provide space for UMBC staff and faculty to meet with prospective students, conduct pre-transfer advising, and host information sessions as needed.
- Upon the request of the student, facilitate the exchange of transcripts between CSM and UMBC for purposes of advising, evaluation, and admission at the conclusion of each fall and spring semester.
- Share aggregate and student level data with UMBC in relation to student enrollment patterns, retention, and degree attainment of the pathway students, pursuant to Section V. of this Agreement.
- In addition, specific prior learning credits may be included in Program articulation agreements.

B. In administration of the Program, UMBC will:

- Establish a pathway web page providing Program information.
- Provide a Program Application at all transfer events and online.
- Provide an advisor to work with CSM students on a semester basis, to support progression and retention efforts, including to confirm enrollment in the Program.
- Provide embedded student advising at CSM (in-person or virtually) to assist students in applying to the Program, meeting eligibility requirements, following articulation agreements, and utilizing resources available through the pathway.
- Share aggregate and student level data with CSM in relation to student enrollment patterns, retention, and degree attainment, pursuant to Section V. of this Agreement.
- Identify ways to recognize and acknowledge the pathway of students at the time of bachelor's degree completion.
- Automatically grant membership to UMBC's Transfer Student Alliance to the Program for students who become eligible based on stated eligibility requirements.
- Provide representatives to meet regularly to engage in ongoing discussions to enhance and strengthen this collaboration.

C. In support of this Program, UMBC will:

- Require completion of an A.A., A.A.S., A.S., A.S.E, or A.A.T. degree at CSM for the Program students.
- Apply all qualifying general education coursework completed at CSM toward UMBC Gen Ed requirements under the Catalog Year associated with the qualifying student's initial enrollment at CSM and in accordance with COMAR and will require no more than eighteen (18) credits of Gen Ed coursework at UMBC if coursework remains.
- Accept at least sixty (60) credit hours but not more than seventy (70) credit hours that comprise an associate degree transfer to a related UMBC Bachelor's degree program. All credits will transfer, and transfer credit limits will be in accordance with UMBC's Policy on the Awarding of Undergraduate Transfer Credit. Transfer of other degree types will be determined through articulation agreements.

- Review coursework of CSM students originating from institutions other than CSM on a course-by-course basis. Credit for competency-based education will be awarded as outlined in the UMBC Undergraduate Catalog.
- Accept Qualifying Students into the UMBC Undergraduate Catalog year associated with their initial enrollment at CSM.
- Accept up to thirty (30) credits in transfer of coursework through prior learning, per the UMBC Policy on the Awarding of Undergraduate Transfer Credit.
- A full-time student admitted with third year (junior) status to UMBC, utilizing the 4-Year Academic Pathways, will be eligible to complete a bachelor's degree at UMBC within two academic years provided the student completes the appropriate associate degree at CSM and completes and appropriately sequences the remaining course work at UMBC.

D. In support of the pathway Students, UMBC will:

- Provide the contact information for a staff member at UMBC who is responsible for the oversight of the transfer of Qualifying Students. CSM shall designate, and shall provide to UMBC, the contact information for a staff person at CSM who is responsible for the oversight of the transfer of Qualifying Students.
- Provide the same access as it provides to other UMBC students to UMBC student experiences (on-campus or virtually), subject to UMBC rules and guidelines, and issue a UMBC ID card from the point of Program admission.
- Provide an application fee waiver ($75) for the transfer of admission application.
- Provide CSM pathway graduates priority for UMBC orientation registration and junior class status with respect to housing, if applicable.
- Provide financial incentives for up to five students annually through dedicated program merit scholarships in the amount of $1000 for each two years of full-time study. Selection is based upon a numerical standard and competition of the applicant pool and is at UMBC's sole discretion. To be eligible, students must apply for transfer admission by posted priority deadlines on the UMBC Undergraduate Admissions and Orientation website, have at least a 3.25 composite GPA when applying to UMBC (calculated based on coursework at all institutions attended), and earn the associate degree from CSM prior to the start of the first enrolled term at UMBC as a degree-seeking student. This award cannot be accepted with the Transfer Student Alliance merit award.
- Provide the same access as it provides to other UMBC students to campus facilities, services, and events, at UMBC including but not limited to Retriever Learning Center, UMBC Transit, URCAD (Undergraduate Research and Creative Achievement Day), Fall and Winter Welcome, Retrievers activities, HackUMBC, Homecoming, and Quadmania, subject to UMBC rules and guidelines.

E. Qualifying Students Responsibilities:

- It is the Qualifying Student's responsibility to send all updated official transcripts upon completion of the A.A., A.A.S., A.S., A.S.E., or A.A.T. degree.
- If the Qualifying Student is using federal Title 38 VA Education Benefits (GI Bill® Education Benefits), the Institutions shall adhere to all applicable U.S. Department of Veterans Affairs' regulations, including the regulations governing the awarding prior credit, as regulated under Title 38, Code of Federal Regulations, Sections 21.4253(d)(3) and 21.4254(c)(4). 5. Each Institution shall adhere to all applicable transfer

requirements set forth in the Annotated Code of Maryland and the Code of Maryland Regulations.

- Students are able to withdraw from the pathway Program without penalty at CSM or UMBC. Notification should be provided by the student to both institutions.

IV. Reverse Transfer

A. While UMBC encourages students to complete their associate's degree at CSM before transferring to UMBC as part of the Program, UMBC will support former CSM students who have transferred to UMBC without completing their associate's degree. This process shall be known as the "Reverse Transfer" process.

B. UMBC will assist Reverse Transfer students each spring and fall semester, identifying students who meet the Reverse Transfer criteria and notifying CSM of eligible students.

C. CSM will review to determine eligibility for awarding of the associate's degree at CSM.

D. Students must meet the following qualifying criteria to be considered for Reverse Transfer: (1) be a current student at UMBC; (2) have not received any degree from UMBC; and (3) have earned at least 15 credits at CSM (based on what UMBC transferred in) and have at least 60 total earned credits. Eligible students must indicate their interest in participating in Reverse Transfer at the time of application to UMBC or sign a FERPA (defined below) waiver to allow UMBC and CSM advisors to exchange student academic records.

V. Data Sharing and FERPA

A. UMBC shall provide annual Transfer Reports to CSM containing data on CSM transfer students who are currently enrolled at UMBC, which should include: student demographics, number of credits transferred, program of study, scholarship awardees, number of conferred bachelor's degrees, number of Reverse Transfer students, and other pertinent information.

B. CSM will provide student data and reports to UMBC annually, including student enrollment information, enrollment breakdown based on programs at CSM, student demographic data, and other pertinent information.

C. The Parties will comply with all provisions of the Federal Family Educational Rights and Privacy Act ("FERPA") in all disclosures of FERPA-protected information between CSM and UMBC. For example, the Parties may share personally identifiable information from a student's record for purposes related to a student's enrollment or transfer, per 34 C.F.R §§ 99.3 l (a)(2) and 99.34. In addition, pursuant to 34 C.F.R § 99.31 (a)(6)(i), the Parties may share with each other personally identifiable information from student's educational records without consent for the sole purpose of conducting studies to develop, validate, or administer predictive tests; administer student aid programs; or improve instruction. Also consistent with FERPA, the Parties shal§l use reasonable methods to ensure that they provide only those education records necessary to this Agreement through secure delivery methods. Nothing in this Agreement shall be construed to allow the Parties to maintain, use, disclose, or share student record information in a manner prohibited under applicable laws or regulations.

VI. Terms and Termination

A. This Agreement shall be effective on the date that it is signed by the appropriate and authorized representatives of each Institution and shall remain in effect until August 31, 2031.

B. Either Institution may, at its sole discretion, terminate this Agreement upon delivering 180 days written notice to the other Institution. Such termination will not affect the participation in the articulated programs of those CSM students who have been fully or conditionally admitted to UMBC.

C. Both Institutions agree to meet once every 3 years to review the terms of this Agreement.

VII. Amendment

Any exhibits, attachments, and documents referenced herein, whether physically attached hereto, are incorporated into and made part of this Agreement, which constitutes the final Agreement between the two Parties. It is the complete and exclusive expression of the Parties' agreement on the matters contained in this Agreement. All prior and contemporaneous negotiations and agreements between the Parties on the matters contained in this Agreement are expressly merged into and superseded by this Agreement. In entering this Agreement, neither Party has relied on any statement, representation, warranty, or agreement of the other Party except for those expressly contained in it. There are no conditions precedent to the effectiveness of this Agreement other than those expressly stated in this Agreement. No amendment, modification, or addition to this Agreement will be binding upon the Parties hereto unless reduced to writing and signed by the respective authorized representatives of each Party.

VIII. Notice of Agreement

The Institutions agree to provide copies of this Agreement to all relevant individuals and departments of the Institutions, including but not limited to students, academic department chairs participating in the transfer, offices of the president, registrar’s offices, and financial aid offices.

IX. No Third-Party Beneficiaries

There are no third-party beneficiaries to this Agreement.

X. Representations and Warranties of the Parties

A. Both Institutions represent and warrant that the following shall be true and correct as of the Effective Date of this Agreement, and shall continue to be true and correct during the term of this Agreement.

B. The Institutions are and shall remain in compliance with all applicable federal, state, and local statutes, laws, ordinances, and regulations relating to this Agreement, as amended from time to time.

XI. Applicable Law

This Agreement, and all claims arising out of or relating to this Agreement, whether sounding in contract, tort, or otherwise, shall be governed in all respects by the laws of the State of Maryland, without reference to its conflicts of laws of rules.

Each Institution has taken all action necessary for the approval and execution of this Agreement. IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their duly authorized representatives.

_____	_____
Yolanda Wilson, Ed.D.	Valerie Sheares Ashby, Ph.D.
President	President
College of Southern Maryland	University of Maryland, Baltimore County