

Articulation Agreement

College of Southern Maryland (CSM)
Honors Program
8730 Mitchell Road
La Plata, Maryland 20646

University of Maryland, Baltimore County (UMBC)
Honors College
1000 Hilltop Circle
Baltimore, Maryland 21250

Entered into this 1st day of May, 2021

Philip Rous

Philip Rous, Ph.D.
Provost and
Senior Vice President for Academic Affairs
University of Maryland, Baltimore County

Rodney Redmond

Rodney Redmond, Ed.D.
Interim Vice President of Academic
Affairs
College of Southern Maryland

Read and Understood:

Katharine Cole

Katharine Cole, Ph.D.
Vice Provost and Dean of Undergraduate
Academic Affairs
University of Maryland, Baltimore County

Tracy Harris

Tracy Harris, Ph.D.
Vice President of Student Equity
and Success
College of Southern Maryland

Signatures of principals for this agreement:

Simon Stacey

Simon Stacey, Ph.D.
Director, Honors College
University of Maryland, Baltimore County

Richard Bilsker

Richard Bilsker, Ph.D.
Director, Honors Program
College of Southern Maryland

Christopher Tkacik

Approved for Legal Sufficiency
Office of the General Counsel
University of Maryland, Baltimore County

This agreement is applicable for students enrolled at the College of Southern Maryland upon the execution date of this agreement. This agreement may be modified by the mutual written consent of both parties. This agreement may be terminated by either party by giving notice six months in advance to the other party. Such termination will not affect the participation in the articulated programs of those College of Southern Maryland students who have been fully or conditionally admitted to UMBC.

Any notice to be given hereunder shall be given in writing by U.S. mail or via reputable over night courier (e.g., Federal Express, DHL, etc.). Notice shall be deemed received upon delivery to the party to whom the notice is directed or to its agent, in the case of UMBC to: UMBC, 1000 Hilltop Circle, Baltimore, Maryland 21250, Attn: Office of the Provost; with copies to the Office of Undergraduate Education, Office of Enrollment Management, and Registrar's Office. In the case of College of Southern Maryland to 8730 Mitchell Road, La Plata Maryland 20646, Attn: Registrar's Office, with copies to Honors Director. Notwithstanding the foregoing, in the event that this Agreement provides that any notice must be directed to a person other than the person designated for the receipt of notice in the preceding sentence, then notice must be directed to such other person in order to be effective hereunder.

This Agreement embodies the entire agreement and understanding among the parties hereto relating to the subject matter hereof and may not be changed orally, but only by an instrument in writing signed by all parties hereto. No representation, warranty, undertaking or covenant is made by any party hereto except as contained herein and any others are specifically disclaimed. This Agreement shall be governed by and construed in accordance with the internal laws of the State of Maryland (i.e., without regard to its conflicts of law rules). This Agreement shall be binding upon the parties hereto and their respective successors, but shall not inure to the benefit of any third party beneficiary. This Agreement and any rights hereunder may not be assigned by either party without the prior written consent of the other, and any purported assignment without consent shall be null and void and of no effect whatsoever. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same Agreement.

This Articulation Agreement continues on the next page.

College of Southern Maryland (CSM)
Honors Program
University of Maryland, Baltimore County (UMBC)
Honors College

This agreement is initiated this 1st day of May, 2021, between College of Southern Maryland, hereafter “CSM,” and the University of Maryland, Baltimore County, a constituent institution of the University System of Maryland, and agency of the State of Maryland, hereafter “UMBC,” to facilitate the transfer of Honors Program students at the College of Southern Maryland to UMBC in pursuit of the Honors College Certificate.

I. PURPOSE

The purpose of this Articulation Agreement (the “Agreement”) is to establish a collaboration between UMBC and CSM in an effort to facilitate the transfer and degree completion of Honors Program students at CSM to the Honors College Certificate at UMBC.

This Agreement also serves as a Memorandum of Understanding between both institutions for the purpose of clarifying roles and responsibilities in this partnership.

II. GUIDING PRINCIPLES

In consideration of the mutual covenants and conditions expressed herein, the parties agree to the following:

A. General Requirements

1. All courses meeting general education requirements at CSM will transfer and be applied towards the general education requirements at UMBC.
2. A maximum of 60 credits will transfer from CSM, a 2-year degree-granting institution (a maximum of 65 credits will transfer for engineering majors and 64 credits for education majors). Coursework originating outside of CSM will be evaluated on a course-by-course basis.
3. Upon matriculation to UMBC, CSM students must satisfy all general education, graduation and major requirements as outlined in the UMBC Undergraduate Catalog.
4. CSM students must take a minimum of 30 credit hours at UMBC to earn a bachelor’s degree.
5. UMBC requires a minimum of 120 credit hours to attain a bachelor’s degree.

B. Advising/Academic Planning

1. Students should work closely with their academic advisor at CSM to develop an academic plan to ensure a seamless transition.
2. Students and advisors are encouraged to utilize a variety of advising resources including the UMBC Undergraduate Catalog, departmental websites, as well as ARTSYS (the USM online articulation database), to ascertain transferability of coursework.
3. Following admission to UMBC, students will receive an evaluation of prior college coursework via myUMBC. The evaluation will include a Transfer Credit Report and a Degree Audit detailing prior coursework, transferability and applicability to UMBC general and university requirements.
4. Prior to matriculation to UMBC, all new students are required to attend the mandatory new student orientation program. During orientation, students will meet with an academic advisor to review prior coursework, discuss academic interests and goals, and develop an academic plan.
5. Upon matriculation, students will be assigned an advisor in their area of study. Students are strongly encouraged to meet with their advisor periodically. Students are required to meet with their advisor prior to registering for subsequent semesters.

C. Admissions

1. The UMBC Admissions Committee evaluates transfer applicants on the basis of their academic record at previous institutions. Cumulative grade point average, performance trends, strength of curriculum and performance in courses related to the intended area of study are considered.
2. Applicants successfully completing the articulated program with a 2.0 or better grade point average who have not subsequently matriculated at any other institution of higher education will be guaranteed transfer admission to UMBC. Additional requirements may apply on selective admissions programs (e.g. Engineering, Visual Arts, Performing Arts). A history of acts identified in the Federal Campus Security Act may disqualify a candidate for guaranteed admission.

D. Scholarships and Financial Aid

1. Students transferring from CSM to UMBC who meet application deadlines, academic and financial qualification that apply to all students, may be eligible for consideration for the following scholarships offered by UMBC:
 - a) The Academic Achievement Award for Transfers (AAAT) - awarded to community college transfers on the basis of academic accomplishment. Awards of up to \$2,500 for each of two academic years of study. May be used for full- or part-time study. Students must have completed 35 or more college level credits at the time of application to be eligible for consideration.
 - b) Phi Theta Kappa (PTK) Scholarship - awarded to community college transfers on the basis of academic accomplishment. Awards range from

\$2,000 to \$2,500 per year for each of two academic years of study. May be used for full- or part-time study. Students must submit proof of PTK membership to be eligible for consideration.

c) Transfer Student Alliance (TSA) - awarded to community college transfer students from eligible 2-year partner institutions who will complete the associate's degree and meet all other program requirements.

Awards of \$1,500 per year for two academic years may be used for full- or part-time study.

2. To maximize consideration for need-based aid, students are encouraged to complete the free Application for Federal Student Aid (FAFSA) as soon as possible after October 1 but prior to March 1 for fall admission and December 14 for spring admission.

E. Ongoing Collaboration

1. In the spirit of articulation, faculty representatives from both institutions will meet regularly to engage in ongoing discussion to enhance and strengthen this collaboration.
2. UMBC Honors College staff may serve as a resource as available to CSM Honors Program students and faculty by serving as guest lecturers, workshop/seminar facilitators and other program exchanges.
3. Partner institutions agree to communicate program changes in a timely manner to avoid disruption to student progress toward degree completion.

III. PROGRAM ARTICULATION AGREEMENT

Purpose:

This agreement between College of Southern Maryland (CSM) and the University of Maryland, Baltimore County (UMBC) affirms the initiation of a partnership with CSM's Honors Program and UMBC's Honors College, designed to increase access and encourage greater academic success for students transferring from CSM to UMBC who complete the qualifications as identified in this agreement.

Criteria:

Transfer students from the CSM Honors Program are guaranteed admission into The Honors College at UMBC during their first semester at UMBC provided the student has met the following criteria:

1. Applied to UMBC by the published priority deadline.
2. Admitted to UMBC as a degree seeking student.
3. Applied to the Honors College by the published deadline.
4. The CSM Honors Program director will provide confirmation that students have met all requirements of CSM's Honors Program prior to matriculation to UMBC.
5. Completed an associate degree from CSM prior to enrollment at UMBC.
6. Has earned at least a 3.7 cumulative GPA at the time of the application to The Honors College at UMBC. *(Students may be eligible for admission to the Honors College with*

a cumulative GPA of 3.5 or greater, but only guaranteed admission to the Honors College with a 3.7 cumulative GPA or higher.)

Academic Provisions

Three honors courses from CSM may be applied towards The Honors College certificate requirements provided the courses were designated as Honors, carried at least three credits, and were passed with a 3.0 or above on a 4.0 grading scale. Honors Seminars at CSM that are at least 3 credits may transfer as an honors elective course. Students will complete the remaining Honors College certificate requirements as a member of the UMBC Honors College.